PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/8/20.	Prepared by:	SOWMYA
PO/WO no.	69777	PO / WO Date.	24/8/20
Supplier Name	SSllp.	PO/WO amount	330/-
Firm/Company	Mehta & Modi Realty Kookatpally	Project	Mehta & Modi Kowkur
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12866	26/8/20.	331
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			331

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10858	26/8/20	82333	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	331
Amount E – PO / WO value:	₹ 330/-
Amount F – Difference (A – E):	-1/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**29.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	27/8/20.	1/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	12866
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	26-08-2020
	PO No.	69777
	PO Date.	24-08-2020
	Req ID	59246
	Req Date	20-08-2020
GSTIN : 36ABLFM7631F1A3	Loc Req No	140264

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9600 - Tools - mask - NA - Nos		30	10.50	315.00	5	15.76
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	315.00		15.76
	7.88	7.88	Total Invoice Amount	330.75		

Rupees : Three Hundred Thirty and Paise Seventy Five Only.

68624
27/8

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-08-2020 3:03:41 PM Oı

69777
21.08.20 11:16:08

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500C
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	69777	140264
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9600 - Tools - mask - NA - Nos	30.00	10.50	0.00	5.00	330.75
					Total Order Value . . .	**330.75**

Rupees : Three Hundred Thirty and Paise Seventy Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR KOWKUR LLP		Date:	19-08-20200
Site & Phase :	GHT		Time:	16:30
Supplier	SSLLP		Req. No.	140264
Material required before date:		22.08.2020	ID No.	59246

No	Description	Size	Quantity	Units	Inward No	Date
1	Face Masks	Std	30	No.s		
2	69277					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For labour safety purpose

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	19-08-20200	Sign. & Date	19-08-2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10858
Mehta & Modi Realty Kowkur LLP	DC Date.	26-08-2020
Sy No. 196, Kowkur, Hyderabad	PO No.	69777
	PO Date.	24-08-2020
	Req ID	59246
GSTIN : 36ABLFM7631F1A3	Req Date	20-08-2020
	Loc Req No	140264

	Description of Goods	HSN/SAC	Qty
1	9600 - Tools - mask - NA - Nos		30
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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INWARD
Inward No: 10503 Dt: 26/08/20
MRN No: 82333 Dt: 27/08/2020
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
Time - 15:19

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 40725
Date 29/8
Sign.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	12866
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	26-08-2020
	PO No.	69777
	PO Date.	24-08-2020
	Req ID	59246
GSTIN : 36ABLFM7631F1A3	Req Date	20-08-2020
	Loc Req No	140264

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9600 - Tools - mask - NA - Nos		30	10.50	315.00	5	15.76
2							
3							
4							
5							
6							
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14							
15							

INWARD
Inward No: 10503 Dt: 26/08/20
MRN No: 82333 Dt: 27/08/2020
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
T Pone - 15:19

IGST	CGST	SGST				
			Total Taxable Amount	315.00		15.76
	7.88	7.88	Total Invoice Amount	330.75		

Rupees : Three Hundred Thirty and Paise Seventy Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction