PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/8/20.	Prepared by:	SOWMYA
PO/WO no.	69813.	PO / WO Date.	25/8/20
Supplier Name	sellp.	PO/WO amount	2,123.
Firm/Company	Aedi's Developers llp.	Project	MGA
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12895	27/8/20.	2,123
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,123

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10863	27/8/20	82358	☑Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,123
Amount E – PO / WO value:	2,123
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained be~~low)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**5.9.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	28/8/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12895
Aedis Developers LLP	Invoice Date.	27-08-2020
Morning Glory Apartment, Genome Valley, Hyderabad	PO No.	69813
	PO Date.	25-08-2020
	Req ID	59299
	Req Date	24-08-2020
GSTIN : 36ABPFA0002Q1ZD	Loc Req No	100232

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7571 - Stationery - other - Projects folder - NA - nos		50	5.50	275.00	18	49.50
	A3						
2	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
3	4001 - Consumables - Air Freshner - NA - nos	3307	4	82.00	328.00	18	59.04
	Room Freshner						
4	7560 - Stationery - other - Pen - NA - nos	9608	20	5.50	110.00	12	13.20
	Blue						
5							
6							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,863.00		259.74
	129.87	129.87	Total Invoice Amount	2,122.74		

Rupees : Two Thousand One Hundred Twenty Two and Paise Seventy Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
68666
28/8

Purchase Order

      25-08-2020 16:34:20

69813
26.08.20 1:23:34

From Company : **Aedis Developers LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad-500003
G S T No. : 36ABPFA0002Q1ZD

Supplier Details			
Summit Sales LLP	**Doc No**	69813	100232
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7571 - Stationery - other - Projects folder - NA - nos *A3*	50.00	5.50	0.00	18.00	324.50
2	7555 - Stationery - other - Paper - A4 - bundles	5.00	230.00	0.00	12.00	1,288.00
3	4001 - Consumables - Air Freshner - NA - nos *Room Freshner*	4.00	82.00	0.00	18.00	387.04
4	7560 - Stationery - other - Pen - NA - nos *Blue*	20.00	5.50	0.00	12.00	123.20
					Total Order Value . . .	**2,122.74**

Rupees : Two Thousand One Hundred Twenty Two and Paise Seventy Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Morning Glory Apartments Genomevalley, Hyderabad Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Aedis Developers LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Aedis Developers LLP		Date:		21.08.2020		
Site & Phase :	MGA		Time:		03:00 PM		
Supplier			Req. No.		100232		
Material required before date:		24.08.2020	ID No.		59299		

No	Description	Size	Quantity	Units	Inward No	Date
1	**Sheet protector**	A3	5	No's		
2	**A4 size papers**		05	No's		
3	Room sprays(Orange) 69813		4	NO's		
4	Blue pens		20	No's		
5						
6						
7						
8						
9						
10						

APPROVED
24 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site office purpose			
Prepared By	Pushpalatha	Approved by	T. Madhu
Sign.& Date	21.08.2020	Sign. & Date	21.08.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10883
Aedis Developers LLP	DC Date.	27-08-2020
Morning Glory Apartment, Genome Valley, Hyderabad	PO No.	69813
	PO Date.	25-08-2020
	Req ID	59299
GSTIN : 36ABPFA0002Q1ZD	Req Date	24-08-2020
	Loc Req No	100232

	Description of Goods	HSN/SAC	Qty
1	7571 - Stationery - other - Projects folder - NA - nos		50
2	7555 - Stationery - other - Paper - A4 - bundles	4810	5
3	4001 - Consumables - Air Freshner - NA - nos	3307	4
4	7560 - Stationery - other - Pen - NA - nos	9608	20
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INWARD
Inward No: 10519 Dt: 28/08/20
MRN No: 8235 Dt: 28/08/20
Received By: Security Sign: Alex
AEDIS DEVELOPERS LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 46760 Date 31/8

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12895
Aedis Developers LLP	Invoice Date.	27-08-2020
Morning Glory Apartment, Genome Valley, Hyderabad	PO No.	69813
	PO Date.	25-08-2020
	Req ID	59299
GSTIN : 36ABPFA0002Q1ZD	Req Date	24-08-2020
	Loc Req No	100232

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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	A3						
2	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
3	4001 - Consumables - Air Freshner - NA - nos	3307	4	82.00	328.00	18	59.04
	Room Freshner						
4	7560 - Stationery - other - Pen - NA - nos	9608	20	5.50	110.00	12	13.20
	Blue						
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IGST	CGST	SGST			
			Total Taxable Amount	1,863.00	259.74
	129.87	129.87	Total Invoice Amount	2,122.74	

Rupees : Two Thousand One Hundred Twenty Two and Paise Seventy Four Only.

for Summit Sales LLP

Authorised signatory

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