PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	65676	PO / WO Date.	11/02/2020
Supplier Name	Purnima Mosaic Tiles	PO/WO amount	Rs. 7,316/-
Firm/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1499	11/02/2020	Rs. 7,316/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 7,316/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	807	10/02/2020	82604	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 7,316/-
Amount E – PO / WO value:	Rs. 7,316/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.___/- ☑ No
Payment – due date	**05/09/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 04 AUG 2020 MINISH PARIKH				
Date	3/9/20	3/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE
~~CASH~~ / CREDIT

Mobile : 9849195298

State code: 36

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401.

D.C.No - 807

To, G.V. Reserch Centers Pvt. Ltd.
Innopolis, Genome Valley.
GST No :- 36AAHCG4562D1ZP.

No. 1499

55676.

Date 11/02/20

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
1	FootPath Tiles 10"x10" Red	100 SFT			
2	" " " GREY	100 SFT			
		200 SFT	31/-	6200	00
HSN	6810				
	Rs 7316/-				
			Total	6200	—
		SGST	~~Total~~ 9%	558	—
		CGST	~~VAT@~~ 9 %	558	—
	TIN: 36593591244		G. Total	7,316	—

GST No.36AEPPP5661P1ZI

INWARD 64221 28/2/20 SEC'BAD

Receiver's Signature

For **PURNIMA MOSAIC TILES**

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, G.V.R.C
TURKAPALLY. MEDCHAL

No. 807

Date 10/2/20

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	Greay Tiles 10"x10"		144 No	
2	RED Tiles 10"x10"		144 No.	
	Trolly. AP.28 TE0880		288 No.	

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 40781 Date 31/8

INWARD
Inward No: 1177 Dt: 10/2/20
MRN No: 82604 Dt: 8/9/20.
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

GST No. : 36AEPPP5661P1ZN

Receiver's Signature

For PURNIMA MOSAIC TILES

Purchase Order

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65676
10.02.20 5:22:39

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Purnima Mosaic Tiles
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

GSTIN 36AEPPP5661P1ZI NA
27531972 9849195298

Doc No	65676	73418
Doc Date	11-02-2020	
Quote No	Nil	
Quote Date	27-09-2018	
SupplyType	Supply And Installation	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9039 - Tiles - Cement Floor Tiles - 10 in X 10 in - Sft *Footpath tiles - 18 to 20mm thick - Red colour*	100.00	31.00	0.00	18.00	3,658.00
2	9039 - Tiles - Cement Floor Tiles - 10 in X 10 in - Sft *Footpath tiles - 18 to 20mm thick - Grey colour*	100.00	31.00	0.00	18.00	3,658.00
				Total Order Value . . .		**7,316.00**

Rupees : Seven Thousand Three Hundred Sixteen Only.

Terms and Conditions :-

Specification / Brand	Circular no. 841(c), As per approved guideline rates by MD on dtd. 31/07/2018.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for fixing at security kiosk outside laying purpose.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

11/02/2020

Name : ______________

Accepted the above Terms And Conditions
For *Purnima Mosaic Tiles*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centres Pvt Ltd	Date:	11.02.2020
Site & Phase :	Innopolis	Time:	11:00 Hrs
Supplier		Req. No.	73418
Material required before date:	Urgent	ID No.	55431

No	Description	Size	Quantity	Units	Inward No	Date
1	Checkered Tiles-Red	10"x10"	100	Sft		
2	Checkered Tiles-Grey	10"x10"	100	Sft		
3	65676					
4						
5						
6						
7			11/02/2020			
8			APPROVED			
9			11 FEB 2020			

Remarks: For fixing at security kiosk outside purpose

Prepared By	Keerthi.Ch	Approved by	G.Venkatesh
Sign.& Date	11.02.2020	Sign. & Date	11.02.2020

MANISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.