

Prepared by:		Keerthi Ch			
Report Date:		3/9/2020			
Site		AGH			
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
List of requisitions Where PO/WO is not prepared 3 working days after requisition					
165096	21/8/20	Canon printer	Cancelled by MD		
165093	19/8/20	Blue sheet	PO 70024		
165055	11/7/2020	Red gulmohar trees	po to be issue		
165005	21/5/2020	Ms telescopic pole material	Hold with MD		
165099	24/8/20	Swimming pool equipment	po to be issue		
165102	26/8/20	Cpvc pipes	po to be issue		
165103	26/8/20	Pvc pipes	po to be issue		
List of requisitions Where PO/WO is prepared and items have not been received at site					
52963	01.05.20	Batoom Tiles	Collect from SSLLP		
52981	13.05.20	MS Gate	Collect from SSLLP		
52985	16.05.20	Door Frames	Partly delivered.Collect from SSLLP		
165004	21.05.20	Carpet Lawm	This week delivery		
165006	21.05.2020	L angle frame	This week delivery		
165014	3.06.2020	Gulmohar trees	This week delivery		
165042	02.07.2020	Green files	Collect from SSLLP		
165054	11.07.2020	Tandoor stone	This week delivery		
165075	30/7/2020	Black granite	Collect from SSLLP		
165076	30.07.2020	Pavers& Parking tiles	This week delivery		
165077	31.07.20	Al windows	Collect from SSLLP		
165080	6.08.20	MS railing	Collect from SSLLP		
165082	6.08.20	NON return valve	This week delivery		
165087	11.08.20	MS gate & railing	Collect from SSLLP		
165088	18/8/20	Cement	this week delivery		
165092	18/8/20	Araldite	This week delivery		
165095	19/8/20	Service saddle	This week delivery		
165101	26/8/20	Rain coat	This week delivery		
165106	29/8/20	MCB	This week delivery		