PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/08/2020.	Prepared by:	MINISH
PO/WO no.	63965	PO / WO Date	13/12/2019.
Supplier Name	Cemex Infra.	PO/WO amount	2,60,000/-
Firm/Company	VISTA HOMES	Project name	VISTA HOMES
Sl. No.	Bill No	Bill Date	Bill amount
1.	245	23/01/2020	2,73,004/-
2.			
3.			
4.			
5			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,73,004/-

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.	Poultry Report Enclosed			□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B – Other Credits :	Short Material Recd Qty 6750 Kgs.	9141/-
Amount C –Other Debits :		...
Amount D (D=A+B-C) – Amount to be credited to the supplier:		2,63,863/-
Amount E – PO / WO value:		2,60,000/-
Amount F – Difference (A - E):		3,863/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / WO	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes - - ☑ No
Payment – due date	30/08/2020.
Remarks:	Short Material Recieved for 6750 Kgs

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature]	[signature]		
Date		24/	24/08/2020	25 AUG 2020		

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

Subject: Shortfall of RMC
From: minish <minish@modiproperties.com>
Date: 24-08-2020, 11:11 AM
To: cemexinfra9@gmail.com

TO,

Mr Purshottam Reddy

Dear Sir

We received short material Against your Invoice no 245 DT 23-01-2020 For 6750Kgs Against Our PO No 63965 DT13-12-2019.We are deducting RS 9141/-For the same.

Please Note

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Regards,

Minish Parikh
Manager-Procurement | +91 95155 46784 | minish@modiproperties.com
Modi Properties Pvt. Ltd. | www.modiproperties.com
5-4-187/ 3 & 4, M G Road, Secunderabad - 03 | +91 40 66335551
Don't just buy a flat or villa! Buy a great lifestyle!
We build affordable flats & villas in gated communities.

Tax Invoice

CEMEX INFRA	Invoice No.	Dated
Sy.No 312 Rampally Vill	**245**	**23-Jan-2020**
Keesara Mdl, Medchal Dist-501 301	Delivery Note	Mode/Terms of Payment
Phone No:8367099999		
GSTIN/UIN: 36AANFC3197R1ZJ	Supplier's Ref.	Other Reference(s)
State Name : Telangana, Code : 36	**1939 to 2080**	
E-Mail : cemexinfra9@gmail.com	Buyer's Order No.	Dated
Buyer	**63965**	**27-Dec-2019**
VISTA HOMES	Despatch Document No.	Delivery Note Date
5-4-178/3 &4, IInd Floor. M.G.Road,		
Secunderabad-500003.	Despatched through	Destination
GSTIN/UIN: 36AAGFV2068P1ZJ		
State Name : Telangana, Code : 36		
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**M20 Ready Mix Concrete**	38245010	**84.00 cum**	2754.27	cum	**231358.68**
	9141/-					
	SGST			9	%	**20822.28**
	CGST			9	%	**20822.28**
	Round Off					**0.76**
			84.00 cum			**Rs 273004.00**

Amount Chargeable (in words)

INR Two Lakh Seventy Three Thousand Only

HSN/SAC	Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	231358.68	9%	20822.28	9%	20822.28	41644.56
Total	231358.68		20822.28		20822.28	

Tax Amount (in words) : **INR Forty One Thousand Six Hundred Forty Four and Fifty Six Paise Only**

Bank Details:
Name : Cemex Infra
Bank : Andhra Bank
A/c no: 261611100001529
IFSC Code: ANDB0002616

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

Authorises Signatory

This is a Computer Generated Invoice

$\frac{6750 \times 3250}{2400}$ = 9141/-

Purchase Order

 20-08-2020 16:42:24 Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
CEMEX INFRA	**Doc No**	63965	99271
Sy. no. 312, Rampally (V111), Kesara (Mandal) Medchal Dist. - 501301	**Doc Date**	13-12-2019	
	Quote No	NIL	
GSTIN 36aanfc3197r1zj	**Quote Date**	13-12-2019	
8367099999 9848210686	**SupplyType**	Supply	

Kind Attn : G.Surender Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. *RMC M-20*	80.00	3,250.00	0.00	0.00	260,000.00
					Total Order Value . . .	**260,000.00**

Rupees : Two Lakh(s) Sixty Thousand Only.

Terms and Conditions :-

Specification /	Concrete mix shall be of Cemex Infra Ready Mix Concrete.
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	Including GST in above prices
Delivery Date	As per request of Project Manager
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Bills must be submitted to H.O. within 30days of suppy of material.10% plty on value of order will be deducted in delay submission of bills.
Transportation	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	Final payment as per actual qty supplied as per batch sheet. Batch sheet/ report to be sent. Above order is for E Block part-02 second floor slab Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Accepted the above Terms And Conditions

For ***Vista Homes***

For ***CEMEX INFRA***

Authorised Signatory

Date : __/__/____

Name : ____________________

Name : ____________________

Contact :-

RMC pour report

Company/ firm:	Vista Houses	Project:	Vista Houses	A. Estimated quantity:	80 M3
Flat / Villa no.:	E Block Part-2.	Block No.:	E Block Part-2.	B. Requisition quantity:	80 M3
Slab no.:	02	PO Nos.	63965	C. Actual quantity poured:	84 M3
Requisition nos.:	99271	Supplier:	Cemex Infra.	D. Difference (C-A):	+4 M3
Sign of security		Sign of Admin		Sign of Project manager	
Date	28/12/19	Date	28/12/19	Date	

Details of RMC pour

Sl. No	Date	Time	Quantity poured	Dc No. / Batch no.	Specified weight (@ 2,400 kgs per meter cube	Measured weight (kgs)	Short fall in weight in kgs	Inward no.	MRN No.
1.	16/12/19	12:30	06 M3	1939	14400	14540	—	24000	74949
2.	"	13:00	06 M3	1940	14400	14205	—	24001	74950
3.	"	13:20	06 M3	1941	14400	14210	—	24002	74951
4.	"	13:35	06 M3	1942	14400	14515	—	24003	74952
5.	"	14:21	06 M3	1943	14400	14380	—	24004	74953
6.	"	14:53	06 M3	1944	14400	14510	—	24005	74954
7.	"	15:25	06 M3	1945	14400	14450	—	24006	74955
8.	"	15:50	06 M3	1946	14400	14450	—	24007	74956
9.	"	16:10	06 M3	1947	14400	14550	—	24008	74958
10.	"	17:20	06 M3	1950	14400	14470	—	24009	74959
11.	17/12/19	11:35	06 M3	1965	14400	14495	—	24010	75026
12.	"	11:55	06 M3	1966	14400	7650	-6750	24011	75027
Total:									
Remarks:									

Note: 1. Report to be sent on completion of each slab or footing for a block or villa. 2. Report must be sent within one working day with relevant documents attached. 3. Weigh all vehicles. 4. 6 m cu vehicles weight less than 14,100 kgs – deduct amount in bill. 5. Calculate short fall in weight as per internal memo no. 912/70/b dated 10.09.2014. If short fall is within permissible limits, write shortfall as Nil. 6. Ensure that relevant totals are entered.

RMC pour report

Company/ firm:	Vista Houses	Project:	Vista Houses	A. Estimated quantity:	80 M3
Flat / Villa no.:	E.Block Part-2	Block No.:	E.Block.	B. Requisition quantity:	80M3
Slab no.:	02	PO Nos.	63965	C. Actual quantity poured:	84 M3
Requisition nos.:	99271	Supplier:	Cemex Infra	D. Difference (C-A):	+ 4M3
Sign of security		Sign of Admin		Sign of Project manager	
Date		Date		Date	

Details of RMC pour

Sl. No	Date	Time	Quantity poured	Dc No. / Batch no.	Specified weight (@ 2,400 kgs per meter cube	Measured weight (kgs)	Short fall in weight in kgs	Inward no.	MRN No.
1.	23/12/19	10:11	06M3	2079	14400	14300	—	24034	75028
2.	"	10:45	06M3	2080	14400	14375	—	24035	75029
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
Total:			84M3		201600	195100	- 6750		
Remarks:									

Note 1. Report to be sent on completion of each slab or footing for a block or villa. 2. Report must be sent within one working day with relevant documents attached. 3. Weigh all vehicles. 4. 6 m cu vehicles weight less than 14,100 kgs – deduct amount in bill. 5. Calculate short fall in weight as per internal memo no. 912/70/b dated 10.09.2014. If short fall is within permissible limits, write shortfall as Nil. 6. Ensure that relevant totals are entered