

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		4/9/20.		Prepared by:		SOWMYA																									
PO/WO no.		69920		PO / WO Date.		28/8/20																									
Supplier Name		SS/Ip.		PO/WO amount		4,920																									
Firm/Company		Govt Ip		Project		Govt Ip																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1.	13008	3/9/20		4,920																											
2.																															
3.																															
4.																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						4,920																									
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN																											
1.	10987	3/9/20	82295	☒ Yes ☐ No																											
2.				☐ Yes ☐ No																											
3.				☐ Yes ☐ No																											
4.				☐ Yes ☐ No																											
Amount B –Other Credits :_						-																									
Amount C –Other Debits :_						-																									
Amount D (D=A+B-C) – Amount to be credited to the supplier:						4,920																									
Amount E – PO / WO value:						4,920																									
Amount F – Difference (A – E):						-																									
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																												
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)																												
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)																												
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)																												
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No																												
Payment – due date			12.9.2020																												
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>4/9/20</td> <td>8/9/20</td> <td>8/9/20</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>					Date	4/9/20	8/9/20	8/9/20				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>																												
Date	4/9/20	8/9/20	8/9/20																												

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

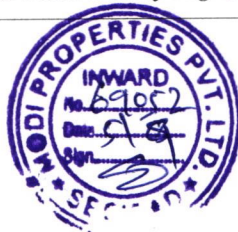
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-09-2020

Customer Details				Invoice No.		13008	
Silver Oak Villas LLP SY NO. 291, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		03-09-2020	
				PO No.		69920	
				PO Date.		28-08-2020	
				Req ID		59417	
				Req Date		28-08-2020	
				Loc Req No		155948	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	5	8.30	41.50	18	7.48
2	6621 - Paints - Janta pasta - NA - Nos	3506	5	55.00	275.00	18	49.50
3	4003 - Consumables - Bombay Broom - Big - nos	9603	12	56.00	672.00	0	0.00
4	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12	8.30	99.60	0	0.00
5	4007 - Consumables - Cleaning Brush - NA - nos		12	26.00	312.00	18	56.16
6	7109 - Plumbing - other - Araldite - other - gms	3506	5	577.50	2,887.50	18	519.76
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		4,287.60	632.90
		316.45	316.45	Total Invoice Amount		4,920.48	
Rupees : Four Thousand Nine Hundred Twenty and Paise Fourty Eight Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

69920

27.08.20 2:29:37

From Company : **Silver Oak Villas LLP**
 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69920	155948
Doc Date	28-08-2020	
Quote No	Nil	
Quote Date	28-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	5.00	8.30	0.00	18.00	48.97
2 6621 - Paints - Janta pasta - NA - Nos	5.00	55.00	0.00	18.00	324.50
3 4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
4 4080 - Consumables - Bombay Brooms - Other - Nos	12.00	8.30	0.00	0.00	99.60
5 4007 - Consumables - Cleaning Brush - NA - nos	12.00	26.00	0.00	18.00	368.16
6 7109 - Plumbing - other - Araldite - other - gms	5.00	577.50	0.00	18.00	3,407.25
Total Order Value . . .					4,920.48

Rupees : Four Thousand Nine Hundred Twenty and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	NA
Measurement	NA
Security	Nil
Remarks	

For **Silver Oak Villas LLP**,
 Authorised Signatory

Accepted the above Terms And Conditions
 For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Company Name:		Silver Oak Villas LLP		Date:		26-08-2020	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.		155948	
Material required before date:			30-08-2020		ID No.		59417
No	Description	Size	Quantity	Units	Inward No	Date	
1	Sponges		05	nos			
2	Jantha paste		05	Nos			
3	Bombey Brooms	big	12	Nos			
4	Bombey Brooms	Small	12	Nos			
5	Coconut brooms		12	nos			
6	Araldite		5	Nos			
7							
8							
9							
APPROVED 29 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT							
Remarks: -For site using purpose							
Prepared By		G.Mona		Approved by			
Sign. & Date		26-08-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

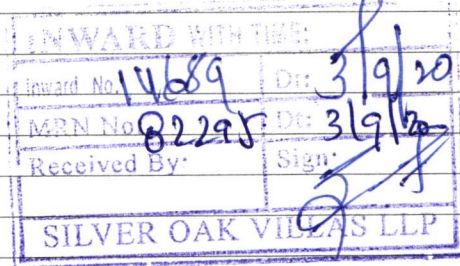
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-09-2020

Customer Details		DC No.	10987
Silver Oak Villas LLP		DC Date.	03-09-2020
SY NO. 291, Cherlapally, Hyderabad		PO No.	69920
		PO Date.	28-08-2020
		Req ID	59417
		Req Date	28-08-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155948
	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	5
2	6621 - Paints - Janta pasta - NA - Nos	3506	5
3	4003 - Consumables - Bombay Broom - Big - nos	9603	12
4	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12
5	4007 - Consumables - Cleaning Brush - NA - nos		12
6	7109 - Plumbing - other - Araldite - other - gms	3506	5
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-09-2020

for Summit Sales LLC

Authorised signatory

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