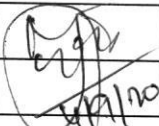


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	04/09/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Shobha	WO amount – A	-
Firm/Company	Paramount Estates	Project name	PMR - II
Nature of work	Painting work		
Villa/flat/block no.	Store rooms & Office room		
Request for payment date	16/05/2020	Request for payment amount – B	Rs. 7,593/-
GST on bills – C	Rs. 456/-	Total D = B + C	Rs. 8,049/-
Work done from	15/03/2020	Work done to	20/03/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	004	01/09/2020	Rs. 8,049/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 8,049/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 8,049/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	12/09/2020		
Remarks: No work order for above bill. Please consider the bill for processing.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

CASH MEMO

Cell : 9704085219

SHOBHA# 8-2-293/12/A, Road No. 1, Venkateshwara Road, Banjara Hills,
Hyderabad, Telangana State

No. 004

Date : 1/9/20

M/s. Paramount Estates

Party GSTIN 36AAJFP4202C1ZP

Sl. No.	PARTICULARS	HSN Code	Qty.	Rate	Amount Rs. Ps.
1.	Painting work done @ store room of office room	9201	1	1.5.	8048-58
					
E. & O.E.					

Rupees Eight thousand four hundred and eighty eight only

TOTAL

8048-58

G.TOTAL

8048-58

Goods once sold cannot be taken back

For **SHOBHA**

PT PT

Subject to Secunderabad Jurisdiction

19: 11169

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		794		Date - site bills Register		21-3-2020	
Company Name:		PMA-I		Site:		PMA-I	
Name of Contractor		Shoba					
Nature of work		Painting					
Work done		From Date		15-3-20		To Date	
						20-3-20	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	Store & office room	01-	M. 7593/-	nos	M. 7593/-		
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				M. 7593/-		
Bill required		☒ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D. HO			
Date: T. P. Singh		Date: 16/05/2020		Date: 15 MAY 2020			
Sign: 21/3/2020		Sign: Nagalakshmi		Sign: [Signature]			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET

Company Name:		Paramount Estates			Approved by:		T.Rahul		
Project:		Paramount Avenue			Sign:				
Work Description:		Painting Work in D - Block Stilt Floor Store Room							
Contractor Name:		Shobaram							
Prepared By		T.Rahul							
Date:		18.03.2020							
			A	B	C	D	E= AxBxCxD	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos	Quantity	Units	Item Head Total
A	Painting Work in D - Block Stilt Floor Store Room								
1	Primer + 02 Coats Painting	Room	50.75	10.00	1.00	2.00	1015.00	Sft	
			.50.50	10.00	1.00	2.00	1010.00	Sft	

ESTIMATE SHEET						
Company Name:		Paramount Estates		Approved by: T.Rahul		
Project:		Paramount Avenue		Sign:		
Work Description:		Painting Work in D - Block Stilt Floor Store Room				
Contractor Name:		Shobaram				
Prepared By		T.Rahul				
Date:		18.03.2020				
S No.	Item Head	Item Description	Quantity	Units	Amount	Total Amount
A	Painting Work in D - Block Stilt Floor Store Room					
1	Primer + 02 Coats Painting	Room	1015.00	Sft	3.75	3806.25
			1010.00	Sft	3.75	3787.50
		Total				7593.75
		Inwords: Seven Thousand Five Hundred and Ninty Three Only.				

Nagabattini
16/05/2020