PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 08/09/20 | Prepared by: | Keerthi |
| PO/WO no. | 69791 | PO / WO Date. | 25/08/20 |
| Supplier Name | Anisha Associats | PO/WO amount | 23,848/- |
| Firm/Company | Summit sales llp | Project | SHLLP |
| **Sl. No.** | **Bill No.** | **Bill Date** | **Bill amount** |
| 1. | 88 | 1/09/20 | 24,792/- |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 24,792/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 316 | 28/08/20 | 82377 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 24,792 |
| Amount E – PO / WO value: | 23,848 |
| Amount F – Difference (A – E): | 944 |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ ~~Excess received~~ ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ ~~Yes ☐ No (explained~~ below) |
| Excess / short material received | ☐ ~~Approved – within acceptable limits~~ ☐ No (explained below) |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 14/09/20 |

Remarks: Including Transportation charges

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Keerthi | | APPROVED 08 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | | 8/9 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment". 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

**TAX INVOICE**

# ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

**GSTIN : 36ABTPV3594Q1Z8**

Buyer / To M/S Summit Sales
M.G Road. Sec-Bad
GSTNO: 36ACOFS
2044 C1Z7

No. 088 Date : 01/09/2020
Your order No. 69791 Date 25/08/2020
Our D.C. No. 316 Date : 28/08/2020
Documents Sent through

| S.No. | DESCRIPTION | Packing | Qty. | Unit Price | AMOUNT Rs. | Ps. |
|---|---|---|---|---|---|---|
| 1) | RBR Bonding Agent (5ltr x 06nos) | ltrs | 30 | 275.00 | 8250 | 00 |
| 2) | Roff S.T.A | 20kg | 20 | 598.00 | 11960 | 00 |
| | Transportation charges | | | | 800 | 00 |
| | | Total Taxable | | | 21010 | 00 |
| | | CGST @ 9% | | | 1890 | 90 |
| | | SGTS @ 9% | | | 1890 | 90 |
| | | IGST @ | | | / | |
| | | TOTAL | | | 24,792 | 00 |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68926 Date 3/9

Rupees Twenty Four Thousand Seven Hundred and Ninety Two Rupees only

*Goods once sold will not be taken back or exchanged*
*Subject to Hyderabad Jurisdiction.*

P. Sadashiva
For Anisha Associates

# DELIVERY CHALLAN

Pidilite
Building Bonds

# ANISHA ASSOCIATES

**Authorised Distributors : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM Construction Chemicals**

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 26.
✆: 040- 4850 9804, Mobile : 92465 89804

No. 316 Date : 28/08/2020

To M/S Summit Sales LLP

PO No: 69791 & dt: 25/08/2020

| S.No | DESCRIPTION | Packing | Quantity |
|---|---|---|---|
| 1) | RBR Bonding Agent (5 ltr x 6 nos = 30 ltr) | 5 ltr | 06 nos |
| 2) | Roff S.T.A | 20 kg | 20 nos |

INWARD 40810 119

INWARD.
Inward No: 14786 Dt: 28/8/20
GRN No: 82377 Dt: 28/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

26 nos

GSTIN : 36ABTPV3594Q1Z8

For ANISHA ASSOCIATES

P. Sadashiva

Customer Signature

# Purchase Order

 25-08-2020 4:54:09 PM

69791
21.08.20 11:16:08

Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Anisha Associates<br>No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad. | **Doc No** | 69791 | 14812 |
| | **Doc Date** | 25-08-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ABTPV3594Q1Z8 NA | **Quote Date** | 18-12-2018 | |
| 66209804 9246589804 | **SupplyType** | Supply | |

**Kind Attn : Mr. Kishan Raj**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3128 - Chemicals - RBR bonding agent - NA - ltrs<br>*Code.W01 3ltrs can* | 10.00 | 825.00 | 0.00 | 18.00 | 9,735.00 |
| 2 | 3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs | 20.00 | 598.00 | 0.00 | 18.00 | 14,112.80 |
| | | | | | **Total Order Value . . .** | **23,847.80** |

Rupees : Twenty Three Thousand Eight Hundred Fourty Seven and Paise Eighty Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of 'Roff' brand. |
| **Payment Terms** | On complete delivery of all maerials only. |
| **Tax** | Inclusive of all GST taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra,9502266233, Mahesh. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Extra. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SSLLP | Date: | 18.08.2020 |
| Site & Phase : | SHLLP | Time: | 16.00 |
| Supplier | | Req. No. | 14812 |
| Material required before date: | | ID No. | 59327 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | RBR BONDING AGENT | | 10 | NOS | | |
| 2 | TILE ADHESIVE SET 69791 | 25KGS | 20 | NOS | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
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| 15 | | | | | | |
| | | | | | | |

Remarks:FOR STOCK MAINTENANCE AT SSLLP

| | | | |
|---|---|---|---|
| Prepared By | SOWMYA | Approved by | |
| Sign.& Date | 18.08.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 AUG 2020
SOHAM MODI
MANAGING DIRECTOR