PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/8/20.	Prepared by:	SOWMYA
PO/WO no.	68492	PO / WO Date.	4/7/20
Supplier Name	SSllp.	PO/WO amount	1,02,103
Firm/Company	Voc llp	Project	Voc llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	.12907	28/8/20	23,608
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			23,608

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	MPL 2937	21/8/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,608
Amount E – PO / WO value:	1,02,103
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**5.9.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	31/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

26/8/20

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s: Vula Orchids LLP	DC No. : 2937
	Date : 21/08/2020
	Vehicle No. : AP29U1063
Site: Kowkur	P.O. / W.O. No. : 68492
	P.O. / W.O. Date : 04/07/2020.

Sl. No.	PARTICULARS	Quantity
1	Country Coffee	43 boxes
2		
3		
4		
5		
6		
7		
8		
9		
10		
11	Issued @ 83678	
12		
13		
14		
15		
16		
17		
18		
19		
20		43 boxes

GSTIN :

Received the above materials in good condition.

Received by : Ramakrishna

Stamp:

Date : 21/08/2020

For **SUMMIT SALES LLP**

B. Narsimha 21/08/2020.

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Invoice No.	12907
Invoice Date.	28-08-2020
PO No.	68492
PO Date.	04-07-2020
Req ID	58026
Req Date	29-06-2020
Loc Req No	63407

Customer Details

Villa Orchids LLP

Behind Janapriya, Kowkur, Hyderabad

GSTIN : 36AANFG4817C1ZH

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9086 - Tiles - Bathroom floor country caffee - 12 in X		43	465.28	20,007.04	18	3,601.28
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	20,007.04		3,601.28
	1,800.64	1,800.64	Total Invoice Amount	23,608.31		

Rupees : Twenty Three Thousand Six Hundred Eight and Paise Thirty One Only.

MODI PROPERTIES PVT. LTD. INWARD No. 68847 31/8 SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 31-08-2020 15:45:35 Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	68492	63407
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	04-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9086 - Tiles - Bathroom floor country caffee - 12 in X 12 in X12 pieces - Boxes	43.00	465.28	0.00	18.00	23,608.31
2	9087 - Tiles - Kitchen floor maharaja beige - 12 in X 12 in X 12 pieces - Boxes	172.00	386.75	0.00	18.00	78,494.78
					Total Order Value . . .	**102,103.09**

Rupees : One Lakh(s) Two Thousand One Hundred Three and Paise Nine Only.

Terms and Conditions :-

Specification /	All items shall be Nitco brand Rate per Sft is Rs. 40.04/ 39.27
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for 10 villas , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Req no 99385 tiles qty is also included in this PO.

Accepted the above Terms And Conditions

For *Villa Orchids LLP*

Authorised Signatory

For ***Summit Sales LLP***

Date : _/_/__

Name : ________

Name : ________

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Villa Orchids LLP	DC No. : 2937
	Date : 21/08/2020
Site: Kokapet	Vehicle No. : AP29U063
	P.O. / W.O. No. : 68492
	P.O. / W.O. Date : 04/07/2020.

Sl. No.	PARTICULARS	Quantity
1	Country Coffee	43 boxes
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		43 boxes
20		

INWARD
Inward No: 1556 Dt: 21/08/20
MRN No: 82218 Dt: 24/08/20
Received By: Sign:
VILLA ORCHIDS LLP

MCD PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 40609
Date 25/8

GSTIN :

Received the above materials in good condition.

Received by : Ramakrishna

Stamp:

Date : 21/08/2020

For **SUMMIT SALES LLP**

B. Nandini 21/08/2020.

Authorised Signatory