PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/8/20.	Prepared by:	SOWMYA
PO/WO no.	68655	PO / WO Date.	7/7/20
Supplier Name	Reflections Electricals pvt ltd	PO/WO amount	3,15,230
Firm/Company	SSllp	Project	Shllp. 1,02,022
Sl. No.	Bill No.	Bill Date	Bill amount
1.	830	25/8/20.	2,917
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,917

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	243	25/8/20	82309	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,917
Amount E – PO / WO value:	~~3,15,230~~ 1,02,026
Amount F – Difference (A – E):	99106

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ ~~Short~~ received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☐ No
Payment – due date	29.8.2020
Remarks:	f=d D=M

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	27/8/20	28/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **830**	Dated **25-Aug-2020**
	Delivery Note **243**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **830**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **68655/14690**	Dated **7-Jul-2020**
	Despatch Document No.	Delivery Note Date **25-Aug-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

2/5/20

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Switch 6A 1way Venia B0110**	8536	18 %	**80.0000 nos**	30.90	nos	**2,472.00**
	OUTPUT CGST						**222.48**
	OUTPUT SGST						**222.48**
	Rounding Off						**0.04**
	Total			**80.0000 nos**			**₹ 2,917.00**

68635
27/8

INWARD

Inward No: 14772	Dt: 26/8/20
MRN No: 82309	Dt: 26/8/20
Received By:	Sign:

SUMMIT SALES LLP

Certified by:

Stores Manager

Amount Chargeable (in words) *E. & O.E*

INR Two Thousand Nine Hundred Seventeen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8536	2,472.00	9%	222.48	9%	222.48	444.96
Total	**2,472.00**		**222.48**		**222.48**	**444.96**

Tax Amount (in words) : **INR Four Hundred Forty Four and Ninety Six paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

REFLECTIONS
ELECTRICALS PVT. LTD.
Bright Ideas
5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sales LLP.
Site: Cherlapally
Hyderabad
Date: 25/08/20 No.: 243

Invoice No.......................No.of Cases ....Date....................Way Bill No...........................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc no: 68655/14690 dt 07/07/20.				
1	Bollo Switch 6A 1way	80	Nos		Invoice No: 830 dt 25/08/20

INWARD
Inward No: 14772 Dt: 26/8/20
MRN No: 82309 Dt: 26/8/20
Received By: Sign:
SUMMIT SALES LLP

INWARD 40696 27/8

Certified by:
Stores Manager

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

Purchase Order

 07-07-2020 4:41:58 PM

68655
06.07.20 2:23:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	68655	14690
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	07-07-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	17-09-2019	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4628 - Electrical - other - Modular Plate - 2 way - nos *BP922*	150.00	86.00	70.00	18.00	4,566.60
2	4631 - Electrical - other - Modular Plate - 6way - nos *BP955*	360.00	162.00	70.00	18.00	20,645.28
3	4790 - Electrical - other - Modular socket - 15 A - nos *B1332*	100.00	254.00	70.00	18.00	8,991.60
4	4791 - Electrical - other - Modular socket - 6 A - nos *B1410*	300.00	184.00	70.00	18.00	19,540.80
5	4794 - Electrical - other - Modular switch - 16 A - nos *B0130*	100.00	157.00	70.00	18.00	5,557.80
6	4793 - Electrical - other - Modular Switch - 6 A - nos *B0110*	600.00	103.00	70.00	18.00	21,877.20
7	4789 - Electrical - other - Modular switch Blank plates - NA - nos *B3900*	900.00	32.00	70.00	18.00	10,195.20
8	4596 - Electrical - other - MCB - 16Amps - nos	96.00	94.00	0.00	18.00	10,648.32
					Total Order Value . . .	**102,022.80**

Rupees : One Lakh(s) Two Thousand Twenty Two and Paise Eighty Only.

Terms and Conditions :-

party Bills 418 - 9/7/20 — 10,648
407 - 8/7/20 — 88,458
99,106.

Balance - 2,917

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	4.7.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14690
Material required before date:		ID No.	58275

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	96	NOS		
2	MODULE PLATE	6M	360	NOS		
3	MODULE PLATE	2M	150	NOS		
4	SWITCH 68655	6A	600	NOS		
5	SOCKET	6A	300	NOS		
6	SWITCH	16A	100	NOS		
7	SOCKET	16A	100	NOS		
8	BLANK PLATE		900	NOS		
9	MCB DUMMYS 68656		200	NOS		
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	4.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 JUL 2020
SOHAM MODI
MANAGING DIRECTOR