PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	29/08/2020	Prepared by:	T.D. Murthy
WO no.	63961	WO date.	16/12/2019
Contractor Name	Mr. Mohan Ram	WO amount – A	Rs. 3,18,625/-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	SS Railing work		
Villa/flat/block no.	42 to 53, & 59.		
Request for payment date	25/06/2020	Request for payment amount – B	Rs. 1,93,146/-
GST on bills – C	Rs. 34,766/-	Total D = B + C	Rs. 2,27,912/-
Work done from	20/04/2020	Work done to	24/06/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	028	28/08/2020	Rs. 2,27,912/-
2.	-	-	-
3.	-	-	-
4.	-	-	-

Amount E - Bills total	Rs. 2,27,912/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines	-
Amount G - Other Credits :	-
Amount H - Other Debits :	-
Amount I - to be credited to the contractor (E+F+G-H)	Rs. 2,27,912/-
Amount J – Difference A-B (should be nil)	Rs. 1,25,479/-
Amount K – Difference D-E-F (should be nil)	-

Quantity received as per WO	☐ Yes ☐ Excess received ☑ Short received ☐ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – **Rs. 1,59,313/-** ☐ No
Payment – due date	**05/09/2020**

Remarks: **Part bill received. Please check advance and release the balance payment.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:							
Date	29/8/20		29/08/2020	APPROVED BY 29 AUG 2020 MANAGING DIRECTOR			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s.: Silver Oak Villas LLP	Invoice No. 028	Date : 28/8/20
	Delivery Note :	Made of Payment :
	Buyers Order No. : 63961 ~~64078~~	Date :
GST No. : 36ADBFS3288A1Z7.	Despatched Through:	Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	S.S. Railing work done @ V.No: 43, 45, 46, 48, 50, 51, 52 & 53. 95, 42, 44. 47, 49 & 59	7306	603 Rft	320.31	1,93,146-00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 68648 Date: 28/8 Sign:

GST No. : 36CRBPB0826R1ZO	Gross Value	1,93,146-00
Rupees in words: Two lakhs twenty seven thousand nine hundred and twelve only/-	Add CGST 9 %	17383-14
	Add SGST 9 %	17383-14
	Add IGST %	
	GRAND TOTAL	2,27,912-28

Terms & Conditions

1. Our risk and responsibilty ceases on delivery of goods and we are not respondible for damages, shortages or theft in transist.
2. 27% Intrest will be charged on bills remaining unpaid after due date
3. Payments within...days.

For LEELA STEEL RAILING & FURNITURE

Mohanga

Proprietor

I.D: 7140 to 7159

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	663	Date - site bills Register	24/6/20
Company Name:	Sor Llp	Site:	Sor
Name of Contractor	Leela Steel (mohan Ram)		
Nature of work	SS Railing works		
Work done	From Date 20/4/20	To Date	24/6/20

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	v.no: 43,45,46,48					
2.	50,51,52,53 (2bhk)	243	320.31	Rft	77835.33	
3.						
4.	v.no: 95,42,44,					
5.	47,49,59 (3bhk)	360	320.31	Rft	115311.60	
6.						
7.						
8.						
9.						
10.						
11.	Total:				193146/-	

Bill required	☑ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	63961, 64078	PO/WO date:	12/12/19, 17/12/19

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 23 JUN 2020	Date: 25/06/2020	Date: 25 JUN 2020
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
K. PURSHOTHAM
ASST. PROJECT MANAGER

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR

Notes: [illegible] within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET

Company Name:	SIlver Oak Villas LLP
Project:	Silver Oak Villas
Work Description:	**V no 43,45,46,48,50,51,52,53,95,42,44,47,49,59 SS Steel Railing**
Contractor Name	Leela Steel
Prepared By	G.chandra kanth
Date:	24.06.19

Approved by:
Sign:

S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	V no 43,45,46,48,50,51,52,53 (2 BHK Villa)	**Stair Case SS Steel Railing**	27.00	1.00	1.00	9.00	243.00	Rft	
									243.00
2	V no 95,42,44,47,49,59(3 & 4 BHK Villa)	**Stair Case SS Steel Railing**	60.00	1.00	1.00	6.00	360.00	Rft	
									360.00

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		V no 17 to 28 SS Steel Railing					
Name of the Contractor		Leela Steel					
Prepared By		G.chandra kanth					
Date:		24.06.19					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	V no 43,45,46,48,50,51,52,53 (2 BHK Villa) 58	**Stair Case SS Steel Railing**	243.00	Rft	320.31	77835.33	
2	V no 95,42,44,47,49,59(3 & 4 BHK Villa)	**Stair Case SS Steel Railing**	360.00	Rft	320.31	115311.60	
							193146.93
	Total Amount in words:One Lakh Ninty ThreeThousand One Hundered Fourty Six Rupees Only						

Nagalaxmi
25/06/2020

APPROVED BY
26 JUN 2020
K. PURSHOTHAM
ASST. PROJECT MANAGER

Purchase Order

Page(s) 1 Of 1 16/12/2019 11:05:17 AM

63961
04.12.19 4:50:50

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Leela Steel Railing & Furniture
Main office: 1-2-3-5/1, India Nagar Colony, Venkateshwara Temple Road, Beside Kattalmandi, Uppal, Hyderabad.

GSTIN 36CRBPB0826R1ZO

8125765219/7075802950

Doc No	63961	155241
Doc Date	16-12-2019	
Quote No	Nil	
Quote Date	27-11-2018	
SupplyType	Supply And Installation	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6039 - Miscellaneous - SS Railing - NA - rft *Staircase - 27 rft x 09 nos*	243.00	320.31	0.00	18.00	91,845.69
2	6039 - Miscellaneous - SS Railing - NA - rft *Staircase - 60 rft x 10 nos*	600.00	320.31	0.00	18.00	226,779.48
					Total Order Value . . .	**318,625.17**

Rupees : Three Lakh(s) Eighteen Thousand Six Hundred Twenty Five and Paise Seventeen Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Jindal' brand. 202 grade, 50mm x 1.5mm thick, 44' length.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Rs. 1,59,313/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 41 to 59 purpose. Above rates are inclusive of all.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	

⇒ Part bill received for v.no: 42, 44, 43, 45, 46, 48, 50, 51, 52, 53, 47, 49, 59 (B.no: 028 28/8/20. and bal. bill of v.no: 41, 54 to 58 ~~to~~ to be receivable.

28/8/20.

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 16/12/19

Accepted the above Terms And Conditions
For *Leela Steel Railing & Furniture*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	12.12.19
Site & Phase :	Silver Oak Villas	Time:	10:20
Supplier	Lella Steel Railing	Req. No.	155241
Material required before date: **Urgent**		ID No.	53889

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Railing (V no 43,45,46,48,50,51,52,53,58)	27 Rft	09	Nos		
2	SS Railing (V no41,42,44,47,49,54,55,56,57,59)	60 Rft	10	Nos		
3						
4						
5	63961					
6						
7						
8					APPROVED BY 12 DEC 2019 MANAGING DIRECTOR	
9						

Remarks: - For V.no 41 to 59 (Simplex & Duplex Villas) Stair Case SS Railing Purpose

Prepared By	G. Chandra kanth	Approved by	
Sign.& Date	12.12.19	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.