PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/8/20.	Prepared by:	SOWMYA
PO/WO no.	68552	PO / WO Date.	2/7/20
Supplier Name	Reflections Electricals pvt ltd	PO/WO amount	18,233
Firm/Company	SSHp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	829	25/8/20	6,586
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,586.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	242	25/8/20	82300	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,586.
Amount E – PO / WO value:	18,233
Amount F – Difference (A – E):	11647

Quantity received as per PO /WO	☑ ~~Yes~~ ☐ Excess received ☐ ~~Short~~ received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**29.8.2020**

Remarks: Short Recd

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	27/8/20	28/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **829**	Dated **26-Aug-2020**
	Delivery Note **242**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **829**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **68552/14682**	Dated **2-Jul-2020**
	Despatch Document No.	Delivery Note Date **26-Aug-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**30W LED Flood Light D913065**	9405	12 %	**6.0000 nos**	980.00	nos	**5,880.00**
	OUTPUT CGST						**352.80**
	OUTPUT SGST						**352.80**
	Rounding Off						**0.40**
	Total			**6.0000 nos**			**₹ 6,586.00**

Amount Chargeable (in words) *E. & O.E*

INR Six Thousand Five Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	5,880.00	6%	352.80	6%	352.80	705.60
Total	**5,880.00**		**352.80**		**352.80**	**705.60**

Tax Amount (in words) : **INR Seven Hundred Five and Sixty paise Only**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's VAT TIN : **28163593746**
Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION
This is a Computer Generated Invoice

INWARD
Inward No: 14765 Dt: 26/8/20
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Certified by
Stores Manager

INWARD No. 68890 Date 22/8

DELIVERY CHALLAN

REFLECTIONS ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sales LLP
Site : Cherlapally
Hyderabad

Date: 25/08/20 No.: 242

Invoice No.......................No.of Cases ....Date....................Way Bill No..........................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc No: 68552/14682 dt 02/07/20.				
1	D913065 LED Flood Light 30W	06	Nos		Invoice No: 829 dt 25/08/20.

40691
27/8

INWARD
Inward No: 14765 Dt: 26/8/20
MRN No: 82360 Dt: 26/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

Purchase Order

Page(s) 1 Of 1   02-07-2020 4:50:05 PM   Origir

68552
02.07.20 12:12:26

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ   27540307
27543785..   9849875767

Doc No	68552	14682
Doc Date	02-07-2020	
Quote No	Nil	
Quote Date	02-07-2020	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *30 w flood light*	10.00	980.00	0.00	12.00	10,976.00
2	4062 - Consumables - Torch light - Big - nos	10.00	615.00	0.00	18.00	7,257.00
				Total Order Value . . .		**18,233.00**

Rupees : Eighteen Thousand Two Hundred Thirty Three Only.

Part Bill : 829 Dt : 25/8/20
Amt : 6586/-
Bal : 11647/-
28/8/20

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory
03/07/2020
Name : ____________

Accepted the above Terms And Conditions
For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	1.7.2020
Site & Phase :	SHLLP	Time:	13.30
Supplier		Req. No.	14682
Material required before date:		ID No.	58176

No	Description	Size	Quantity	Units	Inward No	Date
1	GATE LAMP 68550	SQUARE	30	NOS		
2	TORCH LIGHT	BIG	10	NOS		
3	FLOOD LIGHTS 68552	30W	10	NOS		
4						
5						
6						
7						
8						
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	APPROVED BY 01 JUL 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	1.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.