PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 25/8/20. | Prepared by: | SOWMYA |
| PO/WO no. | 69719 | PO / WO Date. | 20/8/20. |
| Supplier Name | ss llp | PO/WO amount | 13,216. |
| Firm/Company | Voc llp | Project | Voc llp |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12816 | 24/8/20 | 13,216 |
| 2. | | | |
| 3. | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 13,216 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 40817 | 24/8/20 | | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 13,216 |
| Amount E – PO / WO value: | 13,216 |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ Yes ☐ No (explained below) |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☐ No |
| Payment – due date | **29.8.2020** |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 25/8/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| | |
|---|---|
| **Customer Details** | |
| Villa Orchids LLP | |
| Behind Janapriya, Kowkur, Hyderabad | |
| GSTIN : 36AANFG4817C1ZH | |
| Invoice No. | 12816 |
| Invoice Date. | 24-08-2020 |
| PO No. | 69719 |
| PO Date. | 20-08-2020 |
| Req ID | 59264 |
| Req Date | 20-08-2020 |
| Loc Req No | 63487 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4782 - Electrical - wires - A1 service Wire - 7/20 - 7 coils | 85446020 | 700 | 16.00 | 11,200.00 | 18 | 2,016.00 |
| 2 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 11,200.00 | | 2,016.00 |
| | 1,008.00 | 1,008.00 | Total Invoice Amount | 13,216.00 | | |

Rupees : Thirteen Thousand Two Hundred Sixteen Only.

**for Summit Sales LLP**

MODI PROPERTIES PVT LTD INWARD No. 68562 Date 26/8 SECBAD

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 20-08-2020 2:00:38 PM

69719
21.08.20 11:15:14

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 69719 | 63487 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 20-08-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 20-08-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4782 - Electrical - wires - A1 service Wire - 7/20 - mts<br>*7 coils* | 700.00 | 16.00 | 0.00 | 18.00 | 13,216.00 |
| | | | | | **Total Order Value . . .** | **13,216.00** |

Rupees : Thirteen Thousand Two Hundred Sixteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | GST included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Villas Orchids<br>Behind: Janapriya, Kowkur.<br>Phone. 9502232100/9502266233 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | NI |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right items not confirming to qlty & specs. above order for V.NO.254 to 257 power supply purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | VOC LLP | Date: | 18 -08-2020 |
| Site & Phase: | VOC | Time: | 115.40 |
| Supplier: | | Req. No. | 63487 |
| Material required before : | **22-08-2020** | ID No. | 59264 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | ARMORE CABLE ( 4 CORE ) 69218 | 6 Sq mm | 650 | mtr | | |
| 2 | AL Service Wire 69719 | 7/20 | 07 | Bundle | | |
| 3 | | | | | | |
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APPROVED
19 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For VOC villa nos 254 to 257 power supply connection purpose

| | | | |
|---|---|---|---|
| Prepared By | A Suresh | Approved by | |
| Sign.& Date | 14-08-2020 | Sign. & Date | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 10817 |
|---|---|---|
| Villa Orchids LLP | DC Date. | 24-08-2020 |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 69719 |
| | PO Date. | 20-08-2020 |
| | Req ID | 59264 |
| | Req Date | 20-08-2020 |
| GSTIN : 36AANFG4817C1ZH | Loc Req No | 63487 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4782 - Electrical - wires - A1 service Wire - 7/20 - mts | 85446020 | 700 |
| 2 | | | |
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INWARD
Inward No: 15258 Dt: 24/08/20
MRN No: 82277 Dt: 25/08/20
Received By: Sign:
VILLA ORCHIDS LLP
15125

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
40733
31/8

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12816 |
|---|---|---|
| Villa Orchids LLP | Invoice Date. | 24-08-2020 |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 69719 |
| | PO Date. | 20-08-2020 |
| | Req ID | 59264 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 20-08-2020 |
| | Loc Req No | 63487 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4782 - Electrical - wires - A1 service Wire - 7/20 - 7 coils | 85446020 | 700 | 16.00 | 11,200.00 | 18 | 2,016.00 |
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INWARD
Inward No. 15258 Dt: 24/08/20
MRN No. 82277 Dt: 25/08/20
Received by Sign
VILLA ORCHIDS LLP

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | 1,008.00 | 1,008.00 | Total Taxable Amount | 11,200.00 | | 2,016.00 |
| | | | Total Invoice Amount | 13,216.00 | | |

Rupees : Thirteen Thousand Two Hundred Sixteen Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction