PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	69749	PO / WO Date.	21/08/2020
Supplier Name	Shah Traders	PO/WO amount	Rs. 4,010/-
Firm/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	780	24/08/2020	Rs. 3,849/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,849/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	780	24/08/2020	82254	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 3,849/-
Amount E – PO / WO value:				Rs. 4,010/-
Amount F – Difference (A – E):				Rs. -161/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**05/09/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	1/9/20	1/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL

TAX INVOICE

CASH / CREDIT

SHAH TRADERS

2002-B, Inside Lala Temple Compound, Lala Temple Street,
Ranigunj, Secunderabad - 500 003, Telangana.
Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490
Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

Details of Receiver | Billed To — Invoice Number : 780 — Invoice Date : 24-08-2020

G V RESEARCH CENTERS PVT LTD
M G ROAD, SECUNDERABAD

SECUNDERABAD Pin No :
Telangana
GSTIN : 36AAHCG4562D1ZP
Phone :

P.O No. : 69749 / 163129
D.C No. : DT 21-08-2020
Vehicle No : TS10UB8387
Transporter :
L.R No. :
Payment Due Date : 24-08-2020

Delivery address : SY NO 542, GENOME VALLEY, TURKAPALLY, HYDERABAD

S No	Description	HSN / SAC	Qty KGS	Qty NOS	Rate	Taxable Value	CGST Rate%	SGST Rate%	IGST Rate%	Net Amount
1	STEEL TUBES / M S PIPES (25x25)	7306	69.10		47.20	3261.52	9.00	9.00		3848.59
	TOTAL		69.10			3261.52				3848.59

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68791 Dt. 31/8

INWARD Inward No: 1660 Dt: 24-8-20 MRN No: 82254 Dt: Received By: Sign: G.V. RESEARCH CENTERS PVT. LTD.

Invoice Amt in words : Three Thousand Eight Hundred Forty Nine Rupees Only

Bank Details :
HDFC BANK
ACCOUNT NO. 00428620000165
BRANCH: S D ROAD,SECUNDERABAD
IFSC CODE: HDFC0000042

Gross Amount	3,261.52
Add : CGST	293.54
Add : SGST	293.54
Add : IGST	
Round Off Amount	0.41
Total Amount :	**3,849.00**

Customer's Signature

Terms & Conditions :-
1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
4) Payment Strictly by Account Payees Cheques / RTGS only.
5) Subject to Hyderabad Jurisdiction only. E & O.E.

For SHAH TRADERS

Authorised Signatory

Purchase Order

 21-08-2020 14:19:36 Oı

69749
21.08.20 11:16:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500C
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shah Traders 5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc No**	69749	163129
	Doc Date	21-08-2020	
	Quote No	Nil	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote Date**	21-08-2020	
66382045 9391678801	**SupplyType**	Supply	

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8099 - Steel - other - Sq. pipe - 25x25mm - kgs *2mm thick - 08 lengths*	72.00	47.20	0.00	18.00	4,010.11
					Total Order Value . . .	**4,010.11**

Rupees : Four Thousand Ten and Paise Eleven Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 9kgs approx. weight per length. weighment slip must be attached.
Payment Terms	Within 15days of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for hoarding purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Shah Traders*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	20.08.20
Site & Phase :	INNOPOLIS	Time:	15:30
Supplier	Shah Traders.	Req. No.	163129
Material required before date: urgent		ID No.	59280

No	Description	Size	Quantity	Units	Inward No	Date
1	Square pipe - 2 mm thick (20' length)	1"x1"	08	No's	47.20 +18%	+ wt. 9 Kgs.
2	Gazette plate - 6 mm thick	4"x4"	12	No's		
3						
4				700 gms)	plate	Per kg
5	69749				65/- +18%.	
6		69750				
7						
8						
9						
10						

Remarks : For hording at site purpose.

Prepared By	Mallikarjun	Approved by	VENKATESH.G
Sign.& Date	20.08.20	Sign. & Date	20.08.20

Note: On receipt of material at site write inward number and date in last 2 columns.