PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/08/2020	Prepared by:	T.D. Murthy
PO/WO no.	68538	PO / WO Date.	01/07/2020
Supplier Name	Sri Sai Rohith Marketing Co.	PO/WO amount	Rs. 4,71,788/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	377	08/08/2020	Rs. 4,71,788/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 4,71,788/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	401	08/08/2020	81950	□ Yes □ No
2.	-	07/08/2020	81949	□ Yes □ No
3.	-	07/08/2020	81860	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 4,71,788/-
Amount E – PO / WO value:	Rs. 4,71,788/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. 2,35,894/- □ No
Payment – due date	**29/08/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:				APPROVED BY			
Date	29/8/20		29/08/2020	29 AUG 2020			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

PURCHASE DIVISION
Advice for approval for credit to supplier

Annexure to advice for approval for credit to supplier/-

Sl. No.	Bill No.	Bill Date	Bill amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
Amount A – Bills total (excluding transport & Hamali Charges):			

Sl. No.	DC. No.	DC Date	MRN No.	DC matches MRN
5.	-	20/07/2020	81414	☑ Yes ☐ No
6.				☐ Yes ☐ No
7.				☐ Yes ☐ No
8.				☐ Yes ☐ No
9.				☐ Yes ☐ No
10.				☐ Yes ☐ No
11.				☐ Yes ☐ No
12.				☐ Yes ☐ No
13.				☐ Yes ☐ No
14.				☐ Yes ☐ No
15.				☐ Yes ☐ No
16.				☐ Yes ☐ No
17.				☐ Yes ☐ No
18.				☐ Yes ☐ No
19.				☐ Yes ☐ No
20.				☐ Yes ☐ No
21.				☐ Yes ☐ No
22.				☐ Yes ☐ No
23.				☐ Yes ☐ No

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplicate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)
INVOICE NO: 377
INVOICE DATE: 08/08/2020

TRANSPORTATION NAME:
VEHICLE NO: AP29W0533 L/R.NO:
DATE & TIME OF SUPPLY:
PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/S Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G.Road,
Secunderabad - 500003
STATE CODE GSTIN NO: 36ACQFS2044C1Z7

DETAILS OF CONSIGNEE (SHIPPED TO)

-do-

P.O.No: 68538

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1	7610		Alluminium 3 Track Window 4X4 →	12 nos	192 sft	310/-	59520	00
2	7610		" " " 4X6 →	30 nos	720 sft	280/-	201600	00
3	7610		" " " 4X3½ →	5 nos	70 sft	310/-	21700	00
4	7610		" " " 4X3 →	5 nos	60 sft	310/-	18600	00
5	7610		Alluminium openable windows 3X2 →	20 nos	120 sft	370/-	44400	00
6	7610		Alluminium ventilators. 2X2 →	30 nos	120 sft	450/-	54000	00
					TOTAL BEFORE TAX		399820	00
					ADD:CGST	9%	35983	80
					ADD:SGST	9%	35983	80
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		471787	60

MODI PROPERTIES PVT. LTD. INWARD SEC'BAD 68474 24/8

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words..

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises

E.&O.E

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

Receiver Stamp & Signature..............................

DELIVERY CHALLAN / INVOICE Phone : 040-65556190

SRI SAI ROHITH MARKETING CO.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of Aluminium Section Sheets & Allied Products

To,

M/s. Summit Sales LLP

Phones :

Your Order No.

Date : AP29W0533

Customer TIN No. :

Invoice No. 401 Our P.O. No. 68538 Date: 8/8/20

S.No.	Description	Quantity
	Openable window 2X3 →	20 nos
	Total Quantity	

INWARD
Inward No: 10384 Dt: 8/8/20
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40437
Date 13/8
Sign.

Certified by:

Stores Manager

TIN : 36211139541

- Goods once sold will not be taken back.

INWARD
Inward No: 14698 Dt: 8/8/20
MRN No: 81950 Dt: 10/8/20
Received By: Sign:
SUMMIT SALES LLP

Receiver's Signature with Stamp

Authorised Signature

Shop : 040-65556190
Cell : 9866512288
9391015017

SRI SAI ROHITH MARKETING CO

Dealers in : All Kinds of Aluminium Section Sheets & Allied Products
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad 076

We Deal with : SAINT-GOBAIN MODIGUARD ASAHI INDIA

Dilevery challen

Ref.: Date: 07/08/20

Summit Sales LLP

P.O.no: 68538

1. Alluminium 3Track window
   - 4x4 → 12
   - 4x3 → 5
   - 4x3½ → 5

2. Alluminium Ventilator
   - 2x2 → 30

AP 29 W 0533

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No.
Date
Sign.

INWARD	
Inward No: 10383	Dt: 7/8/20
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40436
Date 13/8
Sign.

INWARD	
Inward No: 14696	Dt: 7/8/20
MRN No: 81949	Dt: 10/8/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Shop : 040-65556190
Cell : 9866512288
9391015017

SRI SAI ROHITH MARKETING CO

Dealers in : All Kinds of Aluminium Section Sheets & Allied Products
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad 076

We Deal with : SAINT-GOBAIN MODIGUARD ASAHI INDIA

Ref.: Date: 07-08-2020

Summit Sales LLP. P.O. no: 68538

(1) Alluminium 3Track Window
6X4 → 26nos

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 40433
Date 13/8
Sign.

INWARD	
Inward No: 10382	Dt: 7/8/20
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

INWARD	
Inward No: 14693	Dt: 7/8/20
MRN No: 81860	Dt: 7/8/20
Received By:	Sign:
SUMMIT SALES LLP	

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No.
Date
Sign.

Shop : 040-65556190
Cell : 9866512288
9391015017

SRI SAI ROHITH MARKETING CO

Dealers in : All Kinds of Aluminium Section Sheets & Allied Products
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad 076

We Deal with : SAINT-GOBAIN MODIGUARD ASAHI INDIA

Ref.: Delivery challan Date: 20-7-2020

Summit Sales LLP P.O. no: 68538

(1) Alluminium 3 Track window
6X4 -> 4nos -

AS 08 UA 4751

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 40145 Date 29/7 Sign

INWARD	
Inward No: 10374	Dt: 28/7/20
MRN No:	Dt:
Received By:	Sign:

SUMMIT SALES LLP

INWARD	
Inward No: 14616	Dt: 22/7/20
MRN No: 81414	Dt: 23/7/20
Received By:	Sign:

SUMMIT SALES LLP

Certified by:

Stores Manager

Purchase Order

 03-07-2020 15:04:24

68538
02.07.20 12:12:26

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	68538	14689
Doc Date	01-07-2020	
Quote No	Nil	
Quote Date	06-03-2020	
SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 12 nos*	192.00	310.00	0.00	18.00	70,233.60
2	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 30 nos*	720.00	280.00	0.00	18.00	237,888.00
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 3 track - 05 nos*	60.00	310.00	0.00	18.00	21,948.00
4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 20 nos*	120.00	370.00	0.00	18.00	52,392.00
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 30 nos*	120.00	450.00	0.00	18.00	63,720.00
6	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 41.50" - 3 track - 05 nos*	70.00	310.00	0.00	18.00	25,606.00
				Total Order Value . . .		**471,787.60**

Rupees : Four Lakh(s) Seventy One Thousand Seven Hundred Eighty Seven and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 2,35,894/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 04/07/2020

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	1.7.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14689
Material required before date:		ID No.	58181

No	Description	Size	Quantity	Units	Inward No	Date
1	ALU WINDOWS -3 TRACK	6'X4'	60	NOS	30+30	
2	ALU WINDOWS -3 TRACK	4'X4'	24	NOS	12+12	
3	ALU WINDOWS -3 TRACK	4'X3'6"	10	NOS	5+5	
4	ALU WINDOWS -3 TRACK	3'X4'	9	NOS	5+4	
5	ALU OPENABLE VENTILATOR	2'X2'	60	NOS	30+30	
6	ALU OPENABLE VENTILATOR	3'X2'	40	NOS	20+20	
7						
8	68538	68541				
9						
10						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	1.07.2020	Sign. & Date	APPROVED BY 3 - JUL 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1   01-07-2020 16:45:09   Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Draft PO for Approval

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	68538	14689
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	01-07-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 12 nos*	192.00	310.00	0.00	18.00	70,233.60
2	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 30 nos*	720.00	280.00	0.00	18.00	237,888.00
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 3 track - 05 nos*	60.00	310.00	0.00	18.00	21,948.00
4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 20 nos*	120.00	370.00	0.00	18.00	52,392.00
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 30 nos*	120.00	450.00	0.00	18.00	63,720.00
6	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 41.50" - 3 track - 05 nos*	70.00	310.00	0.00	18.00	25,606.00
				Total Order Value . . .		**471,787.60**

Rupees : Four Lakh(s) Seventy One Thousand Seven Hundred Eighty Seven and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 2,35,894/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Summit Sales LLP***   T. D. Nacua 1/7/20.

Authorised Signatory   Draft PO for Approval

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Name : ______________   Name : ______________   Date : __/__/____

Purchase Order

 03-07-2020 15:04:24

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Rohith Marketing Company New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076. **GSTIN** 36AMHPC9678H1ZM 9866512288	**Doc No**	68538	14689
	Doc Date	01-07-2020	
	Quote No	Nil	
	Quote Date	06-03-2020	
	SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 12 nos*	192.00	310.00	0.00	18.00	70,233.60
2	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 30 nos*	720.00	280.00	0.00	18.00	237,888.00
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 3 track - 05 nos*	60.00	310.00	0.00	18.00	21,948.00
4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 20 nos*	120.00	370.00	0.00	18.00	52,392.00
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 30 nos*	120.00	450.00	0.00	18.00	63,720.00
6	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 41.50" - 3 track - 05 nos*	70.00	310.00	0.00	18.00	25,606.00
				Total Order Value . . .		**471,787.60**

Rupees : Four Lakh(s) Seventy One Thousand Seven Hundred Eighty Seven and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 2,35,894/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 04/07/2020

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Name : ____________________

Date : __/__/____