PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/8/20.	Prepared by:	SOWMYA
PO/WO no.	69871	PO / WO Date.	26/8/20.
Supplier Name	SSllp.	PO/WO amount	11,932
Firm/Company	Modi properties pvt ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12915	28/8/20.	9,395
2.	12916	28/8/20	1,822
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11,217

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10896/12915	28/8/20	82386	☑ Yes ☐ No
2.	10895	″	82378	☑ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,217
Amount E – PO / WO value:	11,932
Amount F – Difference (A – E):	-715/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**5.9.2020**
Remarks: Part bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[illegible]					
Date	31/8/20	2/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12916
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	28-08-2020
	PO No.	69871
	PO Date.	26-08-2020
	Req ID	59364
	Req Date	26-08-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11898

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4005 - Consumables - Broom with stick - NA - nos cob web stick		6	115.00	690.00	18	124.20
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
3	4071 - Consumables - Wiper - Other - nos	9603	6	95.00	570.00	18	102.60
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IGST	CGST	SGST				
			Total Taxable Amount	1,596.00		226.80
	113.40	113.40	Total Invoice Amount		1,822.80	

Rupees : One Thousand Eight Hundred Twenty Two and Paise Eighty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD

68856
31/8

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12915
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	28-08-2020
	PO No.	69871
	PO Date.	26-08-2020
	Req ID	59364
GSTIN : 36AABCM4761E1ZM	Req Date	26-08-2020
	Loc Req No	11898

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	3	42.00	126.00	18	22.68
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	85.00	510.00	18	91.80
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	6	82.00	492.00	18	88.56
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	85.00	510.00	18	91.80
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
6	4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
7	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	6	82.00	492.00	18	88.56
8	4059 - Consumables - Surf Detergent Powder - NA -	3402	6	25.00	150.00	18	27.00
9	4022 - Consumables - Dettol - NA - nos liquid Antiseptic	3401	6	195.00	1,170.00	18	210.60
10	4041 - Consumables - Mopping stick - NA - nos	9603	6	125.00	750.00	18	135.00
11	4098 - Consumables - Dust pan - NA - nos Dust pad		6	25.00	150.00	18	27.00
12	4001 - Consumables - Air Freshner - NA - nos odonil	3307	6	55.00	330.00	18	59.40
13	4006 - Consumables - Bucket - other - nos Plastic wth Mug	7310	6	245.00	1,470.00	18	264.60
14	4008 - Consumables - Cleaning Cloth - other - nos	6307	10	80.00	800.00	18	144.00
15	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.00	160.00	5	8.00

IGST	CGST	SGST			
			Total Taxable Amount	8,010.00	1,385.00
	692.50	692.50	Total Invoice Amount	9,395.00	

Rupees : Nine Thousand Three Hundred Ninty Five Only.

MODI PROPERTIES PVT. LTD. SEC'BAD

68855
3/18

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-08-2020 10:46:41 AM

69871
26.08.20 1:23:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69871	11898
	Doc Date	26-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	82.00	0.00	18.00	580.56
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	85.00	0.00	18.00	601.80
5	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
6	4112 - Consumables - Sanitizer - 500 ml - Nos	5.00	200.00	0.00	12.00	1,120.00
7	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
9	4022 - Consumables - Dettol - NA - nos *liquid Antiseptic*	6.00	195.00	0.00	18.00	1,380.60
10	4041 - Consumables - Mopping stick - NA - nos	6.00	125.00	0.00	18.00	885.00
11	4098 - Consumables - Dust pan - NA - nos *Dust pad*	6.00	25.00	0.00	18.00	177.00
12	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	55.00	0.00	18.00	389.40
13	4006 - Consumables - Bucket - other - nos *Plastic wth Mug*	6.00	245.00	0.00	18.00	1,734.60
14	4008 - Consumables - Cleaning Cloth - other - nos	10.00	80.00	0.00	18.00	944.00
15	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
16	4005 - Consumables - Broom with stick - NA - nos *cob web stick*	6.00	115.00	0.00	18.00	814.20
17	4003 - Consumables - Bombay Broom - Big - nos	6.00	56.00	0.00	0.00	336.00
18	4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 27-08-2020 10:46:41 AM   Original / Office Copy / Purchase Div.Copy

Total Order Value . . .	11,932.48

Rupees : Eleven Thousand Nine Hundred Thirty Two and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

=) Part bills received
(1) 12916 - 1822/-
(2) 12915 - 9395/-
11,217/-
and bal. Bill of Rs 715/- to be receivable.
2/9/20.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	25-08-2020
Site & Phase :	May Flower Platinum	Time:	10;40
Supplier		Req.No.	11898
Material required before date:	28-08-2020	ID No.	59364

No	Description	Size	Quantity	Units	Inward No	Date
1	Harpic	Std	06	Nos		
2	Lizol	Std	06	Nos		
3	Vimbar	Std	06	Nos		
4	Phenyl	Std	06	Nos		
5	Sanitizer	Std	05	Nos		
6	Odonil	Std	06	Nos		
7	Room freshener	Std	06	Nos		
	Surf excel	Std	10	Packets		
9	Dettol handwash	Std	06	Nos		
10	Dettol liquid 69871	Std	06	Nos		
11	Mapping sticks	Std	06	Nos		
12	Dust pads	Std	06	Nos		
13	Plastic buckets	Std	06	Nos		
14	Plastic mugs	Std	06	Nos		
15	Yellow /white Cleaning cloths	Std	20	Nos		
16	Broom sticks	Std	06	Nos		
17	Bombay brooms big	Std	06	Nos		
18	Viper stick	Std	06	Nos		

emarks : for site use purpose

Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	25-08-2020	Sign. & Date	

4035
62425

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10895
Modi Properties Private Limited,.	DC Date.	28-08-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	69871
	PO Date.	26-08-2020
	Req ID	59364
	Req Date	26-08-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11898

	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	3
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
3	4022 - Consumables - Dettol - NA - nos	3401	6
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
6	4112 - Consumables - Sanitizer - 500 ml - Nos		3
7	4001 - Consumables - Air Freshner - NA - nos	3307	6
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	6
9	4022 - Consumables - Dettol - NA - nos	3401	6
10	4041 - Consumables - Mopping stick - NA - nos	9603	6
11	4098 - Consumables - Dust pan - NA - nos		6
12	4001 - Consumables - Air Freshner - NA - nos	3307	6
13	4006 - Consumables - Bucket - other - nos	7310	6
14	4008 - Consumables - Cleaning Cloth - other - nos	6307	10
15	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
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INWARD
13901 Dt 28/8/20
89378 Dt:
Received By Sign: Mizam
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

40797
1/9

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** : 28-08-2020

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12915
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	28-08-2020
	PO No.	69871
	PO Date.	26-08-2020
	Req ID	59364
	Req Date	26-08-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11898

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	3	42.00	126.00	18	22.68
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	85.00	510.00	18	91.80
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	6	82.00	492.00	18	88.56
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	85.00	510.00	18	91.80
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
6	4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
7	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	6	82.00	492.00	18	88.56
8	4059 - Consumables - Surf Detergent Powder - NA -	3402	6	25.00	150.00	18	27.00
9	4022 - Consumables - Dettol - NA - nos liquid Antiseptic	3401	6	195.00	1,170.00	18	210.60
10	4041 - Consumables - Mopping stick - NA - nos	9603	6	125.00	750.00	18	135.00
11	4098 - Consumables - Dust pan - NA - nos Dust pad		6	25.00	150.00	18	27.00
12	4001 - Consumables - Air Freshner - NA - nos odonil	3307	6	55.00	330.00	18	59.40
13	4006 - Consumables - Bucket - other - nos Plastic wth Mug	7310	6	245.00	1,470.00	18	264.60
14	4008 - Consumables - Cleaning Cloth - other - nos	6307	10	80.00	800.00	18	144.00
15	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.00	160.00	5	8.00

IGST	CGST	SGST			
			Total Taxable Amount	8,010.00	1,385.00
	692.50	692.50	Total Invoice Amount	9,395.00	

Rupees : Nine Thousand Three Hundred Ninty Five Only.

INWARD
Inward No 13901 Dt 28/8/20
MRN No: 82378 Dt:
Received By Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10896
Modi Properties Private Limited,.	DC Date.	28-08-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	69871
	PO Date.	26-08-2020
	Req ID	59364
GSTIN : 36AABCM4761E1ZM	Req Date	26-08-2020
	Loc Req No	11898

	Description of Goods	HSN/SAC	Qty
1	4005 - Consumables - Broom with stick - NA - nos		6
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6
3	4071 - Consumables - Wiper - Other - nos	9603	6
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INWARD 40801 1/9

INWARD
Inward No 13903 Dt 28/8/20
MRN No 82386 Dt:
Received By Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12916
Modi Properties Private Limited,.	Invoice Date.	28-08-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	69871
	PO Date.	26-08-2020
	Req ID	59364
	Req Date	26-08-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11898

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4005 - Consumables - Broom with stick - NA - nos		6	115.00	690.00	18	124.20
	cob web stick						
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
3	4071 - Consumables - Wiper - Other - nos	9603	6	95.00	570.00	18	102.60
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IGST	CGST	SGST	Total Taxable Amount	1,596.00		226.80
	113.40	113.40	Total Invoice Amount		1,822.80	

Rupees : One Thousand Eight Hundred Twenty Two and Paise Eighty Only.

Subject to Hyderabad Jurisdiction

INWARD

Inward No 13903 Dt 28/8/20

MRN No 8238 Dt:

Received By Sign: Nizam

Modi Properties Pvt. Ltd

Sy.No.82/1

for Summit Sales LLP

Authorised signatory