PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/9/20.	Prepared by:	SOWMYA
PO/WO no.	69559	PO / WO Date.	11/8/20
Supplier Name	SS llp.	PO/WO amount	10,269
Firm/Company	Bloomdale Owners Association	Project	Bloomdale
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12995	2/9/20	2,257
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,257

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-10974	2/9/20	82578.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,257
Amount E – PO / WO value:	10,269.
Amount F – Difference (A – E):	-8012/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**12.9.2020**

Remarks: Part bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	4/9/20.	8/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Bloomdale owners Association	Invoice No.	12995
Sy no-1139,Shameerpet,Hyderabad	Invoice Date.	02-09-2020
	PO No.	69559
	PO Date.	11-08-2020
	Req ID	59084
GSTIN : 36	Req Date	11-08-2020
	Loc Req No	21499

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	10	56.00	560.00	0	0.00
2	4041 - Consumables - Mopping stick - NA - nos	9603	6	125.00	750.00	18	135.00
3	4001 - Consumables - Air Freshner - NA - nos	3307	3	82.00	246.00	18	44.28
	Room freshner						
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	48.00	288.00	18	51.84
5	4014 - Consumables - Colin - 500ml - nos	3402	2	77.00	154.00	18	27.72
6							
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IGST	CGST	SGST				
			Total Taxable Amount	1,998.00		258.84
	129.42	129.42	Total Invoice Amount	2,256.84		

Rupees : Two Thousand Two Hundred Fifty Six and Paise Eighty Four Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69038
Date 5-9
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

— Duplicate —

 07-09-2020 13:11:50 Original / Office Copy / Purchase Div.Copy

From Company :	**Bloomdale Owners Association** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36

Supplier Details			
Summit Sales LLP	**Doc No**	69559	21499
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
2	4009 - Consumables - Coconut Broom - other - nos	50.00	16.00	0.00	0.00	800.00
3	4001 - Consumables - Air Freshner - NA - nos *odonil*	12.00	42.00	0.00	18.00	594.72
4	4022 - Consumables - Dettol - NA - nos *Hand wash*	12.00	165.00	0.00	18.00	2,336.40
5	4041 - Consumables - Mopping stick - NA - nos	12.00	125.00	0.00	18.00	1,770.00
6	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
7	4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	73.00	0.00	18.00	516.84
9	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
10	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	12.00	80.00	0.00	18.00	1,132.80
11	4046 - Consumables - Phinyle - 1Ltr - nos	12.00	48.00	0.00	18.00	679.68
12	4014 - Consumables - Colin - 500ml - nos	6.00	77.00	0.00	18.00	545.16
13	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
				Total Order Value . . .		**10,268.72**

Rupees : Ten Thousand Two Hundred Sixty Eight and Paise Seventy Two Only.

=> Part Bills received.
① Bill No: 12857 - 4946/-
② " : 12995 - 2357/-
and bal. bill of Rs. 3065/- to be received.
[illegible] 9/10.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Bloomdale

For ***Bloomdale Owners Association***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

→ Original office copy not placed. Please give Noc for clearing the bill.

Name : ______________ Name : ______________ Date : ______

Requisition Form

Company Name:	Bloomdale owner association	Date:	10-08-2020
Site & Phase:	Bloomdale	Time:	04:33
Supplier		Req. No.	21499
Material required before date:	urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut brooms	large	50	nos		
2	Bombay brooms	large	12	nos		
3	Mopping stick	std	12	nos		
4	Dettol hand wash	-	12	nos		
4	Room freshener	-	06	nos		
5	Mopping cloth	-	12	nos		
6	Surf powder	-	05	nos		
7	Phenyle	-	12	nos		
9	Odonil	-	12	nos		
10	Vimber	-	06	nos		
11	Harpic	-	06	nos		
12	Lizol	-	12	nos		
13	colin	-	06	nos		

Remarks : For club house & road cleaning work purpose

Prepared By	G.Rahul	Approved by	
Sign. & Date	10-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10974
Bloomdale owners Association	DC Date.	02-09-2020
Sy no-1139,Shameerpet,Hyderabad	PO No.	69559
	PO Date.	11-08-2020
	Req ID	59084
	Req Date	11-08-2020
GSTIN : 36	Loc Req No	21499

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	10
2	4041 - Consumables - Mopping stick - NA - nos	9603	6
3	4001 - Consumables - Air Freshner - NA - nos	3307	3
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
5	4014 - Consumables - Colin - 500ml - nos	3402	2
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23	INWARD		
24	Inward No: 16493 Dt: 02/09/20		
25	MRN No: 82578 Dt: 03/09/20		
26	Received By: Sign:		
27			
28	Kadakia & Modi Holding		
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40873
Date 5/9

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Bloomdale owners Association	Invoice Date.	02-09-2020
Sy no-1139,Shameerpet,Hyderabad	PO No.	69559
	PO Date.	11-08-2020
	Req ID	59084
GSTIN : 36	Req Date	11-08-2020
	Loc Req No	21499

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INWARD

Inward No: 16493	Dt: 03/09/20
MRN No: 82578	Dt: 03/09/20
Received By:	Sign:

Kalpita & Modi Housing

IGST	CGST	SGST	Total Taxable Amount	1,998.00		258.84
	129.42	129.42	Total Invoice Amount	2,256.84		

Rupees : Two Thousand Two Hundred Fifty Six and Paise Eighty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory