PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	04/09/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting work		
Villa/flat/block no.	82 & Club House.		
Request for payment date	26/08/2020	Request for payment amount – B	Rs. 1,19,207/-
GST on bills – C	Rs. 21,457/-	Total D = B + C	Rs. 1,40,664/-
Work done from	10/07/2020	Work done to	20/08/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	160	04/09/2020	Rs. 1,40,664/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 1,40,664/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,40,664/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs. /-** ☑ No
Payment – due date	**12/09/2020**

Remarks**: <u>No work order for above bill. Please consider the bill for processing.</u>**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts receiver of bill	Accountants	Accounts Manager
Sign:	[signature]		[signature]	[signature]			
Date	4/9/20.		04/09/2020				

APPROVED BY
04 SEP 2020
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Silver Oak Villas LLP

Address :

GST IN : 36ADBFS3288A2Z7 State T.S. Code 36

Invoice No. 160

Invoice Date : 4/9/20

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9701	Painting work done @ V.No: 82	2040	18.00	36,720	00
2	–					
3	9701	Painting work done @ Club	1	L.S.	82,487	00
4		- House				
5						
6						
7						
8						
9						
10						
11						

MODI PROPERTIES PVT. LTD. INWARD No: 68944 Date: 4/8/20 Sign:

	Rs.	Ps.
SUB TOTAL	1,19,207	00
DISCOUNT	–	
Net Sale Value	1,19,207	00
Add : CGST 9 %	10,728	63
Add : SGST 9 %	10,728	63
Add : IGST %	–	
GRAND TOTAL	1,40,664	26

Total invoice amount in words : One lakh forty thousand Six hundred and sixty four only –

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details

BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

TQ: 7320

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	729.	Date - site bills Register	25-08-20
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	Basappa.		
Nature of work	Painting work		
Work done	From Date 10/7/20	To Date	20/8/20

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V.NO-82 stage 2	2040	18/-	sft	36,720/-	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				36,720/-	

Bill required	✓YES NO.	GST bill required	✓YES NO.
Measurement & estimate sheet:	✓ Required / Not required	Measurement & estimate sheet:	✓ Enclosed / Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 26 AUG 2020	Date: 27/08/2020	Date: 28 AUG 2020
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
K. PURSHOTHAM
ASST. PROJECT MANAGER

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice has to be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate & measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		SIlver Oak Villas LLP				Approved by:			
Project:		Silver Oak Villas				Sign:			
Work Description:		**Painting Work**							
Contractor Name		Basappa							
Prepared By		B.Meenakshi							
Date:		25-08-2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Type A1	**V.NO.82 Stage I**	2040.00	1.00	1.00	1.00	2,040.00	sft	

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Painting Work					
Name of the Contractor		Basappa					
Prepared By		B.Meenakshi					
Date:		25-08-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A1	**V.NO.82 Stage I**	2,040.00	sft	18.00	36,720.00	
							36,720.00
		Total Amount in words: Thirty Six Thousand Seven Hunred Twenty Rupees Only					

APPROVED BY
28 AUG 2020
K. PURSHOTHAM
ASST. PROJECT MANAGER

TD! 7379

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	713	Date - site bills Register	18/8/2020.
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	Basappa		
Nature of work	Painting work		
Work done	From Date 25/5/2020	To Date	30/7/2020.

Sl. No.	Villa/Flat/block no.	Qty	Rate	Units	Amount	Contractors bill no
1.	ClubHouse I floor	4,869	4.00	sft	19,477	
2.	Internal lappam 2 coats					
3.	CH - II floor	5,114	4.00	sft	20,459	
4.	Internal lappam 2 coats					
5.	CH - III floor	4,469.56	4.00	sft	17,878	
6.	Internal lappam 2 coats					
7.	CH - IV floor	5545.12	4.00	sft	22181	
8.	Internal lappam 2 coats					
9.	CH - IV to terrace	623	4.00	sft	2492	
10.	Internal lappam 2 coats					
11.						
	Total:				82,487/-	

Bill required	YES ✓ NO.	GST bill required	YES ✓ NO.
Measurement & estimate sheet:	✓ Required / Not required	Measurement & estimate sheet:	✓ Enclosed / Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 19 AUG 2020	Date: 19/08/2020	Date: 19 AUG 2020
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
K. PURSHOTHAM
ASST. PROJECT MANAGER

APPROVED BY
SOHAM
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET

Company Name:	Silver Oak Villas LLP
Project:	Silver Oak Villas
Work Description:	Club house 2 Coates Luppum work
Contractor Name	Basappa
Prepared By	Kiran Kumar
Date	12-08-2020

Approved by:
Sign:

S No.	Item Head	Item Description	Length	Width	Height	Nos.		Units	Item Head Total
1	Club house	Banqet hals ceiling	38.50	28.50	1.00	1.00	1097.25	sft	
	First floor	Pantry	10.75	9.66	1.00	1.00	103.85	sft	
			3.50	8.50	1.00	1.00	29.75	sft	
		Hand wash	7.25	8.50	1.00	1.00	61.63	sft	
		Lift area	17.00	7.00	1.00	1.00	119.00	sft	
		Verticals	28.50	1.00	1.00	6.00	171.00	sft	
			30.00	1.00	1.00	4.00	120.00	sft	
			44.00	1.00	1.00	4.00	176.00	sft	
			74.00	1.00	1.00	6.00	444.00	sft	
		Verticals hand wash area	8.50	1.00	1.00	5.00	42.50	sft	
		Lift area vertical	7.00	1.00	1.00	36.00	252.00	sft	
		Rafters	13.50	1.00	1.00	10.00	135.00	sft	
		Rafters	1.00	1.00	1.00	1.00	1.00	sft	
		stair case ceilings	7.00	4.50	1.00	2.00	63.00	sft	
		mid landing ceiling	8.00	4.50	1.00	1.00	36.00	sft	
		stair case side walls	11.50	10.00	1.00	2.00	230.00	sft	
			8.00	10.00	1.00	1.00	80.00	sft	
		lobby walls	7.00	9.25	1.00	2.00	129.50	sft	
		pantry walls	20.00	9.25	1.00	2.00	370.00	sft	
			7.25	9.25	1.00	3.00	201.19	sft	
		banqet hals walls	28.50	9.25	1.00	2.00	527.25	sft	
			38.50	9.25	1.00	2.00	712.25	sft	
			38.50	0.75	1.00	2.00	57.75	sft	
								A	5,159.91
		Deductions	4.00	1.00	4.00	4.00	64.00	sft	
		W	9.00	1.00	4.00	4.00	144.00	sft	
		W	8.00	1.00	2.00	1.00	16.00	sft	
		D1	2.50	1.00	7.00	1.00	17.50	sft	
		D2	3.00	1.00	7.00	1.00	21.00	sft	
		D5	4.00	1.00	7.00	1.00	28.00	sft	
								B	290.50
						Total C=	(A-B)		4,869.41
2	Second floor	Crech ceiling	28.50	21.00	1.00	1.00	598.50	sft	
			16.00	10.00	2.00	1.00	320.00	sft	
		Office	12.25	10.00	1.00	1.00	122.50	sft	
		First aid room	7.75	10.00	1.00	1.00	77.50	sft	
		Crech lobby	10.00	10.00	1.00	1.00	100.00	sft	
		Toiletsarea	11.00	24.00	1.00	1.00	264.00	sft	
		Lift area	17.00	7.00	1.00	1.00	119.00	sft	
		Round ceiling	28.00	12.00	1.00	1.00	336.00	sft	
			30.00	5.00	1.00	1.00	150.00	sft	

			8.00	9.00	1.00	1.00	72.00	sft		
		lobby walls	7.00	8.25	1.00	2.00	115.50	sft		
		pantry walls	20.00	8.25	1.00	2.00	330.00	sft		
			7.25	8.25	1.00	3.00	179.44	sft		
		Cafetera walls	28.50	8.25	1.00	3.00	705.38	sft		
			38.50	8.25	1.00	2.00	635.25	sft		
			38.50	0.75	1.00	2.00	57.75	sft		
			20.00	1.00	8.25	2.00	330.00	sft		
								A	4,742.56	
		Deductions	4.00	1.00	4.00	4.00	64.00	sft		
		W	9.00	1.00	4.00	4.00	144.00	sft		
		W	8.00	1.00	2.00	1.00	16.00	sft		
		D1	2.50	1.00	7.00	1.00	17.50	sft		
		D5	4.50	1.00	7.00	1.00	31.50	sft		
								B	273.00	
						Total C=	(A-B)		4,469.56	
4	Fourth floor	Gym ceiling	28.50	19.00	1.00	1.00	541.50	sft		
			21.00	11.00	1.00	1.00	231.00	sft		
		Yoga room ceiling	28.50	19.16	1.00	1.00	546.06	sft		
		Verticals	11.00	1.00	1.00	15.00	165.00	sft		
			10.00	1.00	1.00	4.00	40.00	sft		
			28.00	1.00	1.00	14.00	392.00	sft		
			22.50	1.00	1.00	2.00	45.00	sft		
			30.00	1.00	1.00	2.00	60.00	sft		
			15.00	1.00	1.00	30.00	450.00	sft		
		Lift area vertical	7.00	1.00	1.00	36.00	252.00	sft		
		stair case side walls	11.50	9.00	1.00	2.00	207.00	sft		
			8.00	9.00	1.00	1.00	72.00	sft		
		lobby walls	7.00	8.25	1.00	2.00	115.50	sft		
		pantry walls	20.00	8.25	1.00	2.00	330.00	sft		
			7.25	8.25	1.00	3.00	179.44	sft		
		Yoga & Gym walls	28.50	8.25	1.00	5.00	1175.63	sft		
			38.50	8.25	1.00	2.00	635.25	sft		
			38.50	0.75	1.00	2.00	57.75	sft		
			20.00	1.00	8.25	2.00	330.00	sft		
								A	5,825.12	
		Deductions	4.00	1.00	4.00	4.00	64.00	sft		
		W	9.00	1.00	4.00	4.00	144.00	sft		
		W	8.00	1.00	2.00	1.00	16.00	sft		
		D5	4.00	1.00	7.00	2.00	56.00	sft		
								B	280.00	
						Total C=	(A-B)		5,545.12	
5	Fourth To Terrace	stair case ceilings	7.00	4.50	1.00	2.00	63.00	sft		
		stair case side walls	11.50	1.00	15.00	2.00	345.00	sft		
			8.00	9.00	1.00	1.00	72.00	sft		
		stair case head room ceiling	11.00	13.00	1.00	1.00	143.00	sft		
									623.00	

			50.00	1.00	1.00	1.00	50.00	sft			
		Verticals	15.00	1.00	1.00	2.00	30.00	sft			
			25.00	1.00	1.00	2.00	50.00	sft			
			50.00	1.00	1.00	2.00	100.00	sft			
			15.00	1.00	1.00	2.00	30.00	sft			
		Verticals in office	16.00	1.00	1.00	1.00	16.00	sft			
		Verticals in clinic	10.00	1.00	1.00	4.00	40.00	sft			
		Lift area vertical	7.00	1.00	1.00	36.00	252.00	sft			
		stair case ceilings	7.00	4.50	1.00	2.00	63.00	sft			
		mid landing ceiling	8.00	4.50	1.00	1.00	36.00	sft			
		stair case side walls	11.50	9.00	1.00	2.00	207.00	sft			
			8.00	9.00	1.00	1.00	72.00	sft			
		lobby walls	7.00	8.25	1.00	2.00	115.50	sft			
		Crech Walls	28.50	8.25	1.00	2.00	470.25	sft			
			38.50	8.25	1.00	2.00	635.25	sft			
			38.50	0.75	1.00	2.00	57.75	sft			
		office walls	12.00	1.00	8.25	4.00	396.00	sft			
			10.00	1.00	8.25	2.00	165.00	sft			
		first aid room	7.75	1.00	8.25	2.00	127.88	sft			
			10.00	1.00	8.25	4.00	330.00	sft			
		ladies toilet	1.00	1.00	1.00	1.00	1.00	sft			
		Toilets long walls	11.00	1.00	8.25	2.00	181.50	sft			
								A	5513.63		
		Deductions	4.00	1.00	4.00	4.00	64.00	sft			
		W	9.00	1.00	4.00	4.00	144.00	sft			
		W	8.00	1.00	2.00	1.00	16.00	sft			
		D2	3.00	1.00	7.00	5.00	105.00	sft			
		D1	2.50	1.00	7.00	4.00	70.00	sft			
								B	399.00		
						Total C=	(A-B)		5114.63		
3	Third floor	Cafetera ceiling	38.50	28.50	1.00	1.00	1097.25	sft			
		Kitchen&pantry	22.00	11.00	1.00	1.00	242.00	sft			
		Lift area	17.00	7.00	1.00	1.00	119.00	sft			
		Verticals	33.00	1.00	1.00	1.00	33.00	sft			
			32.00	1.00	1.00	5.00	160.00	sft			
			27.00	1.00	1.00	2.00	54.00	sft			
			8.00	1.00	1.00	4.00	32.00	sft			
		Lift area vertical	7.00	1.00	1.00	36.00	252.00	sft			
		Kitchen&pantry	22.00	1.00	1.00	1.00	22.00	sft			
		stair case ceilings	7.00	4.50	1.00	2.00	63.00	sft			
		mild landing ceiling	8.00	4.50	1.00	1.00	36.00	sft			
		stair case side walls	11.50	9.00	1.00	2.00	207.00	sft			

ESTIMATE SHEET

Company Name:	Silver Oak Villas LLP
Project:	Silver Oak Villas
Work Description:	Club house 2 Coates Luppum work
Name of the Contractor	Basappa
Prepared By	J.Kiran Kumar
Date:	12-08-2020

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	First floor	club house internal luppam work 2 coates	4,869.41	Sft	4.00	19477.63	
2	Second floor	club house internal luppam work 2 coates	5,114.63	Sft	4.00	20458.50	
3	Third floor	club house internal luppam work 2 coates	4,469.56	Sft	4.00	17878.25	
4	Fourth floor	club house internal luppam work 2 coates	5,545.12	Sft	4.00	22180.49	
5	Fourth To Terrace	club house internal luppam work 2 coates	623.00	Sft	4.00	2492.00	
						TOTAL	82,487
		Amt -Eighty Two Thousand Four hundred And Eighty Seventy Rupess only					

APPROVED BY
17 AUG 2020
K. PURSHOTHAM
ASST. PROJECT MANAGER

Nagalaxmi
19/08/2020