PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/9/20.	Prepared by:	SOWMYA
PO/WO no.	69980	PO / WO Date.	31/8/20
Supplier Name	SSLLP,	PO/WO amount	13,754
Firm/Company	Modi properties pvt ltd	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12949	31/8/20	13,754
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			13,754

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10928	31/8/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,754.
Amount E – PO / WO value:	13,754
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**5.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 08 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	1/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	12949
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	31-08-2020
	PO No.	69980
	PO Date.	31-08-2020
	Req ID	59474
GSTIN : 36AABCM4761E1ZM	Req Date	31-08-2020
	Loc Req No	16451

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4814 - Electrical - wires - Cu multistand wires yellow		6	642.00	3,852.00	18	693.36
2	4818 - Electrical - wires - Cu multistand wires yellow		1	1497.00	1,497.00	18	269.46
3	4819 - Electrical - wires - Cu multistand wires Black -		1	1497.00	1,497.00	18	269.46
4	4821 - Electrical - wires - Cu multistand wires Blue -		1	2325.00	2,325.00	18	418.50
5	4822 - Electrical - wires - Cu multistand wires Black -		1	2325.00	2,325.00	18	418.50
6	4585 - Electrical - other - Insulation tape - NA - nos	8546	16	10.00	160.00	18	28.80
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	11,656.00		2,098.08
	1,049.04	1,049.04	Total Invoice Amount	13,754.08		

Rupees : Thirteen Thousand Seven Hundred Fifty Four and Paise Eight Only.

MODI PROPERTIES PVT. LTD. INWARD No. 68902 Date 1|9 Sign. [illegible]

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 31-08-2020 4:00:02 PM

69980
27.08.20 2:29:37

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69980	16451
	Doc Date	31-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4814 - Electrical - wires - Cu multistand wires yellow - 1 18 or 1 sq mm - Bundle	6.00	642.00	0.00	18.00	4,545.36
2	4818 - Electrical - wires - Cu multistand wires yellow - 3 20 or 2.5 sq mm - Bundle	1.00	1,497.00	0.00	18.00	1,766.46
3	4819 - Electrical - wires - Cu multistand wires Black - 3 20 or 2.5 sq mm - Bundle	1.00	1,497.00	0.00	18.00	1,766.46
4	4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm - Bundle	1.00	2,325.00	0.00	18.00	2,743.50
5	4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm - Bundle	1.00	2,325.00	0.00	18.00	2,743.50
6	4585 - Electrical - other - Insulation tape - NA - nos	16.00	10.00	0.00	18.00	188.80
					Total Order Value . . .	**13,754.08**

Rupees : Thirteen Thousand Seven Hundred Fifty Four and Paise Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 2nd floor wiring purpose
Completion Date	Nil
Measurment	nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	31-08-2020
Site & Phase :	HEAD OFFICE	Time:	7.30 AM
Supplier		Req. No.	16451
Material required before date: Urgent		ID No.	59474.

No	Description	Size	Quantity	Units	Inward No	Date
1	MULTI STANDRADED WIRE – YELLOW	1/18	06	BUNDLE S		
2	MULTI STRADED WIRES – BLUE	3/20	01	BUNDLE		
3	MULTI STARDED WIRE – BLACK	3/20	01	BUNDLE		
4	MULTI STARDED WIRE – BLACK	7/20	01	BUNDLE		
5	MULTI STARDED WIRE –BLUE	7/20	01	BUNDLE		
6	INSULATION TAPES	STD	16	NOS		
7						
8	69980					
9						
10	31/08/2020					

APPROVED 31 AUG 2020 MANISH PARIKH MANAGER - PROCUREMENT

Remarks : FOR II FLOO NORTH WEST WING PURPOSE

NOTE – PURCHASE BALANCE 1/18 GREEN TO BE SENT

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	31 - 08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10928
Modi Properties Pvt. Ltd.	DC Date.	31-08-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	69980
	PO Date.	31-08-2020
	Req ID	59474
GSTIN : 36AABCM4761E1ZM	Req Date	31-08-2020
	Loc Req No	16451

	Description of Goods	HSN/SAC	Qty
1	4814 - Electrical - wires - Cu multistand wires yellow - 1 18 or 1 sq mm - Bundle		6
2	4818 - Electrical - wires - Cu multistand wires yellow - 3 20 or 2.5 sq mm - Bundle		1
3	4819 - Electrical - wires - Cu multistand wires Black - 3 20 or 2.5 sq mm - Bundle		1
4	4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm - Bundle		1
5	4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm - Bundle		1
6	4585 - Electrical - other - Insulation tape - NA - nos	8546	16
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INWARD
Inward No: 435 Dt: 31/08/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40838
Date 3/9

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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IGST	CGST	SGST				
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	1,049.04	1,049.04	Total Invoice Amount	13,754.08		

Rupees : Thirteen Thousand Seven Hundred Fifty Four and Paise Eight Only.

for Summit Sales LLP

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