PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	07/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	70157	PO / WO Date.	07/09/2020
Supplier Name	Tulasi Group of Industries	PO/WO amount	Rs. 55,129/-
Firm/Company	Summit Sales LLP	Project	Summit Housing
Sl. No.	Bill No.	Bill Date	Bill amount
1.	014	26/08/2020	Rs. 55,129/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 55,129/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	014	26/08/2020	82703	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 55,129/-
Amount E – PO / WO value:				Rs. 55,129/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.___/- ☑ No
Payment – due date	**12/09/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	7/9/20	7/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36BDJPK0306E1Z1

INVOICE

Ph: 9848959544
9949898769

TULASI GROUP OF INDUSTRIES

ALL TYPES OF POWDER COATING WORKS

Block No.4, Plot No.285, SHED No.229-246,
B.N Reddy Nagar, Cherlapally, Medchal - Malkajgiri, Telangana - 500051.

To

M/s. Summit Sales LLP
Cherlapally
Hyderabad

Party GSTIN 36ACQFS2044C1Z7

Invoice No. 014

P.O. no: 70157.

Date: 25/08/2020

Sl. No.	PARTICULARS	HSN CODE	QTY.	RATE	AMOUNT Rs. Ps.
1.	Grills powder Coating Serial NO (2969)	7301	1765 kgs	16/- kg	28,240/-
2.	Grills powder Coating Serial NO (3001) (3011)	7301	1155 kgs	16/- kg	18,480/-
			TOTAL		46,720/-
			SGST	9%	4,204.8/-
			CGST	9%	4,204.8/-
			IGST		—
			GRAND TOTAL		55,129.6/-

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68979
Date 5/9

INWARD
Inward No: 14779 Dt: 26/8/20
MRN No: 82703 Dt: 7/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Rupees in Words: Fifty five thousand One hundred and twenty nine only/-

Goods once sold will not be taken back

For TULASI GROUP OF INDUSTRIES

D.R. Swamy
Authorised Signature

Customer Signature

OUTWARD - GATE PASS

No.: 2084

Date:	26/8/20	Time	15:40
Company:	Summit Sales LLP		
Project/site:	Summit Housing LLP		
Destination:	S.K. Engg Works		
Outward No.:	Vehicle type	Vehicle No	Vehicle driver
743	Auto	4808 AC 7192	venkatesh

	Material Description	Quantity	Units	Approx. rate	Amount
1.	Ms grills 71.75" x 47.75"	10	no		
2.	23.75" x 23.75"	28	"		
3.					
4.	Z Angle 5' x 4"	84	"		
5.					
6.					
7.					
8.					
9.					
10.					
	Total	122	No		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin – audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date _______.
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier – date _____ & Amount Rs. ______________/-
☑Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. _____________, Amount _______________ date ____________
☑Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☑No charge	☐for repairs & service	☐Material received by inward no. ________ & date__________ __________.
☐ Other:	Details:	Details:

Remarks: for powder coated purpose only P.O. 68422, 69679 69680

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign: KVB.				
Received by other site on:	Inward No.	Admin sign:	Security sign.	
29/8/20	14795			
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.
COMPUTERISED 60 TONNES WEIGH BRIDGE
24 HOURS SERVICE

SERIAL No. : 2969
VEHICLE No.: TS08UE 7192

GROSS : 3330 **Kg.** **DATE :** 25/08/2020 **TIME :** 15:10

TARE : 1565 **Kg.** **DATE :** 25/08/2020 **TIME :** 12:56

NETT : 1765 **Kg.**

WEIGHMENT CHARGES Rs. 40

INWARD

Inward No: 1479 Dt: 26/8/20
MRN No: Dt:
Received By: Sign: 4
SUMMIT SALES LLP

Certified by:
Stores Manager

Operator's Signature

* Our responsibility ceases once the Vehicle leaves the platform.

S.G. Cell : 9246246924

OUTWARD - GATE PASS No.: 2065

Date:	11/8/20	Time:	11:30
Company:	Summit Sales LLP		
Project/site:	Summit Housing LLP		
Destination:	C.K. Engg Work		
Outward No.:	Vehicle type	Vehicle No	Vehicle driver
724	Jeeto	BIOUB 5649	Ramesh

	Material Description	Quantity	Units	Approx. rate	Amount
1.	M.S. Gate 4'.15" x 4'	16	Nos		
2.	— do — 3'.6" x 4'	08	"		
3.	M.S. Grills, 46'.0" x 62'.0"	01	"		
4.	— do — 47'.50" x 61'.50"	01	"		
5.					
6.					
7.					
8.					
9.					
10.					
	Total	26	Nos		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin – audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date _______.
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier – date _____ & Amount Rs. _______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. _____________, Amount _______________ date ___________
☑Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☑ No charge	☐for repairs & service	☐Material received by inward no. _________ & date_______ _________.
☐ Other:	Details:	Details:

Remarks: for Poolter Gate & DWs pose only PO-6874 / 69331, 62930

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:				
Received by other site on:	Inward No.	Admin sign:	Security sign.	
Approved by	Project accountant	Accounts manager	Admin - Audit	M D
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

OUTWARD - GATE PASS No.: 2072

Date:	17/8/20.		Time:	16:20.		
Company:	Summit Sales LLP					
Project/site:	Summit Housing LLP					
Destination:	S.R. Engg Work					
Outward No.:	Vehicle type		Vehicle No	Vehicle driver		
731	Auto		1508 BC 7192	Venkatesh		
	Material Description		Quantity	Units	Approx. rate	Amount
1.	M.S. Grills 69.75" x 45.75"		23 (14)	Nos		
2.	— do — 45.75" x 45.75"		064	"		
3.	— do — 33.75" x 39.75"		05	"		
4.	— do — 45.75" x 39.75"		01	"		
5.	— do — 33.75" x 39.75"		09	"		
6.	— do — 21.75" x 45.75"		13	"		
7.	— do — 21.75" x 21.75"		05	"		
8.	— do — 59.75" x 45.75"		08	"		
9.	— do — 45.75" x 39.75"		08	"		
10.	— do — 33.75" x 45.75"		04	"		
	Total — do — 21.75" x 45.75" — do — 21.75" x 21.75"		08 18	" "		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin – audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________.
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier – date _____ & Amount Rs. ____________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. __________ & date ______
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ____________, Amount ____________ date __________
☑Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☑ No charge KVR	☐for repairs & service	☐Material received by inward no. ________ & date________ ___________.
☐ Other:	Details:	Details:

Remarks: for Powder Coated purpose only P.O. 6926, 6933

Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:			
Received by other site on:	Inward No.	Admin sign:	Security sign.

Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

S.G. Cell : 9246246924

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE

SERIAL No. : 3011 **VEHICLE No.:** TS08UE 7192

GROSS : 2720 **Kg.** **DATE :** 26/08/2020 **TIME :** 14:27

TARE : 1565 **Kg.** **DATE :** 26/08/2020 **TIME :** 11:23

NETT : 1155

WEIGHMENT CHARGES Rs: 30

Operator's Signature

INWARD

Inward No: 14779	Dt: 28/8/20
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

* Our responsibility ceases once the Vehicle leaves the platform.

OUTWARD - GATE PASS No.: 2073

Date:	12/8/20	Time:	16:20		
Company:	Summit Palis LLP				
Project/site:	Summit Horizon LLP				
Destination:	S.P. Engg Ware				
Outward No.:	Vehicle type	Vehicle No		Vehicle driver	
732	Auto	AP08 UC 7192		Venkatesh	

	Material Description	Quantity	Units	Approx. rate	Amount
1.	M.S. Grills 4x4	30	No		
2.	-do- 2x3	05	"		
3.	-do- 2x2	20	"		
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Total	55	No		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin – audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________.
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier – date _____ & Amount Rs. ______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ______________, Amount ________________ date ____________
☑Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☑No charge	☐for repairs & service	☐Material received by inward no. ________ & date________ __________.
☐ Other:	Details:	Details:

Remarks: for powder coated purpose only

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign: KVD	[signature]	[signature]	[signature]	
Received by other site on:	Inward No.	Admin sign:	Security sign.	
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	07/09/2020
Site & Phase :	SUMMIT HOUSING LLP	Time:	10:00
Supplier	TULASI GROUP OF INDUSTRIES	Req. No.	14870
Material required before date:		ID No.	59671

No	Description	Size	Quantity	Units	Inward No	Date
1	POWDER COATING CHARGES		1765	KGS		
2	POWDER COATING CHARGES		1155	KGS		
3						
4	70157					
5						

APPROVED
08 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: ABOVE ORDER FOR MS GRILLS POWDER COATING PURPOSE.(INV. NO. 014, DT.26/08/2020)

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	07/09/2020		

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

Page(s) 1 Of 1 07-09-2020 12:10:46

70157
03.09.20 11:50:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Tulasi Group Of Industries Block No. 4, Plot no. 285, SHED No. 229-246, B.N. Reddy Nagar, Cherlapally, Medchal, Malkajgiri, Telangana - 051. **GSTIN** 36BDJPK0306E1Z1 9848959544/9949898769	**Doc No**	70157	14870
	Doc Date	07-09-2020	
	Quote No	Nil	
	Quote Date	26-08-2020	
	SupplyType	Supply	

Kind Attn : D.R. Swamy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6196 - Miscellaneous - Powder Coating Charges - NA - Kgs	1,765.00	16.00	0.00	18.00	33,323.20
2	6196 - Miscellaneous - Powder Coating Charges - NA - Kgs	1,155.00	16.00	0.00	18.00	21,806.40
					Total Order Value . . .	**55,129.60**

Rupees : Fifty Five Thousand One Hundred Twenty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Powder coating, delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Work done.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weighment. Above order for MS cloth hangers powder coating purpose(Vide Inv no. 014, dt.26/08/2020).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 08/09/2020

Accepted the above Terms And Conditions

For ***Tulasi Group Of Industries***

Name : ____________________

Date : __/__/____