


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		07/09/2020		Prepared by:		MINISH.	
PO/WO no.		69107		PO / WO Date.		24/07/2020	
Supplier Name		Shiv Shakti Machine Tools & Hardware Electrical		PO/WO amount:		885/-	
Firm/Company		VISTA HOMES S.		Project		VISTA HOMES	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	1310	28/08/2020	885/-				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Harnali Charges):			885/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			82464	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			885/-				
Amount E – PO / WO value:			885/-				
Amount F – Difference (A – E):			-				
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. _____ <input checked="" type="checkbox"/> No				
Payment – due date			12/09/2020.				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Tax Invoice

	Shiv Shakti Machine Tools Hardware and Electricals 2-3-7, M.G Road, Secunderabad. Ph: 040-40030129 GSTIN/UIN: 36ADQFS9120G1ZQ State Name : Telangana, Code : 36 E-Mail : ssmsecunderabad@gmail.com	Invoice No. 2020-21/1310/SS	Dated 28-Aug-2020
		Delivery Note	Mode/Terms of Payment
		Supplier's Ref. 1310	Other Reference(s)
Buyer Vista Homes 5-4-187/3 & 4, IInd Floor, M.G Road, Secunderabad GSTIN/UIN : 36AAGFV2068P1ZJ State Name : Telangana, Code : 36		Buyer's Order No. 69107-99743	Dated 24-Jul-2020
		Despatch Document No.	Delivery Note Date
		Despatched through	Destination
	Terms of Delivery		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Cut Off Wheel 105*1.2mm DW	68042390	30 pc	25.00	pc		750.00
	CGST						67.50
	SGST						67.50
Total			30 pc				₹ 885.00



Amount Chargeable (in words) E. & O.E

INR Eight Hundred Eighty Five Only

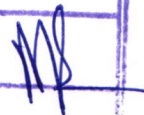
HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
68042390	750.00	9%	67.50	9%	67.50	135.00
Total	750.00		67.50		67.50	135.00

Tax Amount (in words) : **INR One Hundred Thirty Five Only**

Company's Bank Details
 Bank Name : **ICICI Bank**
 A/c No. : **112105501160**
 Branch & IFS Code : **M.G Road & ICIC0001121**
for Shiv Shakti Machine Tools Hardware and Electricals

 Authorised Signatory

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

INWARD		This is a Computer Generated Invoice	
Inward No: 25103	Dt: 29/08/2020		
MRN No: 82464	Dt:		
Received By:	Sign: 		
Vista Homes			

Purchase Order



69107
31.07.20 12:08:29

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25-07-2020 4:18:50 PM

From Company : **Vista Homes**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Shiv Shakti Machine Tools Hardware & Electricals
2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S)

GSTIN 36ADQFS9120G1ZQ

8121002491

8374457644

Doc No	69107	99743
Doc Date	24-07-2020	
Quote No	Nil	
Quote Date	26-12-2018	
SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos ROD CUTTING	30.00	25.00	0.00	18.00	885.00
Total Order Value . . .					885.00

Rupees : Eight Hundred Eighty Five Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for fabrication work purpose

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For **Vista Homes**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

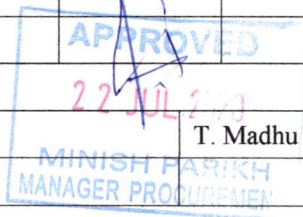
For **Shiv Shakti Machine Tools Hardware &**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Vista Homes		Date:		22.07.2020	
Site & Phase :		Vista Homes		Time:		15:47	
Supplier:			Req. No.		99743		
Material required before date:			27.07.20		ID No. 58674		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Insulations Tapes		100	No's			
2	Fishers	5mm	10	No's			
3	Fishers	6mm	10	No's			
4	SS Screws	32 x 8mm	12	Box			
5	Acid		12	No's			
6	Rod cutting Blade		03	Box			
7	Hacksaw Blade	Double	100	No's			
8	Bombay Brooms	Small	50	No's			
9							
Remarks: For site-use purpose.							
Prepared By		CH. Snehapriya		Approved by		T. Madhu	
Sign. & Date		22.07.2020		Sign. & Date			



 APPROVED
 22 JUL 2020
 MINISH PARIKH
 MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Vista Homes		Date:			
Site & Phase :		Vista Homes		Time:			
Supplier			Req. No.				
Material required before date:			ID No.				
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
Remarks: For							
Prepared By		T. Madhu		Approved by		T. Madhu	
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.