PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/8/20.	Prepared by:	SOWMYA
PO/WO no.	69442	PO / WO Date.	6/8/20.
Supplier Name	Sri rajarajeshwara Traders	PO/WO amount	885
Firm/Company	SSltp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0222	19/8/20.	886
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			886

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82205	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				886
Amount E – PO / WO value:				885
Amount F – Difference (A – E):				-1

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ ~~No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**29.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	25/8/20.	25/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela, Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

To
M/s. Summit SALES LLP M.G. Road Secbad (E) 25/8/20

CASH / CREDIT INVOICE

Invoice No. 0222 Date : 19/8/2020
D.C. No. : Date :
P.O. No. : 69442 Date : 6/8/2020

Site : Summit Housing

LL/RR Truck No. :

Customer's GST No. : 36 ACQFS2044C1Z7

Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	15	Kg Redoxide powder	3102	18%	50/	750/-
		CGST		9%		68/-
		SGST		9%		68/-
						886/-

INWARD
Inward No: 4745 Dt: 19/8/20
MRN No: 82205 Dt: 21/8/20
Received By: Sign:
SUMMIT SALES LLP

INWARD 68535 26/8

Rs 886/-

E. & O.E.

Rupees

TOTAL 886/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK,
PARADISE BRANCH.
A/C No. : 00422020001922
RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS

Authorised Signatory

06-08-2020 15:03:46

Purchase Order

69442
06.08.20 2:48:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Raja Rajeshwara Traders
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003

GSTIN 36AEPPP5662Q1ZF
276363915 9246363915 27718915.

Doc No	69442	14776
Doc Date	06-08-2020	
Quote No	Nil	
Quote Date	06-08-2020	
SupplyType	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6613 - Paints - Red Oxide Powder - NA - Kgs	15.00	50.00	0.00	18.00	885.00
	...upees : Eight Hundred Eighty Five Only.				**Total Order Value . . .**	**885.00**

Terms and Conditions :-

Specification / Brand	All items shall be of 'Asian, brand/company.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Ot... ...erms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 06/08/2020

Contact - -

Accepted the above Terms And Conditions
For ***Sri Raja Rajeshwara Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	
Site & Phase :	SSLLP
Supplier	SHLLP
Material required before date:	
Date:	03.08.2020
Time:	17.25
Req. No.	14776
ID No.	58935

No	Description	Size	Quantity	Units	Inward No	Date
1	WALL CARE PUTTY 69441	20KG	20 ✓	NOS		
2	RED OXIDE 69442		15	NOS		
3	WHITE CEMENT	25 KG	5 ✓	NOS		
4	JANTA PASTE 69441	500 GMS	20 ✓	NOS		
5						
6						
7						
8						
9						
10						

Remarks: For Stock maintanance and site

Prepared By			
Sign.& Date	HEMENDRA 03.08.2020	Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 AUG 2020
SOHAM MODI
MANAGING DIRECTOR