

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		1/9/20		Prepared by:		T. Khan	
PO/WO no.		69667		PO / WO Date.		25/8/20	
Supplier Name		Naveen metal wdg		PO/WO amount		31860	
Firm/Company		Soukup		Project		Sov	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	094	26/8/20		31860			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						31860	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			82342	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						31860	
Amount E – PO / WO value:						31860	
Amount F – Difference (A – E):						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			5/9/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	1/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

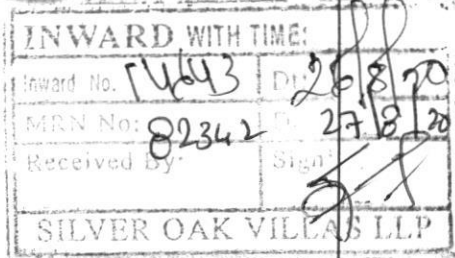
GST No. : 36AGOPD8982C1Z4

TAX INVOICE
CASH / CREDITPhone : 27712497
40042626**NAVEEN METAL UDYOG**

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.

E-mail : nmuhyd@yahoo.co.in

M/s. <u>SILVER OAK VILLAS LLP</u>	Invoice No. : 094	Date : <u>26/08/20</u>
<u>M. G. ROAD,</u>	P. O. No. & Date : <u>69667/155939</u>	
<u>SECUNDERABAD</u>	D. C. No. : <u>25/08/20</u>	Date :
Phone _____ Fax _____	Desp. Through : <u>TS-10-UB-5649</u>	
GST No. <u>36ADBF3288A2Z7</u>		

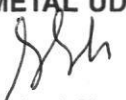
HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7314	W. Mesh	6 Rolls	4500/- 23	27000=00
  Y. Soma				
SUB TOTAL				27000=00
				—
SGST @ 9%				2430=00
CGST @ 9%				2430=00
IGST @				—
G. TOTAL				31860=00

BANK : **UNITED BANK OF INDIA** Branch : M. G. Road, Secunderabad.
A/c. No. : 0625210318512 IFSC Code : UTBioSEC813

Rupees Thirty One thousand eight hundred
and Sixty Only

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For **NAVEEN METAL UDYOG**

 Authorised Signatory

Purchase Order

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25-08-2020 14:41:53



69667

14.08.20 11:47:15

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Naveen Metal Udyog 4-5-155, Pan Bazar, Sec-bad-03. GSTIN 36AGOPD8982C1Z4 27712497. 66382026. 9246297667	Doc No	69667	155939
	Doc Date	25-08-2020	
	Quote No	Nil	
	Quote Date	28-07-2020	
	SupplyType	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2287 - Carpentry - hardware - MS Mesh - Others - sft 5' x 50' - 8 guage - 6 bundles	1,500.00	18.00	0.00	18.00	31,860.00
Total Order Value . . .					31,860.00
Rupees : Thirty One Thousand Eight Hundred Sixty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. Size - 2" x 2"
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 97 elevation plastering work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Naveen Metal Udyog**

Name : _____

Name : _____

Date : ____/____/____

MEMO

DATE & FROM:	TO & REMARKS.
19/8/20	TO.
<u>T.D. Fulling</u>	M.D. Sir.
	Sov sili require welded
	Mesh 1" x 1" - 8 gauge, but these
	thickness is not available in
	1" x 1". it is available in
	10 gauge only.
	Estimate is attached
	Please suggest.
<u>Sonam</u>	
<u>21/8/20</u>	Need 2" x 2" not
	1" x 1"
	<u>u</u>
	18/ - 18/

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	13-08-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155939
Material required before date:	20-08-2020	ID No.	59141

No	Description	Size	Quantity	Units	Inward No	Date
- 1	Welded Mesh (1" X 1")	8 Gauge	1500	Sft		
2	Anchor set chemical	1 kg	10	Packets		
3						
4						
5						
6						
7						
8						
9						

69667

available in 10 gauge - 2mm thick
(5' x 50')
22+18% - per sq ft.
Each bundle.

Remarks: -For V.no 97 purpose elevation plastering work purpose.

Prepared By	K.Purshotham	Approved by	
Sign.& Date	13-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
14 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

Company Name:	Silver Oak Villas LLP	Date:	13-08-2020
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Estimate/Draft PO

Page(s) 1 Of 1

19-08-2020 12:09:51

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Draft PO for Approval**Supplier Details**

Naveen Metal Udyog
4-5-155, Pan Bazar, Sec-bad-03.

GSTIN 36AGOPD8982C1Z4
66382026.

27712497.

9246297667

Doc No	69667	155939
Doc Date	19-08-2020	
Quote No	Nil	
Quote Date	28-07-2020	
SupplyType	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2287 - Carpentry - hardware - MS Mesh - Others - sft 5' x 50' - 10 guage(3mm thick) - 6 bundles	1,500.00	23.00	0.00	18.00	40,710.00
Total Order Value . . .					40,710.00

Rupees : Fourty Thousand Seven Hundred Ten Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.No. 97 elevation plastering purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

T. D. Naveen
19/8/20
19/8

For **Silver Oak Villas LLP**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Naveen Metal Udyog**

Name : _____

Name : _____

Date : ____/____/____