PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/09/2020	Prepared by:	Keerthi
PO/WO no.	69839	PO / WO Date.	26/08/20
Supplier Name	Anisha Associates	PO/WO amount	17,476
Firm/Company	Summit sales LLP	Project	SHIIP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	89	2/09/20	18420 17,476
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18420 17,476

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	321	2/09/20	82544	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	– (800-00).
Amount D (D=A+B-C) – Amount to be credited to the supplier:	– 944-10
Amount E – PO / WO value:	18420
Amount F – Difference (A – E):	17,476
	(944)

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ ~~No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	14/09/20

Remarks: Including Transportation charges.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi		APPROVED 08 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		8/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer/
To M/S Summit Sales llP
M.G Road Sec-Bad
GSTNO: 36ACQFS
2044C1Z7

No. 089
Date : 02/09/2020
Your order No. 69839 Date 26/08/2020
Our D.C. No. 321 Date : 02/09/2020
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Adhesive set (Anchore set)	1kg	10	285.00	2850	00
2)	Roff S.T.A	20kg	20	598.00	11.960	00
	Transpertation charges				800	00
		Total Taxable			15610	00
		CGST @	9%		1404	90
		SGTS @	9%		1404	90
		IGST @			/	
		TOTAL			18.420	00

Rupees Eighteen Thousand four Hundred and Twenty Rupees only

MODI PROPERTIES PVT. LTD. SEC-BAD
INWARD
No. 68927
Date 3/9
Sign.

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

DELIVERY CHALLAN

Pidilite Building Bonds

ANISHA ASSOCIATES

Authorised Distributors : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM Construction Chemicals

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day, West Marredpally Main Road, Secunderabad - 26.
©: 040- 4850 9804, Mobile : 92465 89804

No. 321 Date : 02/09/2020

To M/s Summit Sales llp

PONo: 69839 & dt: 26/8/2020

S.No	DESCRIPTION	Packing	Quantity
1)	Adhesive Set (Anchore set)	1kg	10 nos
2)	Roff S.T.A	20kg	20 nos
			30 nos

Certified by:

Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 40889 Date 5/9 Sign

INWARD
Inward No: 14814 Dt: 02/9/20
GRN No:
Received By: Sign:
SUMMIT SALES LLP

GSTIN : 36ABTPV3594Q1Z8

For ANISHA ASSOCIATES

Customer Signature

MRN: (82544)

Purchase Order

 26-08-2020 11:27:09 AM

69839
26.08.20 1:23:34

py

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc No**	69839	14833
	Doc Date	26-08-2020	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	26-08-2020	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3101 - Chemicals - Adhesive set - NA - kgs	10.00	285.00	0.00	18.00	3,363.00
2	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	20.00	598.00	0.00	18.00	14,112.80
					Total Order Value . . .	**17,475.80**

Rupees : Seventeen Thousand Four Hundred Seventy Five and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Roff' brand.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	25.08.2020
Site & Phase :	SHLLP	Time:	14.00
Supplier		Req. No.	14833
Material required before date:		ID No.	59355

No	Description	Size	Quantity	Units	Inward No	Date
1	ADHESIVE SET- CERA BRAND	1KG	10	NOS		
2	TILE ADHESIVES 69839	25KG	20	NOS		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:For Stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	
Sign.& Date	25.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 AUG 2020
SOHAM MODI
MANAGING DIRECTOR