

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		28/08/2020		Prepared by:		MINISH	
PO/WO no.		68870		PO / WO Date		15/07/2020.	
Supplier Name		Sri Balaji Enterprises		PO/WO amount		2,88,333/-	
Firm/Company		SLLP.		Project name		SLLP	
Sl. No.	Bill No	Bill Date	Bill amount				
1.	055	24/08/2020.	65,502/-				
2.							
3.							
4.							
5.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				Transport 2200/-		62,906/-	
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN			
1.	055	24/08/2020	82250.	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :				Transport 2200/-		2596/-	
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						62,906/- 65,502/-	
Amount E – PO / WO value:						2,88,333/-	
Amount F – Difference (A - E):				2,22,831/-		2,22,831/-	
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / WO			☐ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - ☐ No				
Payment – due date			50% Advance Paid.				
Remarks: Part quantity received Balance to receive.							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	Accounts – receiver of bill	Accountant	Accounts Manager	
Sign:			28 AUG 2020				
Date			MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

Tax Invoice

**SRI BALAJI ENTERPRISES**

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

55

Dated

24-08-2020

PO / DOC No.

68870

D.C. No.

55

Vehicle No.

TS12UA-4994

Destination

Billing Address :

Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	82x26	30	1777.00	53310.00
						Cartage	2200.00
					30		55510.00

Pre Tax : Rs 55510.00

Tax Rs.: 9991.80

Post Tax Rs.: 65501.80

R/o Rs.: 0.20

Final Rs.: 65502.00

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	55510	9%	4995.9	9%	4995.9			9991.80
								0
								0
Total	55510	0.09	4995.9	0.09	4995.9	0	0	9991.80

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For **SRI BALAJI ENTERPRISES**

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

"SHREE GANESHAY NAMA"

DELIVERY CHALLAN

 SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 GSTN : 36AEIPJ0494H1ZF	D. C. No. 55	Dated 24 August 2020
	PO / DOC No. 68870	
	Vehicle No. TS12UA-4994	Cont. No.

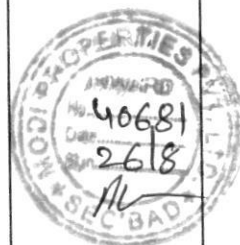
Billing Address :

Sumit Sales LLP
 5-4-187/3&4, IInd Floor
 MG Road, Secunderabad - 03
 GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
 Cherlapally, Behind Kingston PG College
 Rangareddy - 500051
 GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	masonite 2 pnl door	32mm	82x26 ✓	30 ✓no	
					30	



TERMS & CONDITIONS :

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5. Subject to Hyderabad Jurisdiction.

INWARD	
Inward No: 14760	Dt: 24/8/20
MRN No: 82250	Dt: 24/8/20
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	

For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Certified by:

Stores Manager

Purchase Order

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16-Jul-20 2:57:58 PM



68870

15.07.20 12:16:58

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises

H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No

68870

14712

Doc Date

15-07-2020

Quote No

nil

Quote Date

15-07-2020

SupplyType

Supply

Kind Attn : **Mr.Seetaram Joshi**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	30.00	2,186.00	0.00	18.00	77,384.40
2 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	40.00	1,776.00	0.00	18.00	83,827.20
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	10.00	1,733.00	0.00	18.00	20,449.40
4 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	400.00	335.00	40.00	18.00	94,872.00
5 2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	100.00	0.00	18.00	11,800.00
Total Order Value . . .					288,333.00

Rupees : Two Lakh(s) Eighty Eight Thousand Three Hundred Thirty Three Only.

Terms and Conditions :-

Specification / Brand Doors should be Mango wood frame with masonite skin both side two pannel, hard wood filling inside, rate per sft is Rs. 120+18% GST, WPC Pannel door with honey coamb filling Rs. 180+18% GST.

Payment Terms 50% cash payment after delivery. *50% Advance*

Tax Inclusive of all GST taxes

Delivery Date within 7 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Extra.

Warranty One year replacement warranty on doors of manufacturing defects, mortise lock 5 years warranty, cylendrical locks 1 year warranty.

Advance Paid By cheque/RTGS, 1,44,165-00, Dated.....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenish, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Req 14595 qty is included in this PO items are cylendrical locks, door stoppers.

→ Part bill received of Rs. 2,28,106/-
and bal. bill of Rs. 60,227/-
to be receivable. (A.w. 48)
5/8/20

uf
14/8/20

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name :

Date : _/_/

Estimate/Draft PO

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15-Jul-20 4:12:05 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	68870	14712
Doc Date	15-07-2020	
Quote No	nil	
Quote Date	15-07-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	30.00	2,186.00	0.00	18.00	77,384.40
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Total Order Value . . .					288,333.00
Rupees : Two Lakh(s) Eighty Eight Thousand Three Hundred Thirty Three Only.					

Terms and Conditions :-

Specification / Brand	Doors should be Mango wood frame with masonite skin both side two pannel, hard wood filling inside, rate persit is Rs. 120+18% GST, WPC Pannel door with honey coamb filling Rs. 180+18% GST.
Payment Terms	100% cash payment after delivery.
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502256233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Extra.
Warranty	One year replacemant warranty on doors of manufacturing defects, mortise lock 5 years warranty, cylendrical locks 1 year warranty.
Advance Paid	By cheque/RTGS. 1,44,165-00, Dated.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replanish, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Req 14595 qty is included in this PO items are cylendrical locks, door stoppers.

APPROVED BY
16 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SLLP	Date:	14.7.2020
Site & Phase :	SHLLP	Time:	15.00
Supplier		Req. No.	14712
Material required before date:		ID No.	58466

No	Description	Size	Quantity	Units	Inward No	Date
1	PANEL DOORS	32X82	30	NOS		
2	PANEL DOORS	26X82	40	NOS		
3	PANEL DOORS	26X80	10	NOS		
4	SS HINGES	4"	400	NOS		
5	DOOR STOPPER		100	NOS		
6						
7						
8						
9						

Remarks: FOR STOCK MAINTENANCE AT SLLP

Prepared By	SOWMYA	Approved by	
Sign. & Date	14.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

