

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: / 4/9/20.		Prepared by: SOWMYA	
PO/WO no. 69921		PO / WO Date. 28/8/20	
Supplier Name SSI/Ip.		PO/WO amount 2,518	
Firm/Company Govt Ip		Project Govt Ip	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13009	3/9/20.	1,716
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,716
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	10988	3/9/20	82594 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,716
Amount E – PO / WO value:			2,518
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☐ No	
Payment – due date		12.9.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<i>Sowmya</i>		
Date	4/9/20.		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

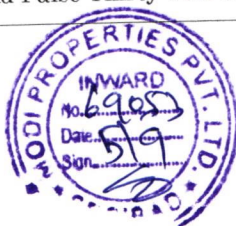
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-09-2020

Customer Details				Invoice No.		13009	
Silver Oak Villas LLP SY NO. 291, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		03-09-2020	
				PO No.		69921	
				PO Date.		28-08-2020	
				Req ID		59416	
				Req Date		28-08-2020	
				Loc Req No		155947	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
2	4059 - Consumables - Surf Detergent Powder - NA -	3402	10	25.00	250.00	18	45.00
3	4065 - Consumables - Vim bar - NA - nos	3405	2	42.00	84.00	18	15.12
4	4014 - Consumables - Colin - 500ml - nos	3402	2	77.00	154.00	18	27.72
5	4001 - Consumables - Air Freshner - NA - nos Room Freshner	3307	3	82.00	246.00	18	44.28
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	6	16.00	96.00	5	4.80
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	6	16.00	96.00	5	4.80
8	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	85.00	170.00	18	30.60
9							
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IGST				CGST		SGST	
Total Taxable Amount				1,496.00		220.32	
Total Invoice Amount				1,716.32			
Rupees : One Thousand Seven Hundred Sixteen and Paise Thirty Two Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 2

28-08-2020 2:10:56 PM



69921

27.08.20 2:29:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69921	155947
Doc Date	28-08-2020	
Quote No	Nil	
Quote Date	28-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4112 - Consumables - Sanitizer - 500 ml - Nos	2.00	200.00	0.00	12.00	448.00
2 4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
3 4065 - Consumables - Vim bar - NA - nos	2.00	42.00	0.00	18.00	99.12
4 4014 - Consumables - Colin - 500ml - nos	2.00	77.00	0.00	18.00	181.72
5 4001 - Consumables - Air Freshner - NA - nos Room Freshner	3.00	82.00	0.00	18.00	290.28
6 4008 - Consumables - Cleaning Cloth - other - nos	6.00	16.00	0.00	5.00	100.80
7 4040 - Consumables - Mopping Cloth - NA - nos	6.00	16.00	0.00	5.00	100.80
8 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
Total Order Value . . .					2,518.72

Rupees : Two Thousand Five Hundred Eighteen and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date NA

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : __/__/__

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	26-08-2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	155947
Material required before date:	30-08-2020	ID No.	59416

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizer		2	Nos		
2	Suf Packet		10	Nos		
3	Vim soap		2	Nos		
4	Colin		2	Nos		
5	Room Freshner		3	Nos		
6	Yellow Cloth		6	Nos		
7	White Cloth		06	Nos		
8	Lizol		10	Nos		
9						
10						

6992

APPROVED
 29 AUG 2020
 MINISH PARIKH
 MANAGER PROCUREMENT

Remarks:- For site office purpose

Prepared By	G. Mona	Approved by	
Sign. & Date	21-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

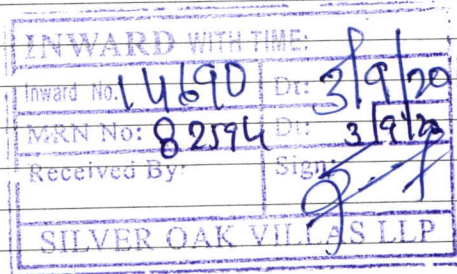
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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Silver Oak Villas LLP		DC Date.	03-09-2020
SY NO. 291, Cherlapally, Hyderabad		PO No.	69921
		PO Date.	28-08-2020
		Req ID	59416
		Req Date	28-08-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155947
	Description of Goods	HSN/SAC	Qty
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2	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	10
3	4065 - Consumables - Vim bar - NA - nos	3405	2
4	4014 - Consumables - Colin - 500ml - nos	3402	2
5	4001 - Consumables - Air Freshner - NA - nos	3307	3
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	6
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	6
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	2
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for Summit Sales LLP

Authorised signatory

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IGST		CGST	SGST	Total Taxable Amount		1,496.00	220.32
		110.16	110.16	Total Invoice Amount		1,716.32	
Rupees : One Thousand Seven Hundred Sixteen and Paise Thirty Two Only.							

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Authorised signatory