

PURCHASE DIVISION
Advice for approval for credit to supplier

Entered

Scanned
16/8/20

Date: 14/8/20.		Prepared by: SOWMYA	
PO/WO no. 69336.		PO / WO Date. 31/7/20.	
Supplier Name Sri Balaji Enterprises		PO/WO amount 36,363.	
Firm/Company Govt		Project Govt	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	47	4/8/20.	36,363
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			36,363 41,961
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B – Other Credits :			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			36,363 41,961
Amount E – PO / WO value:			36,363
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		21.8.2020	
Remarks: Standard size of logs will be considered.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	14/8/20.		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

47

Dated

04-08-2020

PO / DOC No.

69336

D.C. No.

47

Vehicle No.

TS12UC-8002

Destination

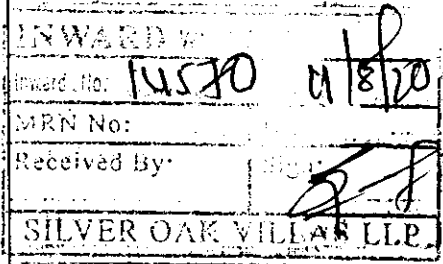
Billing Address :

Silver oak villas LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ADB3288A2Z7

Shipping Address :

Silver oak villas
Sy.no 291, Cherlapally Hyderabad
Rangareddy - 501301
GSTN : 36ADB3288A2Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	3925	WPC Door frames 2+2	5X2.1/2	7ftX4ft	1	3960.00	3960.00
2	3925	WPC Door frames 2+1	4X2.1/2	8ftX3.1/2	3	2940.00	8820.00
3	3925	WPC Door frames 2+1	4X2.1/2	8ftX3ft	4	2850.00	11400.00
4	3925	WPC Door frames 2+2	4X2.1/2	7ftX3.1/2	1	3180.00	3180.00
5	3925	WPC Door frames 2+2	4X2.1/2	7ftX3.ft	2	3000.00	6000.00
						Cartage	2200.00
					11		35560.00

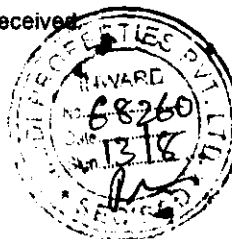


Pre Tax : Rs 35560.00 Tax Rs.: 6400.80 Post Tax Rs.: 41960.80 R/o Rs.: 0.20 Final Rs.: 41961

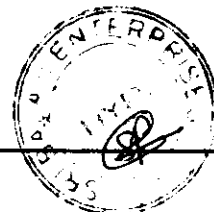
HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
3925	35560	9%	3200.4	9%	3200.4			6400.80
								0
								0
Total	35560		3200.4		3200.4			6400.80

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.



For SRI BALAJI ENTERPRISES



Authorized Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

**Cell : 9030605690
9885288441**

SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 500 001. T.S.

Sl. No. 47 = 1

DELIVERY CHALLAN

Date: 4-8-2020

Buyer's Name.....Silver oak villas LLP.....

Address SILVER OAK VILLAS CHENAPALLY PO - DOC No 69336

GSTIN.....36A06PS3298A227 Phone.....

Profile

Description of Goods	Thickness	Size	No. of Pcs.	Remarks
WPC DOOR FRAMES 2+2	5X2 1/2	7F1X4	1 Pcs	
2+1	4X2 1/2	7F310X3 1/2	3 Pcs	
2+1	4X2 1/2	7F3X3	4 Pcs	
2+2	4X2 1/2	7F4X3 1/2	1 Pcs	
2+2	4X2 1/2	7F4X3	2 Pcs	
			11 Pcs	

INWARD WITH TIME:	
Inward No. 10510	Dr: 4/18/20
MRN No: 91716	Dr: 4/18/20
Received By: [Signature]	Sign: [Signature]
SILVER OAK VILLAS LLP	

Receiver's Signature with Stamp

Receiver's Signature with Stamp

~~Despatch through Transport Name~~

Vehicle No. T320

2002

TERMS & CONDITIONS:

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises
4. If the Bill is not paid on presentation interest at 24% per annum

FOR SRI BALAJI ENTERPRISES

Purchase Order

Page(s) 1 Of 1

31-Jul-20 5:23:17 PM



69336

31.07.20 12:25:05

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	69336	155889
Doc Date	31-07-2020	
Quote No	Nil	
Quote Date	31-07-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2384 - Carpentry - other - WPC -2+2 - 7 ft x 3 ft 6 in - Nos Main door	1.00	3,816.00	0.00	18.00	4,502.88
2 2387 - Carpentry - other - WPC 2+1 - 7 ft 3 in x 3 ft - Nos Bedroom	3.00	2,640.00	0.00	18.00	9,345.60
3 2389 - Carpentry - other - WPC - 2+1 - 7 ft 3 in x 2 ft 6 in - Nos Bathroom	4.00	2,580.00	0.00	18.00	12,177.60
4 2388 - Carpentry - other - WPC - 2+2 - 7 ft x 3 ft - Nos Balcony	1.00	3,000.00	0.00	18.00	3,540.00
5 2390 - Carpentry - other - WPS - 2+2 - 7 ft x 2 ft 6 in - Nos Utility	2.00	2,880.00	0.00	18.00	6,796.80
Total Order Value . . .					36,362.88
Rupees : Thirty Six Thousand Three Hundred Sixty Two and Paise Eighty Eight Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of WPC door frames, Main door frames Section size 5"x2 1/2", Internal door section size 4"x 2 1/2", Rs 180 Per rft main door and Rs 150 per rft internal door frame, NO making charges, making is our responsibility.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	Within 5 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint Phone. Contact Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per the specifications, above order for Villa 128, purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	Logs will be supplied by supplier standard log sizes will be calculated as 7' 3" as 8' and 3' 6" as 4', 2'5" as 3' fitting will be our responsibility, Density will be 1000 kg /cum.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 1

31-Jul-20 4:13:35 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	69336	155889
Doc Date	31-07-2020	
Quote No	Nil	
Quote Date	31-07-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2384 - Carpentry - other - WPC -2+2 - 7 ft x 3 ft 6 in - Nos Main door	1.00	3,816.00	0.00	18.00	4,502.88
2 2387 - Carpentry - other - WPC 2+1 - 7 ft 3 in x 3 ft - Nos Bedroom	3.00	2,640.00	0.00	18.00	9,345.60
3 2389 - Carpentry - other - WPC - 2+1 - 7 ft 3 in x 2 ft 6 in - Nos Bathroom	4.00	2,580.00	0.00	18.00	12,177.60
4 2388 - Carpentry - other - WPC - 2+2 - 7 ft x 3 ft - Nos Balcony	1.00	3,600.00	0.00	18.00	4,248.00
5 2390 - Carpentry - other - WPS - 2+2 - 7 ft x 2 ft 6 in - Nos Utility	2.00	2,880.00	0.00	18.00	6,796.80
Total Order Value . . .					37,070.88

Rupees : Thirty Seven Thousand Seventy and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand All items shall be of WPC door frames, Main door frames Section size 5"x2 1/2", Internal door section size 4"x2 1/2", Rs 180 Per rft main door and Rs 150 per rft internal door frame, NO making charges, making is our responsibility.

Payment Terms After delivery and production of bill

Tax Included in the above prices

Delivery Date With in 5 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Extra as per actuals

Warranty Nil

Advance Paid Nil

Other Terms We reserve the rights to reject the items if not as per the specifications, above order for Villa 128, purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks Logs will be supplied by supplier standard log sizes will be calculated as 7' 3" as 8' and 3' 6" as 4', 2'5" as 3' fitting will be our responsibility, Density will be 1000 kg /cum.

For Silver Oak Villas LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Sri Balaji Enterprises

Name : _____

Name : _____

Date : ____/____/____



PSD 24/7/20

Requisition Form - Door Frames									
Company		Silver Oak Villas LLP		Site & Phase		SOV			
Req. no.		155889		Req. Date		20-07-2020			
Material required before		30-07-2020		ID no.		58856			
Prepared by:		B.Meenakshi		Approved by (sign):					
Flat / Block no:		For v no: 128							
Material :-		Door Frames (WPC)							
Type A 1210 Sft 3BHK Order Value:		1 Villas							
Type B 1010 Sft 2BHK Order Value:		0 Villas							
Electrical duct doors		0							
S No.	Item Description	Units	Qty required for Type B 1210 Sft 3BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft 3BHK flats requirement	Quantity required	Qty Available at site - full frames	Balance Qty to be ordered
1	Main door frame 7' x 3'6" with threshold	Nos	1.00	0.00	0.00	1.00	1.00	0.00	1.00
2	Door frame 7' 3"x 3' without threshold	Nos	3.00	0.00	0.00	1.00	3.00	0.00	3.00
3	Door frame 7' 3" x 2'6" without threshold	Nos	4.00	0.00	0.00	1.00	4.00	0.00	4.00
4	Door frame 7' x 3' with threshold	Nos	1.00	0.00	0.00	1.00	1.00	0.00	1.00
5	Door frame 7' x 2'6" with threshold	Nos	2.00	0.00	0.00	1.00	2.00	0.00	2.00
Total							11.00	0.00	11.00
S No.	Item Description	Units	Quantity required	Qty Available at site - extra pieces	Balance Qty to be ordered	Qty in cft	Inward No	Date	
1	Main door side 7' 3" X 5" X 3"	Nos	2.00	0.00	2.00	1.49			
2	Main door top /bottom 4' X 5" X 3"	Nos	2.00	0.00	2.00	0.82			
3	Other door sides 7' 3" X 4" X 2 1/2"	Nos	16.00	0.00	16.00	7.96			
4	Other door top / bottom 3' X 4" X 2 1/2"	Nos	4.00	0.00	4.00	0.82			
5	Other door top / bottom 3' 6" X 4" X 2 1/2"	Nos	5.00	0.00	5.00	1.20			
6	Other door sides 5' X 4" X 2 1/2"	Nos	4.00	0.00	4.00	0.12			
7	Other door top / bottom 2'6" X 4" X 2 1/2"	Nos	4.00	0.00	4.00	0.07			
8	Fish Tail Holdfast	Nos	30.00	0.00	30.00				
9	Wooden Screw 30 X 8 MM	Box	1.00	0.00	1.00				
10	Nails 2"	Kg	1.00	0.00	1.00				
Total			69.0	0.0	69.0	12.5			

Note: Round of nails to the nearest kg.

APPROVED BY
31 JUL 2020
MANAGING