PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/9/20.	Prepared by:	SOWMYA
PO/WO no.	69921	PO / WO Date.	28/8/20
Supplier Name	SSllp.	PO/WO amount	2,518
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13009	3/9/20.	1,716
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,716

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10988	3/9/20	82594	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,716
Amount E – PO / WO value:	2,518
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**12.9.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	4/9/20.						

APPROVED 08 AUG 2020 MINISH PARITH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13009
Silver Oak Villas LLP	Invoice Date.	03-09-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	69921
	PO Date.	28-08-2020
	Req ID	59416
GSTIN : 36ADBFS3288A2Z7	Req Date	28-08-2020
	Loc Req No	155947

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
2	4059 - Consumables - Surf Detergent Powder - NA -	3402	10	25.00	250.00	18	45.00
3	4065 - Consumables - Vim bar - NA - nos	3405	2	42.00	84.00	18	15.12
4	4014 - Consumables - Colin - 500ml - nos	3402	2	77.00	154.00	18	27.72
5	4001 - Consumables - Air Freshner - NA - nos Room Freshner	3307	3	82.00	246.00	18	44.28
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	6	16.00	96.00	5	4.80
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	6	16.00	96.00	5	4.80
8	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	85.00	170.00	18	30.60
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,496.00		220.32
	110.16	110.16	Total Invoice Amount	1,716.32		

Rupees : One Thousand Seven Hundred Sixteen and Paise Thirty Two Only.

MODI PROPERTIES PVT. LTD. INWARD No. 6905 Date 5/9 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 28-08-2020 2:10:56 PM

69921
27.08.20 2:29:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	69921	155947
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4112 - Consumables - Sanitizer - 500 ml - Nos	2.00	200.00	0.00	12.00	448.00
2	4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
3	4065 - Consumables - Vim bar - NA - nos	2.00	42.00	0.00	18.00	99.12
4	4014 - Consumables - Colin - 500ml - nos	2.00	77.00	0.00	18.00	181.72
5	4001 - Consumables - Air Freshner - NA - nos *Room Freshner*	3.00	82.00	0.00	18.00	290.28
6	4008 - Consumables - Cleaning Cloth - other - nos	6.00	16.00	0.00	5.00	100.80
7	4040 - Consumables - Mopping Cloth - NA - nos	6.00	16.00	0.00	5.00	100.80
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
					Total Order Value . . .	**2,518.72**

Rupees : Two Thousand Five Hundred Eighteen and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA

For ***Silver Oak Villas LLP***

Authorised Signatory

29/08/2020

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	26-08-2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	155947
Material required before date:	30-08-2020	ID No.	59416

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizer		2	Nos		
2	Suf Packet		10	Nos		
3	Vim soap		2	Nos		
4	Colin 6992		2	Nos		
5	Room Freshner		3	Nos		
6	Yellow Cloth		6	Nos		
7	White Cloth		06	Nos		
8	**Lizol**		10	Nos		
9						
10						

Remarks:- For site office purpose

APPROVED
29 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	G. Mona	Approved by	
Sign.& Date	21-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10988
Silver Oak Villas LLP	DC Date.	03-09-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	69921
	PO Date.	28-08-2020
	Req ID	59416
GSTIN : 36ADBFS3288A2Z7	Req Date	28-08-2020
	Loc Req No	155947

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2
2	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	10
3	4065 - Consumables - Vim bar - NA - nos	3405	2
4	4014 - Consumables - Colin - 500ml - nos	3402	2
5	4001 - Consumables - Air Freshner - NA - nos	3307	3
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	6
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	6
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	2
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD WITH TIME:
Inward No. 14690 Dt: 3/9/20
MRN No: 82594 Dt: 3/9/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD.
INWARD
No. 40859
Date 5/9
Sign.
SEC'BAD

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13009
Silver Oak Villas LLP	Invoice Date.	03-09-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	69921
	PO Date.	28-08-2020
	Req ID	59416
	Req Date	28-08-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155947

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
2	4059 - Consumables - Surf Detergent Powder - NA -	3402	10	25.00	250.00	18	45.00
3	4065 - Consumables - Vim bar - NA - nos	3405	2	42.00	84.00	18	15.12
4	4014 - Consumables - Colin - 500ml - nos	3402	2	77.00	154.00	18	27.72
5	4001 - Consumables - Air Freshner - NA - nos	3307	3	82.00	246.00	18	44.28
	Room Freshner						
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	6	16.00	96.00	5	4.80
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	6	16.00	96.00	5	4.80
8	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	85.00	170.00	18	30.60
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME
Inward No. 14690 Dt: 3/9/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	1,496.00		220.32
	110.16	110.16	Total Invoice Amount	1,716.32		

Rupees : One Thousand Seven Hundred Sixteen and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction