PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/8/20.	Prepared by:	SOWMYA
PO/WO no.	69648	PO / WO Date.	18/8/20
Supplier Name	SSllp.	PO/WO amount	6,972
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12886	27/8/20	3,929
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,929

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10878	27/8/20	82585	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,929
Amount E – PO / WO value:	6,972
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	**5.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	28/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12886
Nilgiri Estates	Invoice Date.	27-08-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	69648
	PO Date.	18-08-2020
	Req ID	59160
	Req Date	17-08-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72913

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	12	125.00	1,500.00	18	270.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	80.00	400.00	18	72.00
3	4000 - Consumables - Acid - NA - ltrs	2806	6	16.00	96.00	18	17.28
4	4014 - Consumables - Colin - 500ml - nos	3402	5	77.00	385.00	18	69.30
5	4003 - Consumables - Bombay Broom - Big - nos	9603	20	56.00	1,120.00	0	0.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,501.00		428.58
	214.29	214.29	Total Invoice Amount	3,929.58		

Rupees : Three Thousand Nine Hundred Twenty Nine and Paise Fifty Eight Only.

MODI PROPERTIES PVT LTD SECBAD INWARD 68657 28/8

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 18-08-2020 14:32:55

69648
14.08.20 11:47:15

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	69648	72913
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	12.00	125.00	0.00	18.00	1,770.00
2	4009 - Consumables - Coconut Broom - other - nos	30.00	16.00	0.00	0.00	480.00
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs Bal.5	10.00	80.00	0.00	18.00	944.00
4	4000 - Consumables - Acid - NA - ltrs Bal.6	12.00	16.00	0.00	18.00	226.56
5	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
6	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	10.00	79.00	0.00	18.00	932.20
9	4014 - Consumables - Colin - 500ml - nos Bal.5	10.00	77.00	0.00	18.00	908.60
10	4003 - Consumables - Bombay Broom - Big - nos	20.00	56.00	0.00	0.00	1,120.00
				Total Order Value . . .		**6,972.36**

Rupees : Six Thousand Nine Hundred Seventy Two and Paise Thirty Six Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Nilgiri Homes Phase - II
Sy.No.143/133/134/135/136, Rampally Village.
Phone. Mallesham 9553797190

Penality For Delay Nil

Transportation Cost Transport cost shall be borne by us.

⇒ Part bill received of Rs. 3043/- B.no: 12831 24/8/20. and Bal. bill of Rs. 3,929/- to be receivable.
28/8/20.

For ***Nilgiri Estates***
Authorised Signatory

Name : 18/08/2020

Contact --

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name :

Date : _/_/_

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	06-08-2020
Site & Phase :	NILGIRI ESTATE	Time:	17:07
Supplier		Req. No.	72913
Material required before date:		ID No.	59160

No	Description	Size	Quantity	Units	Inward No	Date
1	Moping Sticks		12 ✓	1 No's		
2	White cloth cleaning		12 ✓	6 No's		
3	Acid Bottles		12 ✓	24 No's		
4	Coconut Brooms	BIG	30 ✓	2 No's		
5	Lizol	1 Litter	10 ✓	3 No's		
6	Vim Bar Soap		05 ✓	5 No's		
7	Wheel Detergent Powder		05 ✓	7 No's		
8	Harpic		10 ✓	No's		
9	Bombay Brooms	BIG	20	No's		
10	Colin		10	No's		

PO / 69648

APPROVED
17 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For Site use Purpose

Prepared By	Bhargavi	Approved by	Vijay Raj
Sign.& Date	06-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10878
Nilgiri Estates	DC Date.	27-08-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	69648
	PO Date.	18-08-2020
	Req ID	59160
GSTIN : 36AAHFN0766F1ZA	Req Date	17-08-2020
	Loc Req No	72913

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	12
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
3	4000 - Consumables - Acid - NA - ltrs	2806	6
4	4014 - Consumables - Colin - 500ml - nos	3402	5
5	4003 - Consumables - Bombay Broom - Big - nos	9603	20
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 21980 Dt: 27/8/20
MRN No: 82390 Dt: 28/8/20
Received By: Ashok Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40745
Date 31/8

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12886
Nilgiri Estates	Invoice Date.	27-08-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	69648
	PO Date.	18-08-2020
	Req ID	59160
	Req Date	17-08-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72913

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	12	125.00	1,500.00	18	270.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	80.00	400.00	18	72.00
3	4000 - Consumables - Acid - NA - ltrs	2806	6	16.00	96.00	18	17.28
4	4014 - Consumables - Colin - 500ml - nos	3402	5	77.00	385.00	18	69.30
5	4003 - Consumables - Bombay Broom - Big - nos	9603	20	56.00	1,120.00	0	0.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

Inward No: 2980 Dt: 27/8/20

MRN No: 82370 Dt: 28/8/20

Received By: Ashish Sign

Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	3,501.00		428.58
	214.29	214.29	Total Invoice Amount	3,929.58		

Rupees : Three Thousand Nine Hundred Twenty Nine and Paise Fifty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction