PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/8/20.	Prepared by:	SOWMYA
PO/WO no.	69448	PO / WO Date.	6/8/20
Supplier Name	Praful sanitary	PO/WO amount	~~15,576~~ 13201
Firm/Company	ssllp	Project	Shllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	PS/20-21/314	25/8/20	13,201
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			13,201

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	82339	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,201
Amount E – PO / WO value:	~~15,576~~. 13201
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**5.9.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	DS					
Date	31/8/20	2/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praf... ...itary 3-6-42...,SRI SAI TOWER, St.No ...HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 314**	Dated **25-Aug-2020**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **Credit**
Buyer **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 28/8/20	Buyer's Order No. **69448**	Dated **6-Aug-2020**
	Despatch Document No. **Invoice**	Delivery Note Date **25-Aug-2020**
	Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Loft Tank 200 Litres**	3925	18 %	**10 No:**	1,320.00	No:	15.25 %	**11,187.00**
	Output CGST							**1,006.83**
	Output SGST							**1,006.83**
	ROUNDING OFF							**0.34**
	Total			**10 No:**				**₹ 13,201.00**

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Thirteen Thousand Two Hundred One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3925	11,187.00	9%	1,006.83	9%	1,006.83	2,013.66
Total	**11,187.00**		**1,006.83**		**1,006.83**	**2,013.66**

Tax Amount (in words) : **Indian Rupees Two Thousand Thirteen and Sixty Six paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 14785 Dt: 26/8/20
MRN No: 82339 Dt: 27/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

PROPERTIES PVT. LTD. SEC'BAD
INWARD No 68869
1/9

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29

Purchase Order

 06-08-2020 3:22:39 PM

69448
06.08.20 2:48:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Praful Sanitary		**Doc No**	69448	14775
3-6-138/5, Himayat Nagar, Hyderabad.		**Doc Date**	06-08-2020	
		Quote No	Nil	
GSTIN 36ACWPG864A1ZG	40077300	**Quote Date**	06-08-2020	
65526886.	9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7345 - Plumbing - PVC - Loft Tank - Other - Nos	10.00	1,320.00	15.25	18.00	13,200.66
					Total Order Value . . .	**13,200.66**

Rupees : Thirteen Thousand Two Hundred and Paise Sixty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 07/08/2020

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	03.08.2020
Site & Phase :	SHLLP	Time:	17.05
Supplier		Req. No.	14775
Material required before date:		ID No.	58936

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC PIPE	4"	50	NOS		
2	PVC PIPE 69447	3"	50	NOS		
3	RIGID PIPE	4"	10	NOS		
4	LOFT TANK 69448		10	NOS		
5						
6						
7						
8						
9						
10						

Remarks: For Stock maintanance and site

Prepared By	HEMENDRA	Approved by	
Sign.& Date	03.08.2020	Sign. & Date	APPROVED BY 03 AUG 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.