PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/8/20.	Prepared by:	SOWMYA
PO/WO no.	68964	PO / WO Date.	20/7/20
Supplier Name	Reflections Electricals pvt ltd	PO/WO amount	2,96,397
Firm/Company	sslp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	831	25/8/20.	4,063
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,063

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	244	25/8/20	82308.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,063.
Amount E – PO / WO value:	2,96,397
Amount F – Difference (A – E):	292334
Quantity received as per PO /WO	☑ Yes ☐ Excess received ~~☐ Short received~~ ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ~~☐ No~~
Payment – due date	**29.8.2020**
Remarks:_ Final B:M	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	27/8/20.	28/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **831**	Dated **25-Aug-2020**
	Delivery Note **244**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **831**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **68964/14720**	Dated **20-Jul-2020**
	Despatch Document No.	Delivery Note Date **25-Aug-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**2M Plate Venia BP922**	8538	18 %	**3.0000 nos**	25.80	nos	**77.40**
2	**Tele Sockett RJ11 Venia B4900**	8536	18 %	**20.0000 nos**	39.60	nos	**792.00**
3	**TV Socket Venia B4797**	8536	18 %	**60.0000 nos**	42.90	nos	**2,574.00**
							3,443.40
	OUTPUT CGST						**309.91**
	OUTPUT SGST						**309.91**
	Less : ***Rounding Off***						**(-)0.22**
	Total			**83.0000 nos**			**₹ 4,063.00**

68964
29/8

INWARD
Inward No: 14771 Dt: 26/8/20
MRN No: 82368 Dt: 26/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words) *E. & O.E*

INR Four Thousand Sixty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	77.40	9%	6.97	9%	6.97	13.94
8536	3,366.00	9%	302.94	9%	302.94	605.88
Total	**3,443.40**		**309.91**		**309.91**	**619.82**

Tax Amount (in words) : **INR Six Hundred Nineteen and Eighty Two paise Only**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

REFLECTIONS ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sales LLP
Site : Cherlapally
Hyderabad

Date: 25/08/20 No.: 211

Invoice No.......................No.of Cases ....Date....................Way Bill No..........................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc no: 68964/14720 dt 20/07/20.				
1	BP922 Plate 2M	03	Nos.		Invoice NO: 831 dt 25/08/20.
2	B4900 Tele Socket	20	Nos.		
3	B4797 TV Socket	60	Nos		

INWARD 40695 27/8

INWARD		
Inward No: 10771	Dt: 26/8/20	
MRN No: 22308	Dt: 26/8/20	
Received By:	Sign:	
SUMMIT SALES LLP		

Certified by:

Stores Manager

Received the above material in Good condition

Received by

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

Purchase Order

 23-07-2020 4:34:38 PM

68954
21.07.20 2:16:56

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	68964	14720
Doc Date	20-07-2020	
Quote No	Nil	
Quote Date	17-09-2019	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4631 - Electrical - other - Modular Plate - 6way - nos *BP955*	120.00	162.00	70.00	18.00	6,881.76
2	4632 - Electrical - other - Modular Plate - 8way - nos *BP968SQ*	95.00	216.00	70.00	18.00	7,264.08
3	4790 - Electrical - other - Modular socket - 15 A - nos *B1332*	100.00	254.00	70.00	18.00	8,991.60
4	4791 - Electrical - other - Modular socket - 6 A - nos *B1410*	300.00	184.00	70.00	18.00	19,540.80
5	4794 - Electrical - other - Modular switch - 16 A - nos *B0130*	120.00	157.00	70.00	18.00	6,669.36
6	4793 - Electrical - other - Modular Switch - 6 A - nos *B0110*	600.00	103.00	70.00	18.00	21,877.20
7	4628 - Electrical - other - Modular Plate - 2 way - nos	72 Bal. 3 75.00	86.00	70.00	18.00	2,283.30
8	4795 - Electrical - other - Modular Telephone Jack - NA - Nos	80 Bal. 20 100.00	132.00	70.00	18.00	4,672.80
9	4796 - Electrical - other - Modular TV Socket - NA - Nos	60 Bal. 40 100.00	143.00	70.00	18.00	5,062.20
10	4662 - Electrical - other - Tubelight fitting - 2ft - nos	30.00	200.00	0.00	12.00	6,720.00
11	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	12.00	415.00	0.00	18.00	5,876.40
12	4596 - Electrical - other - MCB - 16Amps - nos	48.00	94.00	0.00	18.00	5,324.16
					Total Order Value . . .	**101,163.66**

Rupees : One Lakh(s) One Thousand One Hundred Sixty Three and Paise Sixty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad

⇒ Part bill received of Rs. 98,118/- (Bill no. 553, dt: 27/7/20). and bal. bill to be received of Rs. 3,045/-
3/8/20.

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______

Date : __/__/____

Purchase Order

 23-07-2020 4:34:38 PM

Original / Office Copy / Purchase Div.Copy

	Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	18.7.2020
Site & Phase :	SHLLP	Time:	15.00
Supplier		Req. No.	14720
Material required before date:		ID No.	68571

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	48	NOS		
2	FP ISOLATOR	40A	12	NOS		
3	CHANGE OVER	25A	12	NOS		
4	LED LIGHTS	2'	30	NOS		
5	MODULAR PLATE	8M	95	NOS		
6	MODULAR PLATE	6M	120	NOS		
7	MODULAR PLATE	2M	75	NOS		
8	SWITCH 68964	6A	600	NOS		
9	SOCKET	6A	300	NOS		
10	SWITCH	16A	120	NOS		
11	SOCKET 68965	16A	100	NOS		
12	FAN DIMMER		100	NOS		
13	TV SOCKET		100	NOS		
14	TELEPHONE SOCKET		100	NOS		
15	METAL BOX	8M	60	NOS		
16	METAL BOX	6M	500	NOS		
17	SERVICE WIRE	7/20	1000	MTRS		

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	
Sign.& Date	18.07.2020	Sign. & Date	APPROVED BY 22 JUL 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.