

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		2/9/20.		Prepared by:		SOWMYA																									
PO/WO no.		69865		PO / WO Date.		25/8/20																									
Supplier Name		SSlp.		PO/WO amount		12,400																									
Firm/Company		Jyothiram Gaikwad		Project		Sov l/p.																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1.	12959	1/9/20.		12,400																											
2.																															
3.																															
4.																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						12,400																									
Sl. No.	DC No	DC. Date		MRN No.		DC matches MRN																									
1.	10938	1/9/20		82478		☒ Yes ☐ No																									
2.						☐ Yes ☐ No																									
3.						☐ Yes ☐ No																									
4.						☐ Yes ☐ No																									
Amount B – Other Credits :						-																									
Amount C – Other Debits :						-																									
Amount D (D=A+B-C) – Amount to be credited to the supplier:						12,400																									
Amount E – PO / WO value:						12,400																									
Amount F – Difference (A – E):						-																									
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																											
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)																											
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)																											
Close PO / W/O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)																											
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs.____/- ☐ No																											
Payment – due date				5.9.2020																											
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>2/9/20</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>							Date	2/9/20						
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>[Signature]</i>																														
Date	2/9/20																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-09-2020

Customer Details				Invoice No.		12959		
Jyothiram Gaikwad Silver Oak Villas LLP, Phase 1X, Cherlapally , Hyderabad GSTIN : 36ALMPG5350Q1ZJ				Invoice Date.		01-09-2020		
				PO No.		69865		
				PO Date.		25-08-2020		
				Req ID		59298		
				Req Date		24-08-2020		
				Loc Req No		155942		
	Description of Goods		HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag		3214	40	262.71	10,508.40	18	1,891.52
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST		CGST	SGST	Total Taxable Amount		10,508.40		1,891.52
		945.76	945.76	Total Invoice Amount		12,399.91		
Rupees : Twelve Thousand Three Hundred Ninty Nine and Paise Ninty One Only.								

for Summit Sales LLP

Authorised signatory



Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

27-08-2020 16:21:54



69865

26.08.20 1:23:35

From Company : **Jyothiram Gaikwad**Plot no.43,Sy no.,Hydarguda Village, Rajendra Nagar, Ranga Reddy,Tela
G S T No. : 36ALMPG5350Q1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	69865	155942
	Doc Date	25-08-2020	
	Quote No	Nil	
	Quote Date	25-08-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6623 - Paints - Lappam - 30 Kgs - Bag	40.00	262.71	0.00	18.00	12,399.91
Total Order Value . . .					12,399.91
Rupees : Twelve Thousand Three Hundred Ninty Nine and Paise Ninty One Only.					

Terms and Conditions :-**Specification /** All items shall be of 'NCL' brand.**Payment Terms** nil**Tax** All taxes included in above price.**Delivery Date** With in 4 days**Delivery Location** Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay**Penalty For Delay** Nil**Transportation** Included**Warranty** Nil**Advance Paid** nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 172 purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Debit the amount in the name of contractor:Jyothi ram gaikwadFor **Jyothiram Gaikwad**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Contact : _____

Requisition Form

Company Name:		Jyothi Ram		Date:		21-08-2020	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.		155942	
Material required before date:			Urgent		ID No.		59298

No	Description	Size	Quantity	Units	Inward No	Date
1	Altek lappam		40	bags		
2						
3						
4						
5						
6						
7						
8						
9						
10						

69865

APPROVED

24 AUG 2020

MINISH PARIKH
MANAGER PROCUREMENT

Remarks: -For villa no.62,63,65
Bill should be in favor of jyothi ram

Prepared By		G. Mona		Approved by			
Sign. & Date		21-08-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Silver Oak Villas LLP		Date:		21-08-2020	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.		155943	
Material required before date:			25-08-2020		ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue pens	Std	30	nos		
2	Black pens	Std	30	nos		
3	Hand wash		05	nos		
4	Room freshner		03	nos		
5	Air pocket		06	nos		
6	Phynoil		06	nos		
7						
8						
9			s			

Remarks: -For site office purpose

Prepared By		G.Mona		Approved by			
Sign. & Date		21-08-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



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Jyothiram Gaikwad				Invoice Date.		01-09-2020	
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GSTIN : 36ALMPG5350Q1ZJ				PO Date.		25-08-2020	
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