

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		26/8/20		Prepared by:		SOWMYA	
PO/WO no.		69332		PO / WO Date.		31/7/20	
Supplier Name		SSIP		PO/WO amount		1,03,079	
Firm/Company		NE		Project		NE	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	12841	25/8/20	36,334				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			36,334				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	011. 69332	12/8/20	82126	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			36,334				
Amount E – PO / WO value:			1,03,079				
Amount F – Difference (A – E):							
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. _____ <input checked="" type="checkbox"/> No				
Payment – due date			29.8.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>	<i>[Signature]</i>	<i>[Signature]</i>				
Date	26/8/20	21/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Nilgiri Estates
(Kampally)
Site:

DC No. : 3139
Date : 18/8/20
Vehicle No. : TS10UB5649
P.O. / W.O. No. : 69332
P.O. / W.O. Date : 18/7/2019

Sl. No.	PARTICULARS	Quantity
1	Aluminum Sliding (3 Track) 3x4 = 04 (Nos)	48:00 Sft
2	Aluminum Ventilator 2'x2' = 08 (Nos)	32:00 Sft
3	Handily	20 Sft
4		
5		
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7		
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GSTIN :

Received the above materials in good condition.

Received by [Signature]
Date : 18/8/20

Stamp: [Signature]

For **SUMMIT SALES LLP**

[Signature]
Authorised Signatory

Purchase Order

Page(s) 1 Of 1

01-08-2020 11:09:15

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA



69332

31.07.20 12:25:05

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69332	72904
Doc Date	31-07-2020	
Quote No	Nil	
Quote Date	18-07-2019	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2214 - Carpentry - windows - Al. Sliding - other - sft 3 track - 71.50" x 47.50" - 08 nos	192.00	294.00	0.00	18.00	66,608.64
2 2214 - Carpentry - windows - Al. Sliding - other - sft 3 track - 35.50" x 47.50" - 04 nos	48.00	325.50	0.00	18.00	18,436.32
3 2218 - Carpentry - windows - Al.Ventilator - other - sft 23.50" x 23.50" - 08 nos	32.00	472.50	0.00	18.00	17,841.60
4 6188 - Miscellaneous - Hamali charges - NA - Per Sft	272.00	0.60	0.00	18.00	192.58
Total Order Value . . .					103,079.14

Rupees : One Lakh(s) Three Thousand Seventy Nine and Paise Fourteen Only.

Terms and Conditions :-

Specification / Brand Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.

Payment Terms After delivery & production of bill

Tax All taxes included in above price.

Delivery Date Within 4 days.

Delivery Location Nilgiri Homes Phase - II
Sy.No.143/133/134/135/136, Rampally Village.
Phone. Mallesham 9553797190

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 169,172,177 & 181.

Completion Date Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.

Measurement Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

⇒ Part bill received of
R. 66,700/- and bal. bill
of R. 36,337/- to be received
(R. 100,037/-)
12/8/20

For **Nilgiri Estates**

Authorised Signatory

Name : _____

[Signature]
01/08/2020

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Estimate/Draft PO

From Company : **Nilgiri Estates**
 5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.
 G S T No. : 36AAHFN0766F1ZA

Draft PO for Approval

Supplier Details			
Summit Sales LLP		Doc No	69332
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		Doc Date	31-07-2020
		Quote No	Nil
GSTIN 36ACQFS2044C1Z7		Quote Date	18-07-2019
040-66335551	9618244433	SupplyType	Supply

Kind Attn : Hamendra,Prabhakar

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Delivery Location Nilgiri Homes Phase - II
 Sy.No.143/133/134/135/136, Rampally Village.
 Phone. Mallesham 9553797190

Penalty For Delay Nil

Transportation Cost Included in the above price.

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Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 169,172,177 & 181.

Completion Date Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.

Measurement Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

P.O. 69333 ⇒ 79,532.00

Total Amt :- 1,82,611.00

APPROVED BY

01 AUG 2020

SOHAM MODI
MANAGING DIRECTOR

T. D. M. Prabhakar

P. T. O.

For **Nilgiri Estates**
 Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
 For **Summit Sales LLP**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form - Al windows		Nilgiri Estates		Site & Phase		Nilgiri Estate-II									
Company		72904		Req. Date		29-07-2020									
Material required before		Urgent		ID no.		58852									
Prepared by:		Rahul.T		Approved by (sign):											
Villa no:		169, 172, 177 & 181													
Type AA1 (Single) 1175 Sft Order value:		0		Villas											
Type AA2 (Single) 1175 Sft Order value:		4		Villas											
Type BB1 (Single) 915 Sft Order value:		0		Villas											
Type BB2 (Single) 915 Sft Order value:		0		Villas											
S No.	Item Description	Units	Qty required for Type AA1 (Single) 1175 Sft	Qty required for Type AA2 (Single) 1175 Sft	Qty required for Type BB1 (Single) 915 Sft	Qty required for Type BB2 (Single) 915 Sft	Type AAI (Single) 1175 Sft villa requirement	Type AA2 (Single) 1175 Sft villa requirement	Type BB1 (Single) 915 Sft villa requirement	Type BB1 (Single) 915 Sft villa requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Sliding Windows (6'x4')	nos	3.0	2.0	3.0	3.0	-	8.0	-	-	8.0	0	8		
2	Sliding Windows (4'x4')	nos	0.0	0.0	0.0	0.0	-	-	-	-	0	0	0		
3	Sliding Windows (3'x3'6")	nos	1.0	0.0	0.0	0.0	-	-	-	-	0	0	0		
4	Sliding Windows (4'x3'6")	nos	0.0	2.0	1.0	1.0	-	8.0	-	-	8	0	8		
5	Sliding Windows (3'x4')	nos	1.0	1.0	1.0	1.0	-	4.0	-	-	4	0	4		
6	Fixed Windows (2'x4')	nos	2.0	3.0	1.0	2.0	-	12.0	-	-	12	0	12		
7	Top hang ventilator (2'x2')	nos	2.0	2.0	2.0	2.0	-	8.0	-	-	8	0	8		
8	Fixed Windows (2'x7')	nos	1.0	1.0	0.0	0.0	-	4.0	-	-	4	0	4		
	Total:		10	11	8	9					44	-	44		

Note: All windows are 3 track type

69532
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69532

APPROVED BY
01 AUG 2020
MANAGING DIRECTOR
S. SHANMUGARAJU

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

1554

M/s Nilgiri Estates
(Kampally)
Site:

DC No. : 3139
Date : 18/8/20
Vehicle No. : TS104B5649
P.O. / W.O. No. : 69332
P.O. / W.O. Date : 18/8/2019

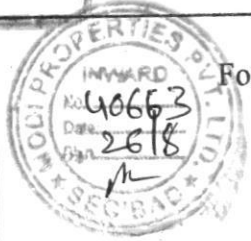
Sl. No.	PARTICULARS	Quantity
1	Aluminum Sliding (3 Pack) 3x4 = 04 (1/0)	48:00 SF
2	ventilator 2'x2' = 08 (1/0)	32:00 SF
3		
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INWARD

Inward No: <u>2191A</u>	Di: <u>18/08/2020</u>
MRN No: <u>82138</u>	Di: <u>19/08/2020</u>
Received By: <u>Mida</u>	Sign: <u>MS</u>

Nilgiri Estates

GSTIN :
Received the above materials in good condition.
Received by: [Signature] Stamp: [Signature]
Date: 18/8/20



For **SUMMIT SALES LLP**
[Signature]
Authorised Signatory