PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/08/2020	Prepared by:	T.D. Murthy
PO/WO no.	69505	PO / WO Date.	10/08/2020
Supplier Name	Praful Sanitary	PO/WO amount	Rs. 2,584/-
Firm/Company	Modi Properties PVT LTD	Project	Mayflower Platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1.	307	20/08/2020	Rs. 3,059/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,059/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	307	20/08/2020	82189	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 3,059/-
Amount E – PO / WO value:				Rs. 2,584/-
Amount F – Difference (A – E):				Rs. 475/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**29/08/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	28/8/20	28/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 307**	Dated **20-Aug-2020**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **Credit**
Buyer **Modi Properties Private Limited** 5-4-187/3 & 4, IInd Floor, M.G. Road Secunderabad GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36	Buyer's Order No. **69505**	Dated **10-Aug-2020**
	Despatch Document No. **Invoice**	Delivery Note Date **20-Aug-2020**
	Despatched through **Self**	Destination **May Flower Platinum**

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**600mm Rcc Cover Round**	6810	18 %	**6 No:**	480.00	No:	10 %	**2,592.00**
	Output CGST							**233.28**
	Output SGST							**233.28**
	ROUNDING OFF							**0.44**
	Total			**6 No:**				**₹ 3,059.00**

68609
27/8

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Three Thousand Fifty Nine Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
6810	2,592.00	9%	233.28	9%	233.28	466.56
Total	**2,592.00**		**233.28**		**233.28**	**466.56**

Tax Amount (in words) : **Indian Rupees Four Hundred Sixty Six and Fifty Six paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD

Inward No 13849	Dt. 20/8/20
MRN No: 88189	Dt.
Received By:	Sign: nizam

Modi Properties Pvt. Ltd
Sy.No.82/?

 10-08-2020 4:33:24 PM

Purchase Order

69505
11.08.20 11:32:20

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	69505	11840
Doc Date	10-08-2020	
Quote No	Nil	
Quote Date	10-07-2020	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7152 - Plumbing - other - Manhole sq. covers -24"x24" - 6tons - nos	6.00	365.00	0.00	18.00	2,584.20
					Total Order Value . . .	**2,584.20**

Rupees : Two Thousand Five Hundred Eighty Four and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for South side road leach pit use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Praful Sanitary*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	31-07-2020
Site & Phase :	May Flower Platinum	Time:	16.20
Supplier		Req.No.	11840
Material required before date:	03-08-2020	ID No.	59038

No	Description	Size	Quantity	Units	Inward No	Date
1	RCC manhole round cover - frame size 24" x 24", cover size - 18" x 18"	5 tons	6	nos		
2						
3	69505					
4						
5						
6						
7						
8						
9						
10						

Remarks : For south side road leach pit use purpose

Prepared By	K. Narender Reddy	Approved by	
Sign.& Date	31-07-2020	Sign. & Date	