PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	69748	PO / WO Date.	21/08/2020
Supplier Name	Shah Traders	PO/WO amount	Rs. 1,988/-
Firm/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	779	24/08/2020	Rs. 2,141/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,141/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	779	24/08/2020	82255	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 2,141/-
Amount E – PO / WO value:	Rs. 1,988/-
Amount F – Difference (A – E):	Rs. 153/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**05/09/2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	1/9/20	1/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL

TAX INVOICE

~~CASH~~ / CREDIT

SHAH TRADERS

2002-B, Inside Lala Temple Compound, Lala Temple Street,
Ranigunj, Secunderabad - 500 003, Telangana.
Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490
Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

Details of Receiver | Billed To

Invoice Number : 779

Invoice Date : 24-08-2020

G V RESEARCH CENTERS PVT LTD
M G ROAD, SECUNDERABAD

SECUNDERABAD
Telangana
GSTIN : 36AAHCG4562D1ZP
Phone :

Pin No :

P.O No. : 69748 / 163135
D.C No. : DT 21-08-2020
Vehicle No : TS10UB8387
Transporter :
L.R No. :
Payment Due Date : 24-08-2020

Delivery address : SY NO 542, GENOME VALLEY, TURKAPALLY, HYDERABAD

S No	Description	HSN / SAC	Qty KGS	Qty NOS	Rate	Taxable Value	CGST Rate%	SGST Rate%	IGST Rate%	Net Amount
1	M S FLAT (50x6)	7211	42.00		43.20	1814.40	9.00	9.00		2140.99
	TOTAL		42.00			1814.40				2140.99

INWARD
No. 68792
Date 31/8
MODI PROPERTIES PVT LTD. SEC'BAD

INWARD
Inward No: 1654 Dt: 24-8-20
MRN No: 82255 Dt:
Received By: Sign:
G V RESEARCH CENTERS PVT LTD.

Invoice Amt in words : Two Thousand One Hundred Forty One Rupees Only

Bank Details :
HDFC BANK
ACCOUNT NO. 00428620000165
BRANCH: S D ROAD,SECUNDERABAD
IFSC CODE: HDFC0000042

Gross Amount	1,814.40
Add : CGST	163.30
Add : SGST	163.30
Add : IGST	
Round Off Amount	0.01
Total Amount :	**2,141.00**

Customer's Signature

Terms & Conditions :-
1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
4) Payment Strictly by Account Payees Cheques / RTGS only.
5) Subject to Hyderabad Jurisdiction only. E & O.E.

For SHAH TRADERS

Authorised Signatory

Purchase Order

 21-08-2020 14:19:36 C

69748
21.08.20 11:16:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shah Traders	**Doc No**	69748	163135
5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc Date**	21-08-2020	
	Quote No	Nil	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote Date**	21-08-2020	
66382045 9391678801	**SupplyType**	Supply	

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8012 - Steel - other - MS Flat Patti - 2 In x6mm - kgs *3 lengths*	39.00	43.20	0.00	18.00	1,988.06
					Total Order Value . . .	**1,988.06**

Rupees : One Thousand Nine Hundred Eighty Eight and Paise Six Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 13kgs approx. weight per length. weighment slip must to be attached.
Payment Terms	Within 15days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weight. Above order for main gate purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Shah Traders***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	21.08.20
Site & Phase :	INNOPOLIS	Time:	11:00
Supplier		Req. No.	163135
Material required before date:	urgent	ID No.	59278

No	Description	Size	Quantity	Units	Inward No	Date
1	Lorry hinges	3"	50	No's	- 45+18% - each	
2	MS patti - 6mm thick Shah Traders	2"	40	Rft	- 43.20+18% - wt: 13 Kgs	
3	Sliding wheels 69746	3"	10	No's	- 165+18% - Per set	
4	Grinding wheels	4"	10	No's		
5	Welding Electrodes		05	Pkt		
6	Cutting wheels - Big	14"	05	No's		
7	69747					
8						
9	69748					
10						

Remarks : For site main gate use purpose.

Prepared By	Mallikarjun	Approved by	VENKATESH.G
Sign.& Date	21.08.20	Sign. & Date	21.08.20

Note: On receipt of material at site write inward number and date in last 2 columns.