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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/09/2020	Prepared by:	MINISH
PO/WO no.	69437	PO / WO Date	06/08/2020
Supplier Name	Gauji Venkannah & Sons	PO/WO amount	675/-
Firm/Company	SOV LLP.	Project name	SOV - IX.
Sl. No.	Bill No	Bill Date	Bill amount
1.	1233.	29/08/2020	675/-
2.			
3.			
4.			
5			
Amount A – Bills total(Excluding Transport & Hamali Charges):			675/-

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.			82407.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B – Other Credits :				—
Amount C –Other Debits :				....
Amount D (D=A+B-C) – Amount to be credited to the supplier:				675/-
Amount E – PO / WO value:				675/-
Amount F – Difference (A - E):				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / WO	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes - ☑ No
Payment – due date	07/09/2020.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:						
Date						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH &SONS 2019-20
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
GSTIN/UIN: 36AABFG9288K1ZT
State Name : Telangana, Code : 36
E-Mail : ganji_venkannah@yahoo.co.in

Invoice No. **1233**	Dated **29-Aug-2020**
Delivery Note **DIRECT**	Mode/Terms of Payment **CREDIT**
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **69437/155919**	Dated **6-Aug-2020**
Despatch Document No.	Delivery Note Date **29-Aug-2020**
Despatched through **TO PERSON**	Destination
Terms of Delivery	

Consignee
SILVER OAK VILLAS L L P
BEGUMPET HYDERABAD
9030909892
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)
SILVER OAK VILLAS L L P
BEGUMPET HYDERABAD
9030909892
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**REDOXIDE AMPRO 4 LTR**	3208	**1 Nos**	572.03	Nos		**572.03**
	CGST						**51.48**
	SGST						**51.48**
	Round Off						**0.01**
	Total		**1 Nos**				**₹ 675.00**

INWARD WITH TIME:
Inward No. 14650 Dt: 29/8/20
MRN No: 82407 Dt: 29/8/20
Received By: Sign:
SILVER OAK VILLAS LLP

PROPERTIES PVT. LTD.
INWARD
No. 68787
Date 31/8
Sign.
SEC-BAD

Amount Chargeable (in words)
INR Six Hundred Seventy Five Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3208	572.03	9%	51.48	9%	51.48	102.96
Total	**572.03**		**51.48**		**51.48**	**102.96**

Tax Amount (in words) : **INR One Hundred Two and Ninety Six paise Only**

Company's Bank Details
Bank Name : **City Union Bank 38495**
A/c No. : **076109000038495**
Branch & IFS Code : **M G Road Secunderabad & CIUB0000076**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH &SONS 2019-20

Authorised Signatory

This is a Computer Generated Invoice

06-08-2020 12:27:44

Purchase Order

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

69437
06.08.20 2:48:33

Supplier Details

Ganji Venkannah & sons (Asian Paints)
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.

GSTIN 36AABFG9288K1ZT
27710339,27719935,277807357 040-40146505

Doc No	69437	155919
Doc Date	06-08-2020	
Quote No	Nil	
Quote Date	06-08-2020	
SupplyType	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6567 - Paints - Metal primer(red oxide) - NA - ltrs *4 ltrs red oxide paint*	1.00	675.00	0.00	0.00	675.00
Rupees : Six Hundred Seventy Five Only.			**Total Order Value . . .**			**675.00**

Terms and Conditions :-

Specification / Brand	All items shall be of 1st quality.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	next day fo PO
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

or ***Silver Oak Villas LLP***
uthorised Signatory

06/08/2020

lame :

ontact - -

Name :

Accepted the above Terms And Conditions
For ***Ganji Venkannah & sons (Asian Paints)***

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	04-08-2020
Site & Phase :	SOV	Time:	16.40
Supplier		Req. No.	155919
Material required before date:	22.08.2020	ID No.	58962

No	Description	Size	Quantity	Units	Inward No	Date
1	Red oxide paint		04	liters		
2						
3						
4						
5						
6	PO 69437					
7						
8						
9						
10						

Remarks: - For compound wall pipe and barigation purpose.

APPROVED
05 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	04-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier			
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By	K.Purshotham	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.