PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	69769	PO / WO Date.	24/08/2020
Supplier Name	Vaishnavi Agencies	PO/WO amount	Rs. 11,460/-
Firm/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	400	01/09/2020	Rs. 11,460/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 11,460/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	400	01/09/2020	82494	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 11,460/-
Amount E – PO / WO value:				Rs. 11,460/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**12/09/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	7/9/20.	7/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice (ORIGINAL FOR RECIPIENT)

VAISHNAVI AGENCIES
#6-4-44/2 , Bholakpur,
Secunderabad
GSTIN 36ACUPC9341A1ZO
GSTIN/UIN: 36ACUPC9341A1ZO
State Name : Telangana, Code : 36
Contact : 9246577571
E-Mail : okvaishnaviagencies@hotmail.com

Buyer
G V Research Centres Pvt Ltd
5-4-187/3 & 4, IIND FLOR,
SAHAM MANSION,
M G ROAD,
SECUNDERABAD
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No. **400**	Dated **1-Sep-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **DOC NO.69769-163125**	Dated **24-Aug-2020**
Despatch Document No.	Delivery Note Date
Despatched through **BY ROAD**	Destination **THURKAPALLY**
Bill of Lading/LR-RR No. **dt. 1-Sep-2020**	Motor Vehicle No. **AP09TA5509**

Terms of Delivery
Delivery Address
Sy No-542, Genome Valley,
Thurkapally, Hyderabad.
9502211011
9440419149

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**RIDGES**	6811	**15.00 nos** *(23 MTR)*	220.33	nos	**3,304.95**
2	**RAMCO - (3.6O X 1.O5)Mtr - 6mm**	6811	**9.00 nos** *(32 MTR)*	711.86	nos	**6,406.74**
						9,711.69
	CGST					**874.06**
	SGST					**874.06**
	Round Off					**0.19**
	Total		**24.00 nos**			**₹ 11,460.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 68966 Date 5/9 Sign.

Amount Chargeable (in words)
E. & O.E
INR Eleven Thousand Four Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
6811	9,711.69	9%	874.06	9%	874.06	1,748.12
Total	**9,711.69**		**874.06**		**874.06**	**1,748.12**

Tax Amount (in words) : **INR One Thousand Seven Hundred Forty Eight and Twelve paise Only**

INWARD 1695
Inward No: Dt: 1-9-20
Received By: Sign:
RESEARCH CENTERS PVT. LTD.

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

Company's Bank Details
Bank Name : **KOTAK BANK**
A/c No. : **4812016747**
Branch & IFS Code : **MUSHEERABAD & KKBK0007473**

for VAISHNAVI AGENCIES

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1   24-08-2020 4:39:43 PM

69769
21.08.20 11:16:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Vaishnavi Agencies #6-2-113/4 New Bhoiguda Secunderabad-3.	**Doc No**	69769	163125
	Doc Date	24-08-2020	
	Quote No	Nil	
GSTIN 36ACUPC9341A1Z0	**Quote Date**	06-08-2020	
9246577571	**SupplyType**	Supply	

Kind Attn : C.V.Pavankumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6001 - Miscellaneous - AC sheet - other - nos *Slopping side 1feet, length 1 mtr - full round ridges*	15.00	260.00	0.00	0.00	3,900.00
2	6001 - Miscellaneous - AC sheet - other - nos *10' x 3 1/2"*	12.00	630.00	0.00	0.00	7,560.00
					Total Order Value . . .	**11,460.00**

Rupees : Eleven Thousand Four Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance
Tax	GST included in above price.
Delivery Date	Within 2days.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs..../- vide cheq.no..... dtd. of HDFC bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. Above order for Labour quarters purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Vaishnavi Agencies***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	18.08.20
Site & Phase :	INNOPOLIS	Time:	15:30
Supplier		Req. No.	163125
Material required before date:	urgent	ID No.	59216

No	Description	Size	Quantity	Units	Inward No	Date
1	Asbestos Cement sheets	10'x3'	12	No's		
2	Ridges 69269	1mtr	15	No's		
3						
4						
5						
6						
7	19/08/2020					
8						
9						
10						

Remarks : For site Labour Quarters use purpose.

Prepared By	Radhika	Approved by	VENKATESH.G
Sign.& Date	18.08.20	Sign. & Date	18.08.20

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 AUG 2020
SOHAM MODI
MANAGING DIRECTOR