PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/09/20	Prepared by:	Keerthi
PO/WO no.	69929	PO / WO Date.	28/08/20
Supplier Name	Ganji Venkannah & Sons	PO/WO amount	1888/-
Firm/Company	Silver oak villas llP	Project	SOV llP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1232	29/08/20	1888/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1888/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1232	29/08/20	82403	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	—
Amount C –Other Debits :_	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1888/-
Amount E – PO / WO value:	1888/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained~~ below)
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	14/09/20

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi						
Date							

APPROVED
09 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH &SONS 2019-20
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
GSTIN/UIN: 36AABFG9288K1ZT
State Name : Telangana, Code : 36
E-Mail : ganji_venkannah@yahoo.co.in

Invoice No. **1232**	Dated **29-Aug-2020**
Delivery Note **DIRECT**	Mode/Terms of Payment **CREDIT**
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **69929/155946**	Dated **28-Aug-2020**
Despatch Document No.	Delivery Note Date **29-Aug-2020**
Despatched through **TO PERSON**	Destination
Terms of Delivery	

Consignee
SILVER OAK VILLAS L L P
BEGUMPET HYDERABAD
9030909892
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)
SILVER OAK VILLAS L L P
BEGUMPET HYDERABAD
9030909892
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**REDOXIDE AMPRO 4 LTR**	3208	**2 Nos**	675.00	Nos		**1,350.00**
2	**PAINT THINNER 4 LTR**	3805	**1 Nos**	250.00	Nos		**250.00**
							1,600.00
	CGST						**144.00**
	SGST						**144.00**
	Total		**3 Nos**				**₹ 1,888.00**

INWARD WITH TIME:
Inward No. 14651 Dt: 29/8/20
MRN No: 82403 Dt: 29/8/20
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 6878
Date 3/18

Amount Chargeable (in words) *E. & O.E*
INR One Thousand Eight Hundred Eighty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3208	1,350.00	9%	121.50	9%	121.50	243.00
3805	250.00	9%	22.50	9%	22.50	45.00
Total	**1,600.00**		**144.00**		**144.00**	**288.00**

Tax Amount (in words) : **INR Two Hundred Eighty Eight Only**

Company's Bank Details
Bank Name : **City Union Bank 38495**
A/c No. : **076109000038495**
Branch & IFS Code : **M G Road Secunderabad & CIUB0000076**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH &SONS 2019-20

Authorised Signatory

GANJI VENKANNAH & SONS

This is a Computer Generated Invoice

Purchase Order

 28-08-2020 16:33:07

69929
27.08.20 2:29:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc No**	69929	155946
	Doc Date	28-08-2020	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	28-08-2020	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6567 - Paints - Metal primer(red oxide) - NA - ltrs *4 ltrs red oxide paint*	2.00	675.00	0.00	18.00	1,593.00
2	6595 - Paints - Turpentine Oil - 4ltrs - buckets	1.00	250.00	0.00	18.00	295.00
					Total Order Value . . .	**1,888.00**
	Rupees : One Thousand Eight Hundred Eighty Eight Only.					

Terms and Conditions :-

Specification /	All items shall be of 1st quality.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	next day fo PO
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________

Contact - -

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	26-08-2020
Site & Phase :	SOV	Time:	16.00
Supplier		Req. No.	155946
Material required before date: 31-08-2020		ID No.	59390

No	Description	Size	Quantity	Units	Inward No	Date
1	Red Oxide Paint – P.	Std	8	liters		
2	Tarpent oil – Ganji –	Std	4	liters		
3						
4						
5						
6						
7	69929					
8						
9						
10						

Remarks: - For site use purpose

Prepared By	Mona	Approved by	
Sign.& Date	26-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
26 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED BY
26 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

Company Name:		Date:	
Site & Phase :		Time:	
Supplier			
Material required before date: Urgent		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By	K.Purshotham	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.