PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/08/2020	Prepared by:	T.D. Murthy
PO/WO no.	69075	PO / WO Date.	23/07/2020
Supplier Name	Sri Sai Rohith Marketing Co.	PO/WO amount	Rs. 3,04,971/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	378	10/08/2020	Rs. 3,04,971/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,04,971/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	403	08/08/2020	81947	☑ Yes □ No
2.	404	10/08/2020	81948	☑ Yes □ No
3.	402	08/08/2020	81946	☑ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 3,04,971/-
Amount E – PO / WO value:				Rs. 3,04,971/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 1,52,486/- □ No
Payment – due date	**29/08/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	29/8/20		29/08/2020	APPROVED BY 29 AUG 2020 MANAGING DIRECTOR			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)
INVOICE NO: 378
INVOICE DATE: 10/08/2020

TRANSPORTATION NAME:
VEHICLE NO: AP29 W0533 L/R.NO:
DATE & TIME OF SUPPLY:
PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)
M/s Summit Sales LLP
5-4-187/3 & 4, IInd floor, M.G. Road
Secunderabad - 500003
STATE CODE GSTIN NO: 36ACQFS2044C1Z7

DETAILS OF CONSIGNEE (SHIPPED TO)
-do-
Po. No - 69075
STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1	7610		Aluminium 3Track windows - 4X4	6 Nos	96 sft	310/-	29,760	= 00
2	7610		- 6X4	28 Nos	672 sft	280/-	1,88,160	= 00
3	7610		- 3X4	3 Nos	36 sft	310/-	11,160	= 00
4	7610		openable window 3X3	1 No	9 sft	370/-	3,330	= 00
5	7610		Alumium 3Track - 4X3½	6 Nos	84 sft	310/-	26,040	= 00
					TOTAL BEFORE TAX		2,58,450	= 00
					ADD:CGST	9%	23,260	= 50
					ADD:SGST	9%	23,260	= 50
					ADD:IGST			
					TAX AMOUNT GST		46,521	= 00
					GRAND TOTAL		304,971	= 00

MODI PROPERTIES PVT LTD INWARD SEC'BAD
68475
24/8

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words...

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises
E.&O.E

Receiver Stamp & Signature.............................

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

DELIVERY CHALLAN / INVOICE

Phone : 040-65556190

SRI SAI ROHITH MARKETING CO.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of Aluminium Section Sheets & Allied Products

To,

M/s. Summit Sales LLP

Phones :

Vehicle ~~Your Order No.~~ AP29V0533

Date :

Customer TIN No. :

Invoice No. 403 Our D.C. No. 69075 Date: 8/8/20

S.No.	Description	Quantity
1	Alluminium 3 Track Windows	
	4x4 →	6 nos
	4x3 →	3 nos
	4x3½ →	6 nos
2	Openable window. 3x3 →	1 nos
	Total Quantity	

PROPERTIES PVT LTD
INWARD
40582
21/8

Certified By:

Stores Manager

TIN : 36211139541

- Goods once sold will not be taken back.

INWARD

Inward No:	4701	Dt:	8/8/20
MRN No:	81947	Dt:	10/8/20
Received By:		Sign:	

SUMMIT SALES LLP

Receiver's Signature with Stamp

Authorised Signature

MRN 82159

DELIVERY CHALLAN / INVOICE Phone : 040-65556190

SRI SAI ROHITH MARKETING CO.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of Aluminium Section Sheets & Allied Products

To,

M/s. Summit Sales LLP

Phones :

Your Order No. TS08VA4451

Date :

Customer TIN No. :

Invoice No. 404 Our P.O. No. 69075 Date: 10/8/20

S.No.	Description	Quantity
1	Alluminium 3Track window 6x4 →	2 nos
	Total Quantity	

Certified by:

Stores Manager

INWARD

Inward No: 14711 Dt: 10/8/20

MRN No: Dt:

Received By: Sign:

SUMMIT SALES LLP

MRN 81948

TIN : 36211139541

• Goods once sold will not be taken back.

Receiver's Signature with Stamp

MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD

No. 40438

Date 13/8

Sign.

Authorised Signature

DELIVERY CHALLAN / INVOICE Phone : 040-65556190

SRI SAI ROHITH MARKETING CO.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of Aluminium Section Sheets & Allied Products

To,
M/s. Summit Sales LLP

Phones :

Your Order No. AP29W0533
Date : 8/8/20
Customer TIN No. :

Invoice No. 402 Our P.O. No. 69075 Date: 8/8/20

S.No.	Description	Quantity
1	Alluminium 3 Track window	
	6x4 →	26 nos
	INWARD Inward No: 10385 Dt: 8/8/20 MRN No: Dt: Received By: Sign: SUMMIT SALES LLP	MODI PROPERTIES PVT LTD SEC'BAD INWARD No. 40442 Date 13/8
	Total Quantity	Certified by: Stores Manager

TIN : 36211139541

• Goods once sold will not be taken back.

INWARD
Inward No: 4697 Dt: 8/8/20
MRN No: 81946 Dt: 10/8/20
Received By: Sign:
SUMMIT SALES LLP

Receiver's Signature with Stamp

Authorised Signature

Purchase Order

 24-Jul-20 10:51:28 AM

69075
24.07.20 11:20:52

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	69075	14718
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	23-07-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 06 nos*	96.00	310.00	0.00	18.00	35,116.80
2	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 28 nos*	672.00	280.00	0.00	18.00	222,028.80
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 3 track - 03 nos*	36.00	310.00	0.00	18.00	13,168.80
4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 35.50" - 01 nos*	9.00	370.00	0.00	18.00	3,929.40
5	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 41.50" - 3 track - 06 nos*	84.00	310.00	0.00	18.00	30,727.20
					Total Order Value . . .	**304,971.00**

Rupees : Three Lakh(s) Four Thousand Nine Hundred Seventy One Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 1,52,486/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Name : ____________

Date : __/__/____

Estimate/Draft PO

Page(s) 1 Of 1 23-07-2020 16:02:10 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	69075	14718
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	23-07-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

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				Total Order Value . . .		**304,971.00**

Rupees : Three Lakh(s) Four Thousand Nine Hundred Seventy One Only.

APPROVED BY
24 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

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Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

28/7

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Name : ______________ Name : ______________ Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	16.7.2020
Site & Phase :	SHLLP	Time:	12.30
Supplier		Req. No.	14718
Material required before date:		ID No.	58515

No	Description	Size	Quantity	Units	Inward No	Date
1	ALU WINDOWS-3 TRACK	6'X4'	55	NOS		
2	ALU WINDOWS-3 TRACK	4'X4'	12	NOS		
3	ALU WINDOWS-3 TRACK	4'X3'6"	12	NOS		
4	ALU WINDOWS-3 TRACK	3'X3'	1	NOS		
5	ALU WINDOWS-3 TRACK	3'X4'	3	NOS		
6						
7						
8						
10						

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	
Sign.& Date	16.07.2020	Sign. & Date	

APPROVED BY
24 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.