PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/8/20.	Prepared by:	SOWMYA
PO/WO no.	69721	PO / WO Date.	20/8/20.
Supplier Name	SSllp.	PO/WO amount	15,482
Firm/Company	SSOV llp	Project	SSOV llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12854	25/8/20.	3,717
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,717

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10849	25/8/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,717
Amount E – PO / WO value:	15,482
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**29.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	26/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details	
Silver Oak Villas LLP	
SY NO. 291, Cherlapally, Hyderabad	
GSTIN : 36ADBFS3288A2Z7	

Invoice No.	12854
Invoice Date.	25-08-2020
PO No.	69721
PO Date.	20-08-2020
Req ID	59142
Req Date	13-08-2020
Loc Req No	155936

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 -	3214	5	630.00	3,150.00	18	567.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,150.00	567.00
	283.50	283.50	Total Invoice Amount	3,717.00	

Rupees : Three Thousand Seven Hundred Seventeen Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No. 68600 Date 26/8 Sign. [signature]

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 20-08-2020 11:21:35 AM

69721
21.08.20 11:15:14

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	69721	155936
Doc Date	20-08-2020	
Quote No	Nil	
Quote Date	20-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	10.00	630.00	0.00	18.00	7,434.00
2	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	105.00	0.00	18.00	6,195.00
3	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	20.00	46.00	0.00	18.00	1,085.60
4	7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	10.00	65.00	0.00	18.00	767.00
					Total Order Value . . .	**15,481.60**

Rupees : Fifteen Thousand Four Hundred Eighty One and Paise Sixty Only.

Part Bill : 12799 Dt : 20/8/2
Amt : 4764 /-
26/8/20 Bal : 3718 /-

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ________

Date : __/__/__

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	13.08.20
Site & Phase :	Silver Oak Villas	Time:	14.00
Supplier		Req. No.	155936
Material required before date:	Urgent	ID No.	59142

No	Description	Size	Quantity	Units	Inward No	Date
1	Mopping Stick	Std	10	Nos		
2	Mop	Std	10	Nos		
3	Coconut Brooms	Std	15	Nos		
4	Araldite	Std	06	Nos		
5	Ruff Stone Chemical	Std	10	Bags		
6	Spong 69721	Std	100	Nos		
7	Door stoppers	Std	50	Nos		
8	**Pvc Solvent Cement**	Std	10	Nos		
9	Acid bottle	Std	20	Nos		
10	Silk Grout	1kg	20	pkts		

Remarks: - For Site use purpose.

Prepared By	G.chandra kanth	Approved by	
Sign.& Date	13-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Villas final possession purpose.

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10849
Silver Oak Villas LLP	DC Date.	25-08-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	69721
	PO Date.	20-08-2020
	Req ID	59142
	Req Date	13-08-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155936

	Description of Goods	HSN/SAC	Qty
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	3214	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
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29			
30			

INWARD WITH TIME:
Inward No. 14640 Dt: 24/8/20
MRN No: 82290 Dt: 25/8/20
Received By: Sign:
SILVER OAK VILLAS LLP

40704
29/8

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12854
Silver Oak Villas LLP	Invoice Date.	25-08-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	69721
	PO Date.	20-08-2020
	Req ID	59142
GSTIN : 36ADBFS3288A2Z7	Req Date	13-08-2020
	Loc Req No	155936

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 14640 Dt: 24/8/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	3,150.00	567.00
	283.50	283.50	Total Invoice Amount	3,717.00	

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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction