

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>8/09/20</u>		Prepared by: <u>Kuethi</u>	
PO/WO no. <u>69495</u>		PO / WO Date. <u>10/08/20</u>	
Supplier Name <u>Radant Systems</u>		PO/WO amount <u>509.76</u>	
Firm/Company <u>Silver oak villas II</u>		Project <u>Silver oak villas</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	<u>92</u>	<u>25/8/20</u>	<u>510/-</u>
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>510/-</u>
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	<u>92</u>	<u>25/8/20</u>	<u>82441</u> ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits :			<u>-</u>
Amount C – Other Debits :			<u>-</u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>510/-</u>
Amount E – PO / WO value:			<u>510/-</u>
Amount F – Difference (A – E):			<u>-</u>
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>-</u> ☒ No	
Payment – due date		<u>14/09/20</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>Kuethi</u>	<u>2</u>	<u>09 AUG 2020</u>
Date	<u>8/9</u>	<u>MINISH PARIKH</u>	<u>MANAGER PROCUREMENT</u>

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075



Radiant Systems

We are spl. in : ACP, Neon, Digital & Vinyl Sign Boards, ACP Cladding, Metal & Acrylic Letters with LED's

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda,
Hyderabad - 500 029. T.S. E-mail : rsgkst@gmail.com

M/s. Silver Oak villas LLP.SI.No. **092**Secunderabad. T.S. Customer GST No 36ADBFS3288A2I7.Date : 25/8/2020

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01.	Steel Matt Etching - Name Plate 7 size 12"x3"	1 No. 36 - Sq. Inch	Rs. 12/ Sq. Inch.	Rs. 432/-	00

INWARD WITH TIME:
Inward No. 4661 Dt: 31/8/20
MRN No: 82441 Dt: 11/9/20
Received By: Sign: 
SILVER OAK VILLAS LLP



P.O. No: 69495.

Bank Name : Bank of Maharashtra
A/c. Name : Radiant Systems
C-A/c : 20007000152
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

CGST % 24.39/-SGST % 24.39/-

IGST %

Advance

Rupees in words Five Hundred & Ten only

Balance

GSTIN : **36AIKPG0292L1Z2**GRAND TOTAL Rs. 510/-For M/s. **Radiant Systems**

Customer's Signature

[Signature]
Signature

Purchase Order

Page(s) 1 Of 1

10-08-2020 4:33:24 PM



69495

06.08.20 2:48:34

From Company : **Silver Oak Villas LLP**
S-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Radiant Systems
H.No. 3-5-967, Narayanguda, Hyderabad.

GSTIN 36AIKPG0292L1Z2

6457-5075..

9246101075

Doc No	69495	155923
Doc Date	10-08-2020	
Quote No	Nil	
Quote Date	10-08-2020	
SupplyType	Supply	

Kind Attn : Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 12" x 3" - SHREE LAKSHMI GANAPATHI NILAYAM	36.00	12.00	0.00	18.00	509.76
Total Order Value . . .					509.76

Rupees : Five Hundred Nine and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Within 7 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone: Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty 5 years warranty on finish.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.nO.21 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Radiant Systems**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	06-08-2020
Site & Phase :	Silver Oak Villas	Time:	14.00
Supplier		Req. No.	155923
Material required before date:	14-08-2020	ID No.	59017

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Name Plate: SREE LAKSHMI GANAPATHI NILAYAM	12"X3"	01	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Villa no. 21 name plate purpose

Prepared By	G. Mona	Approved by	
Sign. & Date	06-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	21.02.2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: -For Level markings and plastering purpose

Prepared By	G.Mona	Approved by	
Sign. & Date	21.02.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.