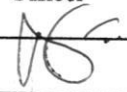


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		1/9/20		Prepared by:		T. Shastri	
PO/WO no.		69862		PO / WO Date.		18/8/20	
Supplier Name		vivid world		PO/WO amount		1310	
Firm/Company		viva hary		Project		viva	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	1790	20/8/20	1310				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			1310				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.				☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :_							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1310				
Amount E – PO / WO value:			1310				
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			5/9/20				
Remarks:_____							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	1/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

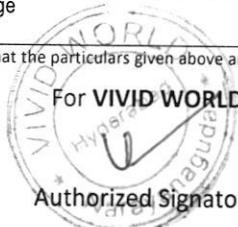
A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

69862

TAX INVOICE

Invoice No. : 1790					Transport Mode :					
Invoice Date : 20/08/2020					Vehicle Number :					
Reverse Charge (Y/N) :					Date of Supply :					
State : TELANGANA		Code		36						
Bill to Party					Ship to Party					
Address: M/S.VISTA HOMES (KUSHAIGUDA SITE), 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MG RAOD, SECBAD-3.					GATE PASS NO:					
GST: 36AAGFV2068P1ZJ.					GSTIN :					
State : TELANGANA			Co de		State :			Co de		
Product Description	HSN Code	U O M	Qty	Rate	Amount	TAXABLE VALUE	CGST	SGST	TOTAL	
							RA TE	AMT		
								RA TE	AMT	
HP 12A LASER TONER REFILLING	3707		02	230.00	460.00	82.80	9%	41.40	542.80	
HP 12A LASER TONER DRUM	8443		02	325.00	650.00	117.00	9%	58.50	767.00	
					1110.00	199.80			1309.80	
					1110.00					
RS. ONE THOUSAND THREE HUNDRED NINE AND EIGHTY PAISE ONLY. (RS.1309.80)					ADD :CGST 9%					99.90
					ADD :SGST 9%					99.90
					Total Amount After Tax					1309.80
					GST on Reverse Charge					
Bank Details					Certified that the particulars given above are true and correct For VIVID WORLD  Authorized Signatory					
Bank Name : INDIAN BANK										
Branch : Narayanguda Branch										
Bank A/C : 406746378										
Bank IFSC : IDIB000N015		Common Seal								

INWARD

Inv No: 20/08/20

Dr

Received By:  Dilip Rai

Vista Homes



Purchase Order

Page(s) 1 Of 1

26-08-2020 15:40:49



69862

26.08.20 1:23:35

From Company : **Vista Homes**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Vivid World

204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No

69862

99778

Doc Date

18-08-2020

Quote No

Nil

Quote Date

18-08-2020

SupplyType

Supply

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	2.00	230.00	0.00	18.00	542.80
2 3522 - Computers and Peripherals - Toner drum - NA - nos	2.00	325.00	0.00	18.00	767.00
Total Order Value . . .					1,309.80

Rupees : One Thousand Three Hundred Nine and Paise Eighty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penalty For Delay Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Site use**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Vista Homes**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Vivid World**

Date : ____/____/____

Requisition Form

Company Name:		Vista Homes		Date:		17.08.2020	
Site & Phase :		Vista Homes		Time:		16:43	
Supplier:		-		Req. No.		99778	
Material required before date:		20.08.2020		ID No.		59182	

No	Description	Size	Quantity	Units	Inward No	Date
1	Cartridge refilling		03	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Site works purpose.

Prepared By	T.Madhu	Approved by	
Sign. & Date	17.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Vista Homes		Date:			
Site & Phase :		Vista Homes		Time:			
Supplier		-		Req. No.			
Material required before date:		14.02.2020		ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks:

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.