

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 3/09/20		Prepared by: <i>Kurthi</i>	
PO/WO no. 69181		PO / WO Date. 27/07/20	
Supplier Name Sri Sai Vishal Enterprises		PO/WO amount 54,000	
Firm/Company MC Modi Educational Trust		Project Manilal modi memorial Hospital	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	60	19/08/20	54,000
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			54,000/-
Sl. No.	DC No	DC. Date	MRN No.
1.	60	19/08/20	81693
2.			
3.			
Amount B –Other Credits :			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			54,000
Amount E – PO / WO value:			54,000
Amount F – Difference (A – E):			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		3/09/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: <i>Kurthi</i>			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MC Modi Educational
TrustInv. No. 060 Date : 19.08.20

D.C. No. _____ Date : _____

P. O. 69181 Date : 27.07.20

Payment _____

Party GSTIN 36AAATM5488Q220State : **TELANGANA**Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks <u>Inter Lock Type: 2</u>	6810	1500	36	kg	54000.00



Rupees in words

fifty four thousand
only

TOTAL

54000.00

SGST @

%

-

CGST @

%

-

GRAND TOTAL

54000.00

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**2

Bill NO: 060

M.C Modi Educational Trust Date: 19-08-20

SRI SAI VISHAL ENTERPRISES

M.C Modi Educational Trust

DATE	V.NO	DC.NO	8x8x16 Inter lock	PO.NO	PO.DATE
01-08-20	9192	080	500 Nos	69181	27-07-20
03-08-20	9193	082	500 Nos	"	"
04-08-20	9193	084	500 Nos	"	"
Total			1500 Nos		

Purchase Order

Page(s) 1 Of 1

29-07-2020 10:23:40



69181

31.07.20 12:08:29

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details

Sri Sai Vishal Enterprises
12-13-167, Street no 17, Tarnaka, Medchal, Malkajgiri,
Telangana-500017.

Doc No	69181	162012
Doc Date	27-07-2020	
Quote No	Nil	
Quote Date	27-07-2020	
SupplyType	Supply	

GSTIN 36ACZPL1512H1ZF

9391029193

9391029193

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1052 - Building material - Inter locking Blocks - Type I - 8ft X 8ft X 16in - Nos	1,500.00	36.00	0.00	0.00	54,000.00
Total Order Value . . .					54,000.00

Rupees : Fifty Four Thousand Only.

Terms and Conditions :-

Specification /	Item shall be of 24kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 7 days of delivery.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Manilal Modi Memorial Hospital Phone. .
Penalty For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for north side compound wall purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **MC Modi Educational Trust**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Sai Vishal Enterprises**Name: 

Name : _____

Date : ____/____/____

MEMO

[illegible]

Estimate/Draft PO

Page(s) 1 Of 1

28-07-2020 15:36:16

Original / Office Copy / Purchase Div.Copy

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details

Sri Sai Vishal Enterprises
12-13-167, Street no 17, Tarnaka, Medchal, Malkajgiri,
Telangana-500017.

GSTIN 36ACZPL1512H1ZF

9391029193

9391029193

Doc No	69181	162012
Doc Date	27-07-2020	
Quote No	Nil	
Quote Date	27-07-2020	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1052 - Building material - Inter locking Blocks - Type I - 8ft X 8ft X 16in - Nos	1,500.00	36.00	0.00	0.00	54,000.00
Total Order Value . . .					54,000.00

Rupees : Fifty Four Thousand Only.

Terms and Conditions :-

Specification / Brand Item shall be of 24kgs approx. Strength minimum 30kgs/cm2, QC report a must!

Payment Terms Within 7 days of delivery.

Tax All taxes included in above price.

Delivery Date As per request of Project Manager

Delivery Location Manilal Modi Memorial Hospital

Phone.

Penalty For Delay Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for north side compound wall purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks



For **MC Modi Educational Trust**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Sai Vishal Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form - Cement Blocks

Company

Req. no.

Material required before

Prepared by:

Flat / Block no:

MCMET

162012

17.07.2020

Pushpalatha

Site & Phase

Req. Date

ID no.

Approved by (sign):

Inter Lock Blocks (Type-1) for Nala construction at MCMET.

Manilal Modi Memorial Hospital

15.07.2020

58488

Raj Nikhil

Falt / villa type

PO
69181

Units

No. of flats / villas

Requirement per flat / villa - 6" Cement blocks (16"x8"x6")

Requirement per flat / villa - 4" Cement blocks (16"x8"x4")

Qty required - 6" Cement blocks (16"x8"x6")

Qty required - 4" Cement blocks (16"x8"x4")

S No.

1 Type E - 3BHK - 1,200 sft

2 Type G - 3BHK - 1,200 sft

3 Type F - 2BHK - 1130 Sft

4 Type D (a) - 3BHK - 1625 Sft

5 Type D (b) - 3BHK - 1625 Sft

Total

Nos

Nos

Nos

Nos

Nos

Nos

S No.

1 8" Inter Locking Cement blocks (16"x8"x8") - Type-1

2 4" Cement blocks (16"x8"x4")

3 4" Cement Hollow blocks (16"x8"x4")

Total

Units

Qty required

Stock at site

Balance Qty to be ordered

38

Including GST

Note: 10% of blocks must be half size

APPROVED BY
27 JUL 2020

SCHAPM P. S. S. J.
MANAGING DIRECTOR

Estimate/Draft PO

Page(s) 1 Of 1

27-07-2020 13:41:44

Original / Office Copy / Purchase Div. Copy

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details

Sri Venkateshwara Traders
6-92, Anna Sagar, Chila Sagar, Medak - 502279.

GSTIN 36BYRPS5583E1ZP

9866390535

Doc No	69181	162012
Doc Date	27-07-2020	
Quote No	Nil	
Quote Date	27-07-2020	
SupplyType	Supply	

Kind Attn : Mr. Samala Narsimha Reddy

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1052 - Building material - Inter locking Blocks - Type I - 8ft X 8ft X 16in - Nos	1,500.00	38.00	0.00	0.00	57,000.00
Total Order Value . . .					57,000.00

Rupees : Fifty Seven Thousand Only.

Terms and Conditions :-

Specification / Brand Item shall be of 24kgs approx. Strength minimum 30kgs/cm², QC report a must!

Payment Terms Within 7 days of delivery.

Tax All taxes included in above price.

Delivery Date As per request of Project Manager

Delivery Location Manilal Modi Memorial Hospital

Phone. . .

Penalty For Delay Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for nala construction at site work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Above Material Is Without Bill As Per MD Instruction

For **MC Modi Educational Trust**

Authorised Signatory

Name : _____

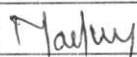
Accepted the above Terms And Conditions

For **Sri Venkateshwara Traders**

Name : _____

Date : ____/____/____

Cement Blocks – Weekly Delivery Report

Company/ firm:	MCMET	Requisition nos.:	162012	Total PO quantity:	1500
Project:	Manilal Modi Memorial hospital	PO No(s).	69181	Quantity delivered in earlier period:	
Block /Flat / Villa no.:	Nala Construction	Total material delivered	YES	Quantity delivered during week:	1500
Supplier:	Sri Sai Vishal Enterprises	Close PO:	YES	Balance quantity to be delivered:	
Sign of security		Sign of Admin		Sign of Project manager	
Date	19.08.2020	Date	19.08.2020	Date	27.12.19

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
3.							
	Total:						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	04.08.2020	10:30	(16"x8"x8")Interlocking blocks(Type 1)	500	80	10025	81693
2.			(16"x8"x8")Interlocking blocks(Type 1)	500	82	10050	81743
3.			(16"x8"x8")Interlocking blocks(Type 1)	500	84	10052	81746
4.							
	Total:			1500			

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 084

Date 04.08.20

M/s.

MC. Modi Education Trust.

P.O. No.

69181

Date :

S.No.

PARTICULARS

BRICK SIZE

QUANTITY

①

Super low Blow
Type-1

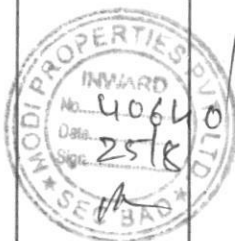
8x8x16

500 m

V. No: TS08UR
9(1)

Time: 12:00 pm

Place: Kumbhari



Time 5:00 pm

INWARD

Received the above material in good condition

Inward No: 10052

Dt: 4/8/20

MRN No: 81746

Dt: 4/8/20

Received By: [Signature]

Sign: [Signature]

Receiver's Signature

MC MODI EDUCATIONAL TRUST

SRI SAI VISHAL ENTERPRISES

SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Story : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 080

Educational Trust

4/08/20

M/s.

MC. Modi

P.O. No.

69181

Date :

No.	PARTICULARS	BRICK SIZE	QUANTITY
1)	INTER LOCK BRICKS	8x8x16	500
	TIFY I		9
P.N.	9000002512		
	V.NO, TS: 08UG		
	9193		
	Time: 9. Am.		
	Driver: Kurma, A.		
	Total		500

INWARD	
Inward No: 10025	Dr: 11/08/20
MRN No: 81693	Dr:
Received By: security	Sign:
MC MODI EDUCATIONAL TRUST	

Received the above material in good condition

For SRI SAI VISHAL ENTERPRISES

Receiver's Signature



W

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 082

Date : 3/8/20

M/s.

M.C. Modi Educational Trust

P.O. No.

69181

Date :

S.No.	PARTICULARS	BRICK SIZE	QUANTITY										
1)	INTER LOCK BRICKS TIF-I	8x8x16	500										
V. NO: T.S. 08/06/2020 9193		<table border="1"><thead><tr><th colspan="2">INWARD</th></tr></thead><tbody><tr><td>Inward No: 10050</td><td>Dt: 3/08/20</td></tr><tr><td>MRN No: 5743</td><td>Dt: 04/08/20</td></tr><tr><td>Received By: security</td><td>Sign: [Signature]</td></tr><tr><td colspan="2">MC MODI EDUCATIONAL TRUST</td></tr></tbody></table>		INWARD		Inward No: 10050	Dt: 3/08/20	MRN No: 5743	Dt: 04/08/20	Received By: security	Sign: [Signature]	MC MODI EDUCATIONAL TRUST	
INWARD													
Inward No: 10050	Dt: 3/08/20												
MRN No: 5743	Dt: 04/08/20												
Received By: security	Sign: [Signature]												
MC MODI EDUCATIONAL TRUST													
Time: 11. A.M.													
Driver: Kurmaia		Total	500										

Received the above material in good condition

For SRI SAI VISHAL ENTERPRISES

Receiver's Signature



[Signature]