PURCHASE DIVISION Advice for approval for credit to supplier

Date:		1 1			Drong	red by)	<u> </u>				
PO/WO no.		1/9/20			Prepared by:			T. Shasley				
Supplier Name		69785 Leparo Tamples			PO / WO Date.			25/8/20				
		Lepater Tarple-				O amount		2528				
Firm/Company		SSLLP			Project			H O				
Sl. No.		Bill No.			Bill Date			Bill amount				
1.		1639			27/8/20			2520				
2.												
3.									f —			
4.	~											
Amount A	– Bills tot	al(Excluding T	ransport & F	Iamali C	harges):							
Sl. No. DC No		DC. Date			MRN No.			DC matches MRN				
1.						 		□ Yes □ No				
2.						-		□ Yes □	No			
3.								□ Yes □	No			
Amount B –Other Credits :												
Amount C	-Other De	ebits:										
Amount D (D=A+B-C) – Amount to be credited to the supplier:												
Amount E – PO / WO value:				11					520			
Amount F	- Differen	ce (A – E):						2	120			
		per PO /WO			Ves n I	Tycass raceiv	ad = Chart ra	asivad = 0	14h o (1.			
Is difference between PO / Bill acceptable?				Yes Excess received Short received Other (explained below)								
				→ Yes □ No (explained below)								
Excess / short material received				□ Approved – within acceptable limits □ No (explained below)								
Close PO / W?O				Yes □ No – wait for balance material □ No (explained below)								
Advance paid / PDC given (deduct when paying)				□ Yes – Rs. /- □ No								
Payment – due date				5/9/20								
Remarks:												
								1				
Approve by		34 1300	Purchase Manager	Procur Man		MD	Accounts receiver of bill	1011 1 10 10 10 10 10 10 10 10 10 10 10	ountant	Accounts Manager		
Sign:		8.		1			Jiii					
Date	,,	9/10										

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

LEPAKSHI TARPAULIN INDU # 1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.

Invoice No.: 1639

Date: 23/08/2020

State Code: 36

Phone: (O) 2770 6071, 9121013748, Cell: 99591 02999, E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com GSTIN: 36ADOPN7656C177

Details of Receiver (Billed to)					Deta	ails of Co	nsianee	(Shipped	to)	
Name: Summit Sales Ly				Name :				Строс		
,			- 1	Address :						
M.G. POAD SEZ DAD-3				/ tudi 033				1		
PhCell:_ GSTIN/UIN: 36ACQFS2044C127				Ph				Co	II -	
				GSTIN/UIN :		Cell:				
P.O. No. & Dt. 69785 pt 25/08/2020				Vehicle No.:						
SI. HSN (SAC) Description of the Goods	Qty.	Rate	Amount	Taxable		GST	SC	ST		IGST
	10	en	Rs.	Value	Rate	Amount	Rate	Amount	Rate	Amount
1) 6201 Rain costs	(6)	400/	2400	2400	25/	60	25.	60	ì	
	لط	/			/		1		1	
	/					1		1		
		SOER	I E S							
27.59	-	68	822					/	1	
7, 8		10/01/31	3/3/					,		
L. 3 \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		11,000	860	/		,				
7	TOTAL		- Cornell	2400	(+)	60	(A)	60	2	2520
(Rupees: in words Rs'-2520 only)										
	av Bill No			TOTAL INVO	NICE DS			250	0	
II INWARD		1	DETAILS		DIOL NO. =		LEDAL	CHITADD	ATTITUTE	MBHCEDIEC
TERMS & CONDITIONS: 1. Goods once so will not be taken by prexcled to 23 1882 2. Subject to Security and the security of the	В	Bank Name	9	: PUNJAB NA	ATIONAL	BANK	or LEPAR	ισπι Takp	AULINI	NDUSTRIES
3. The customer story in No. firm if there is the complaint strates the quality or quantity of the customer story in the customer st	E	Branch	unt Nu m bei	: 3631002100 : M.G. Road,	Sec'bad		1	70/0		
or quantity of the Received at Sur Factory premises only. 5. Interest will be character at the control of the		FSC		: PUNB03631	00					
6. Our risk & responsibility coasisses soon reply upon in Espatched from our p	remises.							Authorised	Signato	ry

25-08-2020 4:54:09 PM

From Company: **Summit Sales LLP**

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7



21.08.20 11:16:08

Supplier Details

Lepakshi Tarpaulin Industries

5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3.

69785 16415 Doc No **Doc Date** 25-08-2020 **Quote No** Nil **Quote Date** 25-08-2020

GSTIN 36ADOPN7656C1Z7

2770 6071

66486071

9642662732

SupplyType Supply

Kind Attn: Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4052 - Consumables - Raincoats - NA - nos	6.00	400.00	0.00	5.00	2,520.00
		Total Or	der Value	e	2,520.00

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay

Transportation Cost

Transport cost shall be borne by us.

Warranty

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose

Completion Date

Measurment Security

Nil Nil

Remarks

For Summit Sales LLP

Authorised Signatory

Accepted the above Terms And Conditions For Lepakshi Tarpaulin Industries

Name:

Date : __/__/__

Requisition Form Company Name: Summit Sales LLP Common Date: 19.08.2020 Expenses Site & Phase: Head Office Time: 04:30 Pm Req. No. 16415 Material required before date: ID No. 59242 Inward No Date Description Size Quantity Units No Rain Coat XL02 No's 01 Rain Coat XXL 04 No's 02 Remarks: For Office use -Jai Kumar Approved by Prepared By 19.08.2020 Sign.& Date Sign.& Date 2 1 AUG 2020 Note: On receipt of material at site write inward number and date in last 2 columns. SOHAM MODI MANAGING DIRECTOR