

Remarks from site on the 'Requisition by Site Report' of purchase division[illegible]

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [ashaiya@modiproperties.com](mailto:ashaiya@modiproperties.com) and [rajkumarn@modiproperties.com](mailto:rajkumarn@modiproperties.com) on every Saturday 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

# OUTWARD - GATE PASS

No.: 14073

|                |                                                                                                                                                                                                                                                                                                      |                 |                |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------|
| Date :         | 28/08/2020                                                                                                                                                                                                                                                                                           | Time :          | 11:00          |
| Company :      | Kadappa & Modi Housing                                                                                                                                                                                                                                                                               |                 |                |
| Project/site : | Bloomdale Shumardet                                                                                                                                                                                                                                                                                  |                 |                |
| Destination :  | Summit sales LLP                                                                                                                                                                                                                                                                                     |                 |                |
| Outward No. :  | Vehicle type                                                                                                                                                                                                                                                                                         | Vehicle No      | Owner / Person |
| 10388          | BY TAYO                                                                                                                                                                                                                                                                                              | TR100138384     | ANURAG         |
|                | Material Description                                                                                                                                                                                                                                                                                 | Quantity        | Units          |
| 1.             | PVC DOOR FEE 75MM                                                                                                                                                                                                                                                                                    | 32              | NOS            |
| 2.             | PVC Bends 75MM                                                                                                                                                                                                                                                                                       | 80              | "              |
| 3.             | PVC Bends 110MM                                                                                                                                                                                                                                                                                      | 16              | "              |
| 4.             | PVC Plain tee 110MM                                                                                                                                                                                                                                                                                  | 26              | "              |
| 5.             | PVC DOOR FEE 110MM                                                                                                                                                                                                                                                                                   | 12              | "              |
| 6.             | PVC FLOOR TEE 110MM                                                                                                                                                                                                                                                                                  | 50              | "              |
| 7.             | PVC DOOR Y 110M                                                                                                                                                                                                                                                                                      | 14              | "              |
| 8.             | PVC DOOR Bends 110mm                                                                                                                                                                                                                                                                                 | 25              | "              |
| 9.             | PVC ALIN Bends 75MM                                                                                                                                                                                                                                                                                  | 25              | "              |
| 10.            | PVC ELBOW 75MM                                                                                                                                                                                                                                                                                       | 80              | "              |
|                | Total                                                                                                                                                                                                                                                                                                | 360             | NOS            |
| Purpose        | <input checked="" type="checkbox"/> Return to Supplier <input checked="" type="checkbox"/> Transfer to other site <input type="checkbox"/> For repair/service<br><input type="checkbox"/> Transfer for other phase <input type="checkbox"/> On loan to be returned <input type="checkbox"/> Others : |                 |                |
| Charges :      | <input checked="" type="checkbox"/> No Charge <input type="checkbox"/> Collect Full Value <input type="checkbox"/> Used/Old Material-Collected 60% value<br><input type="checkbox"/> No charge material shall be reimbursed by fresh PO<br><input type="checkbox"/> Other :                          |                 |                |
| Material type  | <input checked="" type="checkbox"/> Used <input type="checkbox"/> New <input type="checkbox"/> Defective <input type="checkbox"/> Other :                                                                                                                                                            |                 |                |
| Remarks :      | As per MD's instruction materials sending to Summit sales LLP site                                                                                                                                                                                                                                   |                 |                |
| Approved by :  | Sr. Engg.                                                                                                                                                                                                                                                                                            | Admin In-charge | Security       |
| Sign.          | C. K. Rao                                                                                                                                                                                                                                                                                            |                 | N.M.M.         |
| Received on    | Inward No.                                                                                                                                                                                                                                                                                           | Admin sign:     | Security sign. |
|                |                                                                                                                                                                                                                                                                                                      |                 |                |

Note : 1. In case of long list attach a separate signed list 2. Approx rate & amount to be filled by purchase. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to the HO 4. Pink copy to be sent to HO-Purchase division. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass.

# OUTWARD - GATE PASS

No.: 14074

|                |                                                                                                                                                                                                                                                                                           |                 |                |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------|
| Date :         | 28/08/2020                                                                                                                                                                                                                                                                                | Time :          | 14:00          |
| Company :      | Madhukar & Modi Housing                                                                                                                                                                                                                                                                   |                 |                |
| Project/site : | 1300mole churning                                                                                                                                                                                                                                                                         |                 |                |
| Destination :  | Summit enter LLP                                                                                                                                                                                                                                                                          |                 |                |
| Outward No. :  | Vehicle type                                                                                                                                                                                                                                                                              | Vehicle No      | Owner / Person |
| 10389.         | 13Y TAYO                                                                                                                                                                                                                                                                                  | TS104R8387      | NARENDRA P.    |
|                | Material Description                                                                                                                                                                                                                                                                      | Quantity        | Units          |
| 1.             | ARC 4.5° Bends 75MM                                                                                                                                                                                                                                                                       | 100             | NO'S           |
| 2.             | ARC COUPLING 75MM                                                                                                                                                                                                                                                                         | 50              |                |
| 3.             | ARC PLAIN Tee 75MM                                                                                                                                                                                                                                                                        | 40              |                |
| 4.             | ARC Tee 50MM                                                                                                                                                                                                                                                                              | 60              |                |
| 5.             |                                                                                                                                                                                                                                                                                           |                 |                |
| 6.             |                                                                                                                                                                                                                                                                                           |                 |                |
| 7.             |                                                                                                                                                                                                                                                                                           |                 |                |
| 8.             |                                                                                                                                                                                                                                                                                           |                 |                |
| 9.             |                                                                                                                                                                                                                                                                                           |                 |                |
| 10.            |                                                                                                                                                                                                                                                                                           |                 |                |
|                | Total                                                                                                                                                                                                                                                                                     | 250             | NO'S           |
| Purpose        | <input type="checkbox"/> Return to Supplier <input checked="" type="checkbox"/> Transfer to other site <input type="checkbox"/> For repair/service<br><input type="checkbox"/> Transfer for other phase <input type="checkbox"/> On loan to be returned <input type="checkbox"/> Others : |                 |                |
| Charges :      | <input checked="" type="checkbox"/> No Charge <input type="checkbox"/> Collect Full Value <input type="checkbox"/> Used/Old Material-Collected 60% value<br><input type="checkbox"/> No charge material shall be reimbursed by fresh PO<br><input type="checkbox"/> Other :               |                 |                |
| Material type  | <input checked="" type="checkbox"/> Used <input type="checkbox"/> New <input type="checkbox"/> Defective <input type="checkbox"/> Other :                                                                                                                                                 |                 |                |
| Remarks :      | As per 172 site instruction materials sending to summit enter LLP                                                                                                                                                                                                                         |                 |                |
| Approved by :  | Sr. Engg.                                                                                                                                                                                                                                                                                 | Admin In-charge | Security       |
| Sign.          |                                                                                                                                                                                                                                                                                           |                 | NLM            |
| Received on    | Inward No.                                                                                                                                                                                                                                                                                | Admin sign:     | Security sign. |
|                |                                                                                                                                                                                                                                                                                           |                 |                |

Note : 1. In case of long list attach a separate signed list 2. Approx rate & amount to be filled by purchase. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to the HO 4. Pink copy to be sent to HO-Purchase division. 5. In units enter nos, kgs, sft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass.