PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/9/20.	Prepared by:	SOWMYA
PO/WO no.	69811	PO / WO Date.	25/8/20.
Supplier Name	S Sllp.	PO/WO amount	1,416
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12940	31/8/20	1,416
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,416

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10919	31/8/20	82463	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,416
Amount E – PO / WO value:	1,416
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	5.9.2020

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	1/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12940
Vista Homes	Invoice Date.	31-08-2020
Kapra, Opp to MRR School, Ecil	PO No.	69811
	PO Date.	25-08-2020
SY.no.193	Req ID	59309
	Req Date	24-08-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99765

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA - M201	37079090	2	600.00	1,200.00	18	216.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,200.00		216.00
	108.00	108.00	Total Invoice Amount	1,416.00		

Rupees : One Thousand Four Hundred Sixteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 68893 119 SEC'BAD

Authorised signatory

Purchase Order

 25-08-2020 16:34:20

69811
26.08.20 1:23:34

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	69811	99765
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3502 - Computers and Peripherals - Catridge - NA - nos *M201*	2.00	600.00	0.00	18.00	1,416.00
					Total Order Value . . .	**1,416.00**

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification /	All items shall be of Epsion brand,744 model
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	06.08.2020
Site & Phase :	Vista Homes	Time:	15:50
Supplier:	-	Req. No.	99765
Material required before date:	10.08.2020	ID No.	59309

No	Description	Size	Quantity	Units	Inward No	Date
1	**EPSON Pigment INK Black**		02	Bottles		
2	698''					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Site use purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	06.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	VISTA HOMES OWNERS ASSOCIATION	Date:	25.07.2020
Site & Phase :	Vista Homes	Time:	15:35
Supplier	-	Req. No.	
Material required before date:	27.07.2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1				No's		
2						
3						
4						
5						
6						
7						
8						

Remarks: For

Prepared By	T.Madhu	Approved by	
Sign.& Date	25.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Suppl. Custome. Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Vista Homes	DC No.	10919
Kapra, Opp to MRR School, Ecil	DC Date.	31-08-2020
	PO No.	69811
	PO Date.	25-08-2020
SY.no.193	Req ID	59309
GSTIN : 36AAGFV2068P1ZJ	Req Date	24-08-2020
	Loc Req No	99765

	Description of Goods	HSN/SAC	Qty
1	3502 - Computers and Peripherals - Catridge - NA - nos	37079090	2
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40886
Date 5/9
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 25107 Dt: 31/08/2020
MRN No: 82463 Dt:
Received By: Sign:
Vista Homes

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12940
Vista Homes	Invoice Date.	31-08-2020
Kapra, Opp to MRR School, Ecil	PO No.	69811
	PO Date.	25-08-2020
SY.no.193	Req ID	59309
	Req Date	24-08-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99765

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA - M201	37079090	2	600.00	1,200.00	18	216.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,200.00		216.00
	108.00	108.00	Total Invoice Amount	1,416.00		

Rupees : One Thousand Four Hundred Sixteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 25107 Dt: 31/08/2020
MRN No: Dt:
Received By: Sign:
Vista Homes

Authorised signatory