

Annexure - A - Record of material issued to/received from contractors.

Name of firm/company		Project name/location		Project name/location		Sign of security:		Sign of admin audit:															
Sign of project manager:		Sign of admin:		Sign of security:		Sign of admin audit:																	
S. no		Date of issue		Material description		Qty		Units		Rate*		Amount*		Issued by#		Issued to#		Tally dr/cr V no.		Sign of Builder		Sign of Contractor	
799		27.07.20		Cement		20		bags		395		7900		Sreenivas		Pradeep				Sybil			
800		31.07.20		Cement		32		bags		395		12640		Sreenivas		Pradeep				Sybil			
801		06.08.20		Cement		12		bags		258.50		3102		Sreenivas		Pradeep				Sybil			
802		12.08.20		Brooms		01		N01		8.30		8.30		Sreenivas		Pradeep				Sybil			
803		17.8.20		Spunge		01		N01		8.30		8.30		Sreenivas		Pradeep				Sybil			
804		17.08.20		Broom		01		N01		8.30		8.30		Sreenivas		Pradeep				Sybil			
805		22.08.20		Spunge		10		N01		8.30		83		Sreenivas		Pradeep				Sybil			
806		28.8.20		Broom		05		N01		8.30		41.5		Sreenivas		Pradeep				Sybil			

Notes: 1. * Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

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Name of firm/company			Project name/location			Sign of admin audit:					
Sign of project manager:		Sign of admin:		Sign of security:		Sign of admin audit:					
S. no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
607	24.08.20	Brick	02	nos	8.20	16.80	Senevelup	polindee		Sydy	
808	20.08.20	Cement Rof	22	nos	858.50	5687.00	Senevelup	polindee		Sydy	
809	20.08.20	Sponjes	04	nos	8.20	33.20	Senevelup	polindee		Sydy	
810	20.08.20	Bricks	04	nos	8.30	33.20	Senevelup	polindee		Sydy	
811	21.08.20	Cement	27	nos	858.50	6999.50	Senevelup	polindee		Sydy	
812	21.08.20	Cement	02	nos	258.50	517.00	Senevelup	polindee		Sydy	
813	21.08.20	(Cement) Sponjes	06	nos	8.30	49.80	Senevelup	polindee		Sydy	
814	21.08.20	Bricks	02	nos	8.30	16.60	Senevelup	polindee		Sydy	

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Name of firm/company		Severe construction LLP		Project name/location		Severe 4th floor					
Sign of project manager:	Sign of admin:	Sign of security:		Sign of admin audit:							
Sudhakar Suresh		Valeek									
S. no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
815	25.08.20	Cement	1308	Bag	258.50	33738	Severe LLP	Polinder		Sudhakar	
816	25.08.20	Bondy	04	roll	8.30	33.20	Severe LLP	Polinder		Sudhakar	
817	26.08.20	Cement	16	Bag	258.50	4136	Severe LLP	Polinder		Sudhakar	
818	26.08.20	(Cement) Bondy	18	roll	258	149.40	Severe LLP	Polinder		Sudhakar	
819	26.8.20	Broom	11	roll	8.30	91.30	Severe LLP	Polinder		Sudhakar	

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