PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	2/9/20	Prepared by:	Prabhakar. P
PO/WO no.	69747	PO / WO Date.	21.8.20
Supplier Name	Sri raja rajeshwari traders	PO/WO amount	2401.30
Firm/Company	GVRC	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0229	22/8/20	2627-00
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2627-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			22257	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2627-00
Amount E – PO / WO value:	2401.30.
Amount F – Difference (A – E):	226-00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	7/9

Remarks: Rate difference is acceptable

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		2/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

0229

M.R Swamy

Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela,Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

CASH / CREDIT INVOICE

To
M/s. G.V. Reserch Centers PVT LTD
M.G Road Secbad

Invoice No. : 0229 Date : 22/8/2020
D.C. No. : Date :
P.O. No. : 69747 Date : 21/8/2020

Site :

LL/RR Truck No. :

Customer's GST No. : 36AAHCG4562D1ZP

Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	5	No's Rod cutting Blade	6804	18%	135/-	675/-
2	5	PAkt W/Rod	8311	18%	250/-	1250/-
3	10	NO Grinding Wheel	6804	18%	30/-	300/-
						~~2225~~
						2225/-
		CGST		9%		201/-
		SGST		9%		201/-
						2627/-
	E. & O.E.					

INWARD 68801 21/8/20

INWARD Inward No: 1635 Dt: 22/8/20 MRN No: 62257 Dt: Sign: 2AM Received By: G.V. RESEARCH CENTERS PVT. LTD

P.M

R 2627/-

Rupees TOTAL 2627/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK,
PARADISE BRANCH.
A/C No. : 00422020001922
RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS

Authorised Signatory

Purchase Order

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69747
21.08.20 11:16:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	69747	163135
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	21-08-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	20-01-2019	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *Cutting blade Norton 14"*	5.00	135.00	0.00	18.00	796.50
2	9574 - Tools - Welding Rod - NA - nos	5.00	212.00	0.00	18.00	1,250.80
3	9533 - Tools - Grinding Wheel - 4 In - nos	10.00	30.00	0.00	18.00	354.00
	Total Order Value . . .					**2,401.30**

Rupees : Two Thousand Four Hundred One and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for main gate fabricate purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	21.08.20
Site & Phase :	INNOPOLIS	Time:	11:00
Supplier		Req. No.	163135
Material required before date:	urgent	ID No.	59278

No	Description	Size	Quantity	Units	Inward No	Date
1	Lorry hinges	3"	50	No's	- 45+18%	- each.
2	MS patti - 6mm thick Shali Traders	2"	40	Rft	- 43.20+18%	- wt: 13 Kg
3	Sliding wheels 69746	3"	10	No's	- 165+18%	- Per set-
4	Grinding wheels	4"	10	No's		
5	Welding Electrodes		05	Pkt		
6	Cutting wheels - Big	14"	05	No's		
7	69747					
8						
9		69748				

Remarks : For site main gate use purpose.

Prepared By	Mallikarjun	Approved by	VENKATESH.G
Sign.& Date	21.08.20	Sign. & Date	21.08.20

Note: On receipt of material at site write inward number and date in last 2 columns.