PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/8/20.	Prepared by:	SOWMYA
PO/WO no.	69548	PO / WO Date.	11/8/20
Supplier Name	Kaveri Timber Depot	PO/WO amount	26,240
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	181	20/8/20.	26,240
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			26,240.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82207	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				26,240.
Amount E – PO / WO value:				26,240
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**29.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	25/8/20.	31/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

☏ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 181

Date : 20/8/2020

25/8/20

M/s. SUMMIT SALES L.L.P

G.S.T No! - 36ACQFS2044C1Z7 P.O 69548

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	IMP WOOD CUTSIZES					
	7 1½x¾ = 150	1050	SFT	@ 14/-	14700 =	00
	3 —"— = 50	150	SFT	@ 14/-	2100 =	00
	3¾ 3x1 = 10	37=50	SFT	@ 29/-	1087 =	50
	7½ —"— = 20	150	SFT	@ 29/-	4350 =	00
	E. & O.E.			TOTAL	22237 =	50
				CGST 9 %	2001 =	37
				SGST 9 %	2001 =	37
				IGST %		
				TOTAL AMOUNT GST	26240 =	25

MODI PROPERTIES PVT. LTD. S'BAD INWARD No. 68543 Date 26/8

INWARD
Inward No: 14747 Dt: 20/8/20
MRN No: 82207 Dt: 21/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Party GSTIN No.

Way Bill No. :

Vehicle No. : AP11 Y 3385

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

Purchase Order

 11-08-2020 15:17:19

69548
11.08.20 11:32:20

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	69548	14777
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	11-08-2020	
	Quote No	Nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	23-06-2020	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' x 1.5 x 3/4" - 150 nos*	1,050.00	14.00	0.00	18.00	17,346.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3' x 1.5" x 3/4" - 50 nos*	150.00	14.00	0.00	18.00	2,478.00
3	2237 - Carpentry - wood - Sal wood Beading - other - rft *3' 9" x 3" x 1" - 10 nos*	37.50	29.00	0.00	18.00	1,283.25
4	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' 6" x 3" x 1" - 20 nos*	150.00	29.00	0.00	18.00	5,133.00
					Total Order Value . . .	**26,240.25**

Rupees : Twenty Six Thousand Two Hundred Fourty and Paise Twenty Five Only.

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

12/08/2020

Name : ______________

Accepted the above Terms And Conditions

For ***Kaveri Timber Depot***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	04.08.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14777
Material required before date:		ID No.	59047

No	Description	Size	Quantity	Units	Inward No	Date
1	MAIN DOOR BEADING	7'6"X3"X1"	20	NOS		
2	MAIN DOOR BEADING	3'9"X3"X1"	10	NOS		
3	INTERNAL BEADING	7'X1.5"X3/4"	150	NOS		
4	INTERNAL BEADING	3'X1.5"X3/4"	50	NOS		
5						
6	69548					
7						
8						
9						
10						

Remarks: For Stock maintenance and site

Prepared By	SOWMYA	Approved by	
Sign.& Date	04.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
10 AUG 2020
SOHAM MODI
MANAGING DIRECTOR