PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	65939	PO / WO Date.	19/02/2020
Supplier Name	Purnima Mosaic Tiles	PO/WO amount	Rs. 56,640/-
Firm/Company	Modi Properties PVT LTD	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1534	08/07/2020	Rs. 9,440/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 9,440/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	896	8/7/20	80897	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits : -				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 9,440/-
Amount E – PO / WO value:				Rs. 56,640/-
Amount F – Difference (A – E):				Rs. -47,200/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**12/09/2020**

Remarks**: Please check advance and release the balance payment. Final bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	4/9/20	4/9/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE
~~CASH~~ / CREDIT

Mobile : 9849195298

State code:- 36

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. D.C No - 896

To, MODI PROPERTIES Pvt. Ltd.
my flower Platinum. P.O. No - 65939
GST No:- 36AABCM4761E1ZM

No. 1534

Date 08/07/20

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
1	KERB STONE:- 24"x16"x110mm	50 No	160/-	8000	00
	Rs 9440/-				
			Total	8,000	00
		SGST	~~Total~~ 9%	720	00
	GST No.36AEPPP5661P1ZI	CGST	~~VAT@~~ 9%	720	--
	TIN:36593591244		G. Total	9,440	00

For **PURNIMA MOSAIC TILES**

Receiver's Signature

MODI PROPERTIES PVT. LTD.
67776
25/7/20

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, MODI PROPERTIES PVT.LTD.
MALLAPUR
P.O.No - 65939

9.50
No. 896

Date 8/7/20

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	KERB STONE D cm TS-12 UC-3212		50 No	
	GST No. : 36AEPPP5661P1ZI			

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★ INWARD No. 39631 Date 10/7 Sign.

INWARD
No. 3508 Dt. 8/7/20
GRN No: 80894 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/?

For PURNIMA MOSAIC TILES

Receiver's Signature

Purchase Order

 19/02/2020 1:48:27 PM

65939
14.02.20 2:49.25

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Purnima Mosaic Tiles
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

GSTIN 36AEPPP5661P1ZI NA
27531972 9849195298

Doc No	65939	11515
Doc Date	19-02-2020	
Quote No	Nil	
Quote Date	27-09-2019	
SupplyType	Supply And Installation	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1042 - Building material - Curb Stone - NA - nos *24" x 16" x 110mm*	300.00	160.00	0.00	18.00	56,640.00
					Total Order Value . . .	**56,640.00**

Rupees : Fifty Six Thousand Six Hundred Fourty Only.

<u>Terms and Conditions :-</u>

Specification / Brand	Above sizes and rates approved by M.D. dt. 27/09/2019.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 28,320/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for south side road laying purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

=> Part bill received of Curb stone 240 nos and bal. bill of C.S. 60 nos to be receivable
T.D. N[signature] 25/2/20.

[signature] 19/02/2020

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Accepted the above Terms And Conditions
For *Purnima Mosaic Tiles*

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	14.02.2020
Site & Phase :	May Flower Platinum	Time:	16.00
Supplier		Req.No.	11515
Material required before date:	16.02.2020	ID No.	55553

No	Description	Size	Quantity	Units	Inward No	Date
1	Curb stone	24''x16''x4''	300	Nos		
2						
3						
4	65939					
5						
6						
7						
8						
9						
10						

Remarks : for south side road use purpose			
Prepared By	K. Narender Reddy	Approved by	
Sign.& Date	14.02.2020	Sign. & Date 19/02/2020	

APPROVED
19 FEB 2020
MANISH PARIKH
MANAGER PROCUREMENT