PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/9/20	Prepared by:	SOWMYA
PO/WO no.	69459	PO / WO Date.	7/8/20
Supplier Name	SSLP.	PO/WO amount	8,666.
Firm/Company	GVRC	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12983	29/8/20	7,799
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,799.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10912	29/8/20	82084.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,799
Amount E – PO / WO value:	8,666.
Amount F – Difference (A – E):	-867/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**5.9.2020**

Remarks:_ Final bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	1/9/20	4/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	12933
GV Research Centre Pvt Ltd	Invoice Date.	29-08-2020
innopolis sy no 542 ,genome valley ,thurkapally ,hyd	PO No.	69459
	PO Date.	07-08-2020
	Req ID	58981
	Req Date	07-08-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163106

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	3920	3888	1.70	6,609.60	18	1,189.72
	10 nos 9						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,609.60		1,189.72
	594.86	594.86	Total Invoice Amount	7,799.33		

Rupees : Seven Thousand Seven Hundred Ninty Nine and Paise Thirty Three Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68886
Date 1/9

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-08-2020 5:14:46 PM

69459
06.08.20 2:48:33

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	69459	163106
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10 nos*	4,320.00	1.70	0.00	18.00	8,665.92
					Total Order Value . . .	**8,665.92**

Rupees : Eight Thousand Six Hundred Sixty Five and Paise Ninty Two Only.

Terms and Conditions :-

Partly B.N : 12746
25/8/20 A.t : 867
Bal : 7799/-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	29.07.20
Site & Phase :	INNOPOLIS	Time:	14:00
Supplier		Req. No.	163106
·Material required before date:	urgent	ID No.	58981

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue sheets	18'x24'	10	No's		
2						
3	69459					
4						
5						
6						
7						
8						
9						
10						

Remarks : FOR SITE & LABOUR QTRS PURPOSE			
Prepared By	Radhika	Approved by	VENKATESH.G
Sign.& Date	29.07.20	Sign. & Date	29.07.20

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	DC No.	10912
innopolis sy no 542 ,genome valley ,thurkapally ,hyd	DC Date.	29-08-2020
	PO No.	69459
	PO Date.	07-08-2020
	Req ID	58981
GSTIN : 36AAHCG4562D1ZP	Req Date	07-08-2020
	Loc Req No	163106

	Description of Goods	HSN/SAC	Qty
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	3920	3888
2			
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INWARD
Inward No: 1691 Dt: 1/9
MRN No: 82084 Dt: 31/8/20
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

MODI PROPERTIES PVT LTD INWARD 40852 4/9

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
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	PO Date.	07-08-2020
	Req ID	58981
GSTIN : 36AAHCG4562D1ZP	Req Date	07-08-2020
	Loc Req No	163106

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST	Total Taxable Amount	6,609.60		1,189.72
	594.86	594.86	Total Invoice Amount	7,799.33		

Rupees : Seven Thousand Seven Hundred Ninty Nine and Paise Thirty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory